



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD
VIA VIDEO AND AUDIO CONFERENCE
7:30 p.m.
February 17, 2026
REGULAR SESSION**

The meeting will take place at Town Hall in the conference room. This meeting will be conducted as a hybrid meeting. Members of the public may only join the meeting virtually. To join the meeting through Zoom, please use the link below.

Join Meeting:

<https://us02web.zoom.us/j/89189649729?pwd=NVRweGplSSStIdm5UYStTY0g4TFUydz09>

To join with audio only, dial: (301) 715-8592

Meeting ID: 891 8964 9729

Passcode: 441152

Public Participation:

Participants who join the video/audio conference will be muted during the meeting except for Mayor, Council, and staff. Participants can turn their video on during the meeting, so we can all see each other, or can turn it off if they would rather. Participants will have the opportunity to speak during Public Comment - agenda item #4. During that time, all participants will be taken off mute. If you would like to comment, please state your name and Mayor Morrissey will call on you to speak. Public comments will be limited to three minutes.

Public comments or questions may also be made by emailing the Town Clerk TC Hegeman at thegeman@upmd.org. All electronic comments must be submitted by 12 p.m. on February 17, 2026. Written comments have been provided to the Mayor and Council and are part of the record.

1. CALL TO ORDER: *Mayor Morrissey*

Present: Dubayah
Gathercole
Kelby
Mowery
McGaughey
Godfrey
Sweet

Absent: Dubayah
Gathercole
Kelby
Mowery
McGaughey
Godfrey
Sweet

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES

- a. *February 2, 2026, Council Meeting and Closed Session*
- b. *January 22, 2026, Special Session*

4. PUBLIC COMMENT (*limited to 3 minutes per speaker*)

5. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

6. NEW BUSINESS

A. ARBOR DAY PROCLAMATION

B. CONSIDERATION OF EMPLOYEE ACKNOWLEDGEMENTS FOR SERVICE DURING RECENT STORM

C. CONSIDERATION OF MOTION TO INTRODUCE FY26 BUDGET ADJUSTMENTS

D. CONSIDERATION OF SUPPORT FOR MAYOR'S TESTIMONY TO THE SENTATE EDUCATION, ENERGY, AND THE ENVIRONMENT COMMITTEE SUPPORTING SB 86, THE SILVER AND STARTER ACT WITH AMENDMENTS

7. DEPARTMENT REPORTS

A. TOWN ADMINISTRATOR ~ *Debi Sandlin*

B. TOWN ATTORNEY ~ *Suellen Ferguson*

C. TOWN CLERK ~ *TC Hegeman*

D. TOWN TREASURER~ *Carrina Bucknor*

E. CHIEF OF POLICE ~ *Chief Coleman*

F. DIRECTOR OF PUBLIC WORKS ~ *Mickey Beall*

8.ADJOURNMENT

****A Closed Session may be called****

**TOWN OF UNIVERSITY PARK
MAYOR AND COMMON COUNCIL MEETING MINUTES
VIA VIDEO AND AUDIO CONFERENCE
February 2, 2026, 7:30 P.M.**

COUNCIL MEMBERS PRESENT:

Ralph Dubayah	Council member, Ward 1
Mary Gathercole	Council member, Ward 2
Cynthia Mowery	Council member, Ward 4
David McGaughey	Council member, Ward 5
Grant Godfrey	Council member, Ward 6
William Sweet	Council member, Ward 7

STAFF PRESENT:

Debi Sandlin	Town Administrator
Suellen Ferguson	Town Attorney
TC Hegeman	Town Clerk
Chief Coleman	Police Chief
Michael Beall	Public Works Director

EXCUSED:

Casey Kelby	Council member, Ward 3
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1. CALL TO ORDER

Mayor Morrissey called the meeting to order at 7:30 p.m.

2. APPROVAL OF THE AGENDA

Motion: To approve the agenda, as presented. *Motion made by CM Sweet, seconded by CM Gathercole.*

Motion was carried unanimously.

3. APPROVAL OF MINUTES

Motion: To approve the minutes of the January 20, 2026, Council meeting as presented.

Motion was made by CM Sweet and seconded by CM Godfrey.

Motion was carried unanimously.

4. PUBLIC COMMENT

A resident expressed his support for Accessory Dwelling Units (ADUs) stating it creates inclusive and diverse communities where people can afford to live. He acknowledged there are important questions about stormwater runoff and setbacks that will need to be addressed.

5. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

a. Police, Traffic & Public Safety Committee – CM Gathercole

The committee will meet this Wednesday at 7:30 p.m. to discuss stop sign cameras and traffic mitigation.

b. Public Facilities Committee – CM Sweet

The committee was unable to meet last month due to a last-minute scheduling conflict. They will February 19th to discuss Town Hall budget versus costs and EV charger permit updates before getting into budget season.

c. Development Overview Committee – CM McGaughey

The committee is scheduled to meet on February 12th to continue discussing ADU legislation and the recent bills that the Governor of Maryland has sent to the General Assembly for consideration.

