



**Excerpt from Town Code Section 4-115:**

The Common Council may consider an application for a special exception based upon a particular case or situation and may approve the application provided that there is a showing of hardship, unique topography, unusual circumstances or safety considerations that warrant an exception. Special exceptions shall be granted by the Council only if it finds that such exception:

- (a) will not adversely affect the public health, safety, welfare or interest, nor the reasonable use of adjoining properties;
- (b) will not violate any covenants applicable to the property;
- (c) can be granted without substantial impairment of the purpose and intent of the Town building regulations;
- (d) will not interfere with or obstruct the visibility of motorists or cyclists; and
- (e) will not unduly impede the enforcement of any other applicable law.

**Describe what you propose to do and why you need a special exception:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town requires property owners to notify their neighbors on adjoining properties in writing of this request for a Special Exception to build/modify a structure at least 10-days prior to a Council meeting. Please print names and mailing addresses of all adjoining property owners who will be notified (These include properties located on either side, behind and across the street from your property.) **An affidavit of notification to adjoining property owners from the applicant is required to be filed before the Special Exception hearing.**

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_