

Town of University Park: Committee on Trees, Parks, and Environment Minutes for the Meeting, 7/12/23, 6607 44th Avenue

Members Present/Absent Beth Alvarez, Roy Alvarez, Chris Aubry (Chair),
Karin Burghardt, ~~Eric Erickson~~, Matt Jasinski, Laurie Morrissey (Council Liaison),
~~Karen Sondak~~, ~~Joe Thompson~~, Tim Young

Guests: Angela Lawrence, Interim Town Administrator

CONVENE: 7:05PM ADJOURN: 8:31 PM

ITEMS DISCUSSED AT THIS MEETING:

- **Street Tree Selections (Contractor, FY24)**
This task has been completed and will be forwarded to Mickey Beall. TPE has selected 60+ species for curb boxes throughout University Park.
- **Ward Stewards**
Chair Aubry will distribute the data collection sheets by which committee members shall record University Park's dead or dying/distressed trees in the public rights of ways or visible from the public sidewalk. (Committee decided to continue with paper recording until *Healthy Cities, Healthy Trees* app's update is finalized.) Chair Aubry will synthesize findings into one sheet for DPW's files. Members have assented to cover the following Wards: W1: Tim Y & Eric E. W2: Chris A W3: Laurie M & Karin B W4: Matt J W5: Karen S. W 6: Joe T W7: Roy A. & Beth A. Members agreed to 31 July deadline.
- **Bioretention Pond**
Chair Aubry will draft and submit approved final version of a TPE Advisory Letter urging Mayor and Council to review landscaping contracts to ensure they include best practices to protect existing trees. This Advisory Letter prompted by lack of best practices by contractor working on bioretention catchment at Woodberry & College Heights.

Karin B. and Karen S. have been authorized by DPW Director M. Beall to coordinate ordering of plants – majority being ~250 plugs from North Creek Nursery and ~12-15 woody plants from Patuxent Nursery.

Chair Aubry will poll TPE via Doodle for planting date.
- **Meadow Day debrief**
Committee was impressed and pleased with TPE outreach at Meadow Day as hosted by Sustainability Committee on 7/8/23. Some plants are left over; Chair Aubry will coordinate with DPW Director Beall to plant these in the park south of Henson Green. (*This effort eventually determined not necessary on 7/14*)

- Old/New Business

Minutes for TPE's 6/14/23 meeting approved unanimously.

Mr. Aubry will present TPE's CY22 Annual Report to Mayor and Council at the 7/17 meeting.