CM McGaughey asked for an update on the Clagett Road project. Director Beall and Attorney Ferguson provided Council with the most current information.

The county is willing to reimburse the town for replacing all existing structures in this area, assuming all easements can be obtained. The county will also agree to fold engineering and legal fees for obtaining easements into the costs to be covered. There is \$400,000 allocated in the current FY26 budget for this project. If the project costs more than that amount, the county will seek additional funding in the following year, though all funding is subject to budget approval. It does not appear the town will be able to spend any of the allocated funds before the end of June because easements must first be obtained. The county is now insisting on having the easements before entering into the Memorandum of Understanding (MOU).

d. Sustainability Committee – CM Dubayah

The committee will meet tomorrow night to discuss right light initiatives and other topics.

6. NEW BUSINESS

a. Consideration of Traffic Petition for 4335 Clagett Road

Attorney Ferguson explained the code and petition process. The petitioner detailed the reasons for his request. Director Beall noted that for mid-block raised crosswalks, parking is prohibited within 50 feet of the approach for pedestrian safety. This restriction does not apply to speed humps or to raised crosswalks at intersections. The petitioner asked whether residents could contribute to funding the speed hump if the town could not afford it, noting that the 12 affected households had already agreed they would be willing to fund it. Attorney Ferguson and Council members explained that residents cannot contribute to funding town infrastructure projects.

Motion: To authorize Public Works Director Michael Beall to review the petition and determine placement for a speed hump at or near 4335 Clagett Road. *Motion was made by CM Gathercole and seconded by CM Sweet.*
Motion was carried unanimously.

b. Consideration of Date Change for June 15, 2026, Council Meeting

The June 15, 2026, Council meeting conflicts with this year's Summer Maryland Municipal League conference.

Motion: To move the June 15, 2026, Council meeting to June 22, 2026. *Motion was made by CM Gathercole and seconded by CM Godfrey.*
Motion was carried unanimously.

c. Consideration of Accepting a \$20,000.00 Maryland 2026 Sustainable Action Grant to Fund a Community Learning Garden

Administrator Sandlin discussed the grant. The town was notified in early January that it was awarded the grant. A member of the Sustainability Committee provided background information on the project. Attorney Ferguson noted there will likely be grant requirements that need to be met, and if it is a reimbursement grant, the town needs to ensure all criteria are met before proceeding to ensure reimbursement.

Motion: To authorize acceptance of a \$20,000 Maryland 2026 Sustainable Action Grant to fund a community learning garden. *Motion was made by CM Dubayah and seconded by CM McGaughey.*
Motion was carried unanimously.

d. Introduction of Legislative Resolution 26-O-01 to Amend the FY26 Budget to Add Revenue and Expense Sustainable Action Grant Budget Line-Items to Receive a \$20,000 Maryland 2026 Sustainable Action Grant and Include It in the Operating Expenditures Budget

Motion: To introduce Legislative Resolution 26-O-01 to amend the fiscal year 26 budget to add revenue and expenditure line items to receive the \$20,000 Maryland 2026 Sustainable Action Grant and include it in the operating expenditures budget. *Motion was made by CM Dubayah and seconded by CM Gathercole.*
Motion was carried unanimously.

7. ADJOURNMENT

Motion: To adjourn the meeting to enter into closed session to discuss (1) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluations of appointees, employees, or officials over whom the Council has jurisdiction, or any other personnel matter that affects one or more specific individuals, and (2) to consult with counsel to obtain legal advice. *Motion was made by CM Sweet and seconded by CM McGaughey.*
Motion was carried unanimously.

The open session adjourned at 8:36 p.m.



**TOWN OF UNIVERSITY PARK
AGENDA ITEM COVER REPORT**

Agenda Item #6A

Meeting Date: February 17, 2026

Item Title: 2026 Arbor Day Proclamation

Background/Justification:

Every year, in order to be recognized as a Tree City, each municipality is required to meet several criteria. One criterion is to formally adopt a resolution recognizing Arbor Day each spring and issuing a proclamation declaring such. In the past, the Town has always recognized the date of the National Arbor Day rather than another random date. This year, that date is April 24th, 2026.

Other Options/Alternatives: NA

Fiscal Impact: NA

Committee Recommendation: NA

Staff Comments: NA

Community Engagement: NA

Recommended Action: Adopt a resolution proclaiming April 24th as Arbor Day in University Park.

Attachments: NA

Arbor Day Proclamation

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our Town increase property values and beautify our community, and

Whereas, trees whenever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I, Laurie Morrissey, Mayor of the Town of University Park, do hereby proclaim April 24, 2026 as

Arbor Day

in the Town of University Park, and I urge all to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 17th day of February in the year 2026.

Mayor _____

Laurie Morrissey

TOWN OF UNIVERSITY PARK
HEREBY RECOGNIZES

Greg Pinkney

Supervisor of Operations
Department of Public Works

for his extraordinary service during the January 2026 winter storm.

Throughout the event, Mr. Pinkney provided steady, hands-on leadership while managing a demanding and rapidly evolving situation. He effectively coordinated personnel, equipment, and schedules to ensure continuous operations as conditions changed. Working extended hours, he made timely, informed decisions to prioritize public safety, address critical problem areas, and keep town roads as clear and passable as possible.

Despite severe and hazardous conditions, including overnight operations in subzero temperatures, Mr. Pinkney demonstrated exceptional professionalism, skill, and commitment to service. His tireless efforts ensured that town streets were plowed and cleared promptly, allowing emergency responders, essential workers, and residents to travel safely.

Through his coordinated efforts, attention to detail, and willingness to go above and beyond normal duties, he significantly reduced risk to the community and helped keep the Town of University Park operational during a challenging weather event.

The Town extends its sincere gratitude for his hard work, teamwork, and unwavering dedication to the safety and well-being of our residents.

DEBI SANDLIN
Town Administrator



LAURIE MORRISSEY
Mayor

TOWN OF UNIVERSITY PARK HEREBY RECOGNIZES

Andrew Plass

Assistant Supervisor
Department of Public Works

for his extraordinary service during the January 2026 winter storm. Throughout the event, Mr. Plass provided steady, hands-on leadership while managing a demanding and rapidly evolving situation. He effectively assisted in the coordination of personnel, equipment, and schedules to ensure continuous operations as conditions changed. Working extended hours, he made timely, informed decisions to prioritize public safety, address critical problem areas, and keep town roads as clear and passable as possible.

Despite severe and hazardous conditions, including overnight operations in subzero temperatures, Mr. Plass demonstrated exceptional professionalism, skill, and commitment to service. His tireless efforts ensured that town streets were plowed and cleared promptly, allowing emergency responders, essential workers, and residents to travel safely.

Through his coordinated efforts, attention to detail, and willingness to go above and beyond normal duties, he significantly reduced risk to the community and helped keep the Town of University Park operational during a challenging weather event.

The Town extends its sincere gratitude for his hard work, teamwork, and unwavering dedication to the safety and well-being of our residents.

DEBI SANDLIN
Town Administrator



LAURIE MORRISSEY
Mayor

TOWN OF UNIVERSITY PARK

HEREBY RECOGNIZES

Captain Ghamela Graddy

for Outstanding Service during the
January 2026 winter storm.

We formally recognize Captain Graddy for working tirelessly during the recent winter snowstorm to keep the Town of University Park safe. Despite hazardous conditions, extreme cold, and long hours, Captain Graddy's professionalism, commitment, and willingness to serve ensured that residents were protected and that emergency needs were met.

Captain Graddy's leadership truly embodied the highest ideals of public service. Maintaining a visible presence in the community, responding quickly to emergencies, and effectively coordinating with other emergency services brought comfort and reassurance when it was needed most.

We extend our sincere gratitude to Captain Graddy for her outstanding efforts, selflessness, and unwavering dedication to the safety and well-being of the Town of University Park.

DEBI SANDLIN
Town Administrator



LAURIE MORRISSEY
Mayor

TOWN OF UNIVERSITY PARK

HEREBY RECOGNIZES

Ggt Georgia Mittenberger

for Outstanding Service during the
January 2026 winter storm.

We formally recognize Sergeant Miltenberger for working tirelessly during the recent winter snowstorm to keep the Town of University Park safe. Despite hazardous conditions, extreme cold, and long hours, her professionalism, commitment, and willingness to serve ensured that residents were protected and that emergency needs were met.

Sergeant Miltenberger's teamwork and steadfast determination truly embodied the highest ideals of public service. Her visible presence in the community, ability to quickly respond to emergencies, and effective coordination with other emergency services brought comfort and reassurance when it was needed most.

We extend our sincere gratitude to Sergeant Miltenberger for her outstanding efforts, selflessness, and unwavering dedication to the safety and well-being of the Town of University Park.

DEBI SANDLIN
Town Administrator



LAURIE MORRISSEY
Mayor



TOWN OF UNIVERSITY PARK AGENDA ITEM COVER REPORT

Agenda Item # 6C

Meeting Date: February 17, 2026

Item Title: FY26 Mid-Year Budget Adjustments

Background

Throughout the fiscal year, new information may emerge that necessitates budget amendments, or the Town may enter into new service contracts, requiring adjustments to specific budget-line items based on projected expenditures for the remainder of the fiscal year.

Based on the current projections for expenditures and revenue, the Finances team has outlined the following mid-year transfers for the Town Councils review.

Fiscal Impact:

General Government

Transfer from:

\$4,000– 6718-06 Trap, Neuter, Release Program
\$4,908 – 6030 – Recording Secretary
\$2,000 – 6095-01 – Office Expenses
\$1,000– 6117-01 – Town Administrator Expenses
\$500 – 6097-01 – Publications

Transfer to:

\$11,459.63 - 6005-01 Accounting & Auditing

Transfer from: \$500 - 6097-01 – Publications

Transfer to:

\$500.00 – 6620-01 – Workers Comp Insurance GG

Transfer from

\$2,500 6006-01 – Payroll Processing
\$500 – 6128 -01 – Training

Transfer to:

\$3,000 – 6064-01 – IT Cost

Justification

Accounting and Auditing: This transfer allocates funds to cover the cost of contracting with Robert Half to recruit a Town Treasurer. The FY26 budget did not anticipate the need to engage an external

recruiting firm for this position. After multiple efforts to fill the role through inter-municipal collaboration and advertising on municipal employment websites and Indeed proved unsuccessful, the Town determined that contracting with a professional recruiting firm was the most fiscally responsible and effective option to ensure the timely appointment of a qualified Treasurer.

Workmen's Comp Insurance: This transfer allocates funds to offset an increase in Workmen's Compensation insurance premiums that was not known at the time the FY26 budget was developed and adopted. The Town received notice of the higher rates after budget approval, necessitating this adjustment to ensure adequate funding for required insurance coverage.

IT Costs: This transfer reallocates funds to address an unanticipated increase in FY26 IT costs that was not known at the time the FY26 budget was developed and adopted. The Town was notified of the higher rates after budget approval, requiring this adjustment to ensure sufficient funding to cover the increased costs.

Due to State – The Finance team has reconciled the speed camera revenues and staff costs and based on the projected FY26 revenues, has determined that the Town will not incur a State Payable liability for speed camera fine collections in the current fiscal year.

Public Works

Background

The University Public Works Department is requesting approval of several one-time FY2026 budget transfers to realign existing appropriations with current operational needs. The proposed transfers are driven by increased overtime expenditures attributable to multiple factors, including additional staff support required for community events, increased maintenance demands associated with an aging vehicle fleet, and a rise in private tree removal activity necessitating expanded consultation and oversight by the Town Arborist.

Fiscal Impact:

Transfer from:

\$25,500 – 6550-05 Salaries

\$4,500 – 6553-05 Contract Labor

Transfer to:

\$30,000 – 6551-05 Salaries OT

Transfer from:

\$8,000 – 6500-05 Fuel

\$6,000 – 6222-02 Park Utilities

\$6,000—6235-02 Park Landscape Maintenance

\$5,000—6505-05 Landfill

Transfer to:

\$25,000 – 6580-05 Vehicle Maintenance

Transfer from:

\$3,000 – 6501-05 Composting Program

Transfer to:

\$3,000 – 6216-02 Consulting Arborist

Justification:

Salaries OT –DPW support of community events increased significantly this fiscal year. Staff has/will support more than 20 community events in FY26. In addition, the lack of a spare packer has necessitated having the mechanic to work evenings and weekends to ensure the other 2 packers are able to be in service when needed. Finally, the snow event on Jan. 24-26 accounted for more than 30% of the total OT expenses this year.

Vehicle Maintenance –Significant expense was incurred in an attempt to keep our backup trash packer in service, however, that effort failed. The resulting need to keep the other 2 packers in service for the first 7 months of the year without a backup has led to reactive vehicle maintenance rather than preventive vehicle maintenance. As a result, there has been and will be significant additional maintenance costs to keep the packer fleet in service. Two of the packers will need to go to the dealer for repairs that cannot be adequately accomplished in our own maintenance facility in a timely manner.

Consulting Arborist –This line item is expected to exceed budgeted allocation due to an increase in private tree removals resulting from the 2025 drought.

Background

Over the course of the fiscal year, updated information and changing operational needs may require adjustments to budget line items.

The University Park Police Department is requesting approval for several one-time FY2026 budget transfers to realign existing funds with current operational needs. These transfers reflect changes in service delivery, the availability of no-cost and grant-funded training, and increased operational requirements, and do not increase the overall Police Department budget.

Police Department**Transfer from:**

\$15,000 – 6559-03 Lexipol Services

Transfer to:

\$15,000 – 6335-03 Police Car

Transfer from:

\$4,000 – 6356-03 Training – Active Shooter

Transfer to:

\$4,000 – 6351-03 Uniforms

Transfer from:

\$3,000 – 6355-03- Training

Transfer to:

\$3,000 – 6330-03 Travel, Meetings, Prof. Dues

Justification

Police Car: This transfer allocates funds to cover increased costs associated with outfitting a police vehicle for active patrol service. The final vendor invoice, which originated in FY25, was paid in FY26. Reallocating existing funds ensures the vehicle meets operational and officer safety requirements and can be placed into service.

Uniforms: This transfer allocates funds to address increased uniform costs and the purchase of Class A uniforms for formal ceremonies and official functions. Due to the Department being fully staffed, uniform outfitting needs exceeded the original budget allocation. Reallocating existing funds ensures personnel are properly equipped to meet professional and operational standards.

Travel, Meetings, Prof. Dues: This transfer allocates funds to cover travel-related expenses for training opportunities provided at no cost, including training supported by awarded grant funding. While tuition and registration costs were covered, associated travel expenses were not included. Additionally, during a declared snow emergency, overnight lodging was required to ensure officer availability and operational continuity.

Options/Alternatives:

Adopt the budget adjustments

Adopt different budget adjustments

Fiscal Impact: As noted in this memorandum.

Committee Recommendation: N/A

Staff Comments:

The staff supports the requested FY 2026 budget modifications. Because the modifications involve transfers of funds within the major appropriation categories, and do not involve funds or expenditures that are not already contemplated in the budget, an ordinance is not required. The Council may authorize the budget modification by initial motion to introduce the modifications at the February 17 meeting and adopt them at the next Council meeting.

Community Engagement: N/A

Recommended Action: *Motion: To introduce a motion to adopt the mid-year FY26 budget modifications as detailed in this memorandum.*



TOWN OF UNIVERSITY PARK

MAYOR
Laurie Morrissey

COMMON COUNCIL
Ralph Dubayah
Mary Gathercole
Casey Kelby
Nathaniel Morgan
David McGaughey
Grant Godfrey
William Sweet

February 13, 2026

TOWN ADMINISTRATOR
Debi Sandlin

TO: The Honorable Senator Brian J. Feldman, Chair
and Members, Senate Education, Energy, and the Environment Committee
FROM: Laurie K. Morrissey, Mayor, Town of University Park
RE: Favorable with Amendments - Starter and Silver Homes Act: SB
36/HB 239

Dear Chair Feldman,

The University Park Development Overview Committee and I have carefully reviewed the bill proposed by Governor Moore, titled "The Starter and Silver Homes Act of 2026," SB 36/HB 239. We have many significant concerns that we wish to share with you.

We understand the important issue that the Governor seeks to address: the need for Maryland to increase the availability of moderately priced housing to attract and retain families and businesses and generate economic growth. We share these concerns. For reasons stated below, we do not believe that this bill is fit for its purpose and it could even cut against achieving the stated goals of incentivizing more housing at more moderate prices.

We also object to this bill because it virtually eliminates all authority granted to municipalities and counties to determine building regulations within their jurisdictions with respect to single family zoned properties.

Following are specific provisions of this bill that we find deeply concerning:

- Substantial reduction of building setbacks:

- o Front and rear setbacks: Jurisdictions will be unable to require front or rear yard setbacks of more than 10 feet. Our municipalities and the County generally require minimum front setbacks of 25 feet or the established building line, whichever is greater. Rear setbacks are 20 feet or greater. The proposed setback reductions would allow for significantly greater impervious coverage, jeopardizing our ability to control storm water run-off on lots, which has become a major local government concern, and effectively permitting the removal of numerous canopy trees while not leaving enough space for new trees to grow. It would lead over time to neighborhoods appearing jagged, with new homes extending much closer to the streets than older homes. Such a result is not consistent with standard urban and suburban planning practice.

- o Side setbacks. Jurisdictions would be unable to establish side setbacks of more than 5 feet, as compared to current County and municipal requirements of at least 7 or 8 feet. Our stricter standards provide the space needed for fire and rescue equipment and personnel and reduce the risk that fire will spread between homes, thereby enhancing the safety of our communities. Again, impervious coverage will increase and complicate storm water management.

Our concern regarding looser setbacks is compounded by the proposed elimination of standards that set lot area coverage limits.

- Permitting a row of three or more townhouses to be built by right. This sets a rigid one-size-fits-all model for “missing middle housing” that is inappropriate for most of the lots in our communities and does not consider the provision of infrastructure required for this level of density.
- Prohibiting regulations that “indirectly” violate the provisions of the bill. Such general language creates uncertainty as to what would be legitimate to regulate and invites contentious proceedings and possible litigation.

As a result of these provisions, the consequences of this bill are likely to counter the stated purpose of promoting more affordable housing, for the following reasons:

- Reduced setbacks and elimination of lot area coverage limits will encourage larger single-family homes. Developers would be entitled to take advantage of the expanded building area to build much larger single-family detached houses or to greatly enlarge existing housing. This will defeat the stated purpose of the bill, which was to encourage homes of moderate size and price. Rather than discourage “mansionization,” which was expressly the basis for enactment of HB 1232 (2006), the Starter and Silver Homes Act would actually encourage this trend without any counterbalancing public benefit. Such large homes would also decrease the opportunities for providing accessory dwelling units, a popular form of “missing middle” housing.
- Prohibiting regulations that “indirectly” violate the provisions of the bill creates uncertainty as to what is and is not allowed.

Further, we hope that in considering this bill, you and your colleagues will appreciate the core matter of policy consistency. All of you worked hard to secure the law that clarified our municipal authority, and we are concerned that this bill reverses the good results achieved last year. However, we want to work constructively to find means of addressing the demand for more housing in our State. We ask that you consider favorably the amendments to this bill that are proposed by MML. We look forward to consulting with you as the legislature reviews this bill and any proposed amendments during this session.

We look forward to collaborating with our neighboring municipalities and MML to develop the amendments that would accomplish the housing goals while also preserving municipal authority.

Thank you for considering our views.

Sincerely,

Laurie K. Morrissey

Laurie K. Morrissey, Mayor



TOWN ADMINISTATOR FEBRUARY 2026 REPORT

Town of University Park

Debi Sandlin
Town Administrator
dsandlin@upmd.org

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TOWN ADMINISTRATOR MESSAGE

Dear Residents,

After much reflection, I want to share that I will be stepping away from my role as Town Administrator in the coming weeks.

Serving this town has been one of the greatest honors of my professional life. It has truly been a privilege to work with such a dedicated, talented, and caring group of employees, elected officials, volunteers, and residents. I am incredibly grateful for the trust you placed in me and for the opportunity to serve a community I care deeply about.

I have been inspired every day by the commitment, resilience, and teamwork I have witnessed across this organization. Together, we have navigated challenges, celebrated successes, and made progress that I am very proud of. The relationships built during this time are what I will value most.

Thank you for the support, collaboration, and kindness you have shown me throughout my tenure. I leave with a full heart, deep appreciation, and complete confidence in the people who will continue to move this town forward.

It has truly been a privilege to serve.

With gratitude,

Debi Sandlin

Town Administrator

TOWN ADMINISTRATOR ACTIVITIES

The Town Administrator participated in the following activities & meetings:

- Executed a service agreement with ADP to provide payroll services and limited human resources support.
- The Town Administrator and Town Treasurer met with a representative from Acrisure, the Town's Workers' Compensation insurance provider, to discuss the FY27 renewal.
- Worked with the Town Treasurer to begin development of the FY27 budget.
- Met with department heads to review their proposed FY27 budgets.
- Participated in five (5) Prince George's County Emergency Operations weather update meetings during the recent snowstorm.
- Met with Council Member Mowery to discuss the Town Administrator transition process.
- Met with the Town's Social Media Assistant/Newsletter Editor to review and discuss updates to the newsletter format.

TOWN AWARDED \$20,000 MARYLAND SUSTAINABLE ACTION GRANT

University Park has received a \$20,000 Maryland Sustainable Action Grant, thanks to the dedicated efforts of Kelsey Bryant Starr. This funding will help bring the Community Learning Garden project to life as a partnership between the UPES Parent Teacher Association, the Town's Sustainability Committee, and University Park residents and volunteers, transforming an underutilized grassy area into a space for students, neighbors, and the broader community to learn and grow together.

The garden is designed to give adults and children a place to reconnect with the land, plants, and animals, while exploring sustainable gardening and food production. The hope is that hands-on experience in the garden will help foster a lasting commitment to sustainability throughout University Park.

Planned features include:

- Six raised beds for classroom and community use
- Compost bins and rain barrels
- Outdoor education area with chalkboard and seating ADA-accessible entrance
- A raised bed
- A native pollinator garden
- A mini food forest with fruit bushes and trees
- Perimeter fencing will protect vegetable beds from deer and nearby traffic, while edible plants will weave around the building with plant identification signage for easy learning.

This grant helps bring the Community Learning Garden to life and celebrates the power of University Park neighbors volunteering to create sustainable, educational spaces for all.



SOCIAL MEDIA STATS

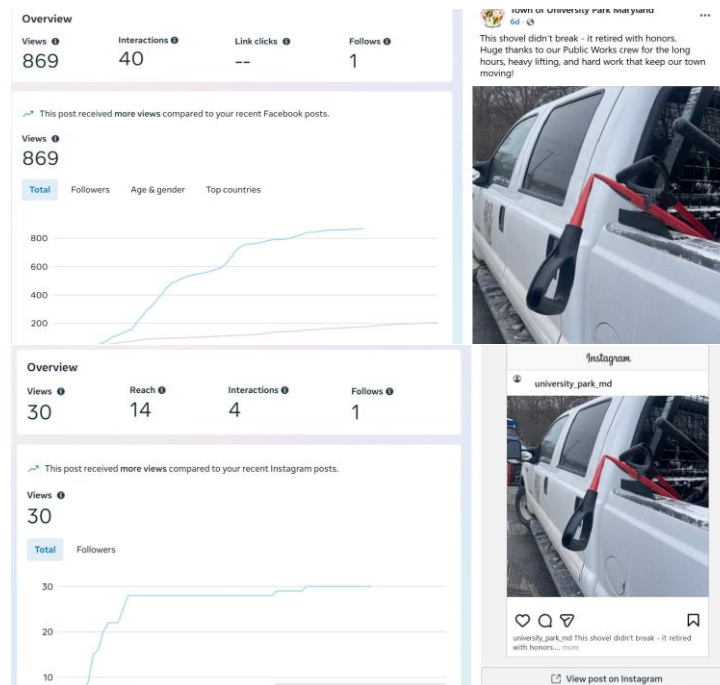
Following are the stats for January 10 through February 4, 2026.

Facebook

- 2.5 thousand views (up 332% from last period reported)
- 68 interactions (up 30%)
- Total reach: 699
- Most viewed post: Noise Camera Installation & Activation

Instagram

- 106 views (up 3.3K% from previous period)
- 7 interactions (steay)
- Followers – 20
- Overall views were up by 15%



Stay informed about the latest happenings in the Town of University Park by subscribing to the Town's weekly Update, a timely and reliable source for news, events, and community updates. Sign up at <https://upmd.org/list.aspx>.

WASTE & RECYCLING COLLECTION

The Town of University Park's Public Works crew has been hard at work helping to keep our community clean, green, and sustainable for everyone to enjoy.

January 18th through February 10th Solid Waste Collection

- Trash 18.32 tons
- Recycling 9.51 tons
- Yard Waste 3.29 tons
- Leaves 26.25 tons



FEBRUARY BIRTHDAYS

Happy Birthday to UP Team Members

- Samuel Cromartie
- Council Member Grant Godfrey
- Amy Knesel



BUILDING PERMITS APPROVED ADMINISTRATIVELY

WARD	ADDRESS	PROJECT

EV PERMITS

	DECALS	Hang Tags
Resident	1	
UPES		
Non-Resident		

TOWN OF UNIVERSITY PARK

January 2026 Treasurer's Report





Town of University Park

Cash Balances

January 2026 Fiscal Year 2026

Bank Account	Balance
Truist – General Fund	\$108,916
Truist – Debit Card	\$11,410
MLGIP	\$6,247,783
Police Benevolence Fund	-\$10
HHUP TAF Fund	-\$22,620
Employee Holiday Fund	-\$6838
Petty Cash	\$500
Total Bank Accounts	\$6,339,141

Monthly Items - January 2026

1. The financial statements reflect activity through January 31, 2026, representing the first seven months of Fiscal Year 2026. As of January, General Fund revenues total \$3,817,781.47, or 36.53% of the adopted FY26 budget. Revenue performance remains consistent with seasonal expectations and is primarily driven by real property tax collections, interest income, and speed camera revenue. On the expenditure side, total spending totals \$2,988,571.49, or 40.76% of the annual budget, which remains within a reasonable range for this point in the fiscal year.
2. Year-to-date operations reflect a positive net operating position of \$829,209.98. After capital project activity, total net income stands at \$821,751.18, showing continued stability as recurring revenues are received. As in prior years, variances in several revenue categories are expected to normalize later in the fiscal year as additional state income tax distributions, Highway User Revenue (HUR), and other recurring revenues are received. The Town's financial condition remains strong, supported by a combined cash balance of \$6,339,141 and stable departmental spending trends.

Town of University Park
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
July 2025 - January 2026

Income

General Fund Revenues

	Actual	Actual	Budget	over Budget	% of Budget
I - Taxes					
4000-00 Real Estate Tax Revenue	749,736.40	2,459,924.60	2,603,932.39	-144,007.79	94.47%
4005-00 Business Personal Property Tax	354.16	71,777.96	64,000.00	7,777.96	112.15%
4010-00 Penalties & Interest on Taxes	-	-	3,600.00	-3,600.00	0.00%
4020-00 State Income Tax	27,634.94	536,705.36	850,000.00	-313,294.64	63.14%
Total I - Taxes	\$ 777,725.50	\$ 3,136,226.97	\$ 3,521,532.39	-\$ 385,305.42	89.06%
II - State Shared					
4015-00 Highway Users	36,895.74	75,831.79	215,278.85	-139,447.06	35.22%
4025-00 Police Protection	-	32,794.00	65,588.00	-32,794.00	50.00%
4030-00 Bank Stock	-	-	10,257.00	-10,257.00	0.00%
Total II - State Shared	\$ 36,895.74	\$ 108,625.79	\$ 291,123.85	-\$ 182,498.06	37.31%
III - County					
4055-00 Landfill Rebate	-	-	6,256.00	-6,256.00	0.00%
Total III - County	\$ 0.00	\$ 0.00	\$ 6,256.00	-\$ 6,256.00	0.00%
IV - Licenses & Permits					
4075-00 Cable TV Franchise Payments	2,745.80	14,393.62	31,162.00	-16,768.38	46.19%
4076-00 Cable TV - Capital Equipment	-	-	19,506.00	-19,506.00	0.00%
4080-00 Building Permits & Fees	467.51	5,061.00	8,000.00	-2,939.00	63.26%
4090-00 EV Permits	310.00	5,720.00	1,500.00	4,220.00	381.33%
Total IV - Licenses & Permits	\$ 3,523.31	\$ 25,174.62	\$ 60,168.00	-\$ 34,993.38	41.84%
V - Miscellaneous					
4085-00 Accident Reports	10.00	100.00	-	100.00	0.00%
4095-00 Rental License Fees	-	7,050.00	15,000.00	-7,950.00	47.00%
4096-00 Legacy Tree Program	-	600.00	-	600.00	0.00%
4100-00 Fines - Police	150.00	2,355.00	3,000.00	-645.00	78.50%
4103-00 Veoride Revenue	-	-	300.00	-300.00	0.00%
4105-00 Vehicle Release	300.00	1,075.00	2,500.00	-1,425.00	43.00%
4120-00 Interest Income	19,288.98	155,577.78	250,000.00	-94,422.22	62.23%
4150-00 Revenue -Miscellaneous	-	465.76	2,500.00	-2,034.24	18.63%
4155-00 Revenue - Recycling	317.77	487.07	2,600.00	-2,112.93	18.73%
4160-00 Sale of Asset	-	6,532.00	2,500.00	4,032.00	261.28%
4170-00 Speed Camera	39,730.00	361,650.00	700,000.00	-338,350.00	51.66%
4175-00 Redlight	-	-	30,000.00	-30,000.00	0.00%
4244-00 Sale of Energy Credits	-	-	3,000.00	-3,000.00	0.00%
4248-00 PEPCO - Solar Array Excess Gen.	-	-	100.00	-100.00	0.00%
Total V - Miscellaneous	59,796.75	\$ 535,892.61	\$ 1,011,500.00	-\$ 475,607.39	52.98%
VI - Grant & Bond Revenue					
4243-00 WSSC/WGL - Street Repair Rebate	1,861.48	1,861.48	-	1,861.48	0.00%
4247-00 Environmental Stewardship Grant	-	10,000.00	10,000.00	0.00	100.00%
Total VI - Grant & Bond Revenue	1,861.48	\$ 11,861.48	\$ 10,000.00	\$ 1,861.48	118.61%
VII - Prior Year's Surplus					
		0.00	5,549,880.00	-5,549,880.00	0.00%
Total General Fund Revenues	879,802.78	\$ 3,817,781.47	\$ 10,450,460.24	-\$ 6,632,678.77	36.53%
Total Income	879,802.78	\$ 3,817,781.47	\$ 10,450,460.24	-\$ 6,632,678.77	36.53%
Gross Profit	879,802.78	\$ 3,817,781.47	\$ 10,450,460.24	-\$ 6,632,678.77	36.53%

Expenses

General Government

I - Personnel - Gen Govt

A Salaries - General Government

6104-01 Mayor* & Council Salary	6,157.69	22,257.68	35,400.00	-13,142.32	62.87%
6105-01 General Government - Reg	39,893.25	197,417.93	386,725.00	-189,307.07	51.05%
6106-01 General Government - OT	-	708.20	1,000.00	-291.80	70.82%
6108-01 General Government - Sick	540.64	5,162.11	-	5,162.11	0.00%
6109-01 General Government - Vacation	3,305.19	17,124.93	-	17,124.93	0.00%

Total A Salaries - General Government	49,896.77	\$ 242,670.85	\$ 423,125.00	-\$ 180,454.15	57.35%
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B - Payroll Tax & Benefits - GG

6605-01 Health Insurance - GG	1,189.98	14,009.02	18,900.00	-4,890.98	74.12%
6610-01 Payroll Taxes - GG	3,501.50	18,008.51	29,600.00	-11,591.49	60.84%
6620-01 Worker's Comp Insurance - GG	104.55	1,125.50	760.00	365.50	148.09%
6625-01 Unemployment Insurance - GG	-	1,244.33	950.00	294.33	130.98%
6630-01 State Retirement - GG	-	41,246.29	45,800.00	-4,553.71	90.06%
6635-01 Payroll Taxes - Mayor & Council	493.31	5,758.82	7,140.00	-1,381.18	80.66%

Total B - Payroll Tax & Benefits - GG	5,289.34	\$ 81,392.47	\$ 103,150.00	-\$ 21,757.53	78.91%
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Total I - Personnel - Gen Govt

55,186.11	\$ 324,063.32	\$ 526,275.00	-\$ 202,211.68	61.58%
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II -Operating - Gen. Government

6000-01 ADA (Interpreters)	-	-	250.00	-250.00	0.00%
6005-01 Accounting & Auditing	-	55,459.63	44,000.00	11,459.63	126.04%
6006-01 Payroll Processing	-	-	22,500.00	-22,500.00	0.00%
6015-01 Building Maintenance	524.40	15,540.74	30,700.00	-15,159.26	50.62%
6020-01 Building Utilities	315.23	1,404.14	11,000.00	-9,595.86	12.76%
6022-01 UPES Utilities	-	-	900.00	-900.00	0.00%
6023-01 Meadow Day	-	-	1,000.00	-1,000.00	0.00%
6026-01 Community Events	-	1,425.24	7,500.00	-6,074.76	19.00%
6027-01 Council Retreat / Orientation	-	-	5,000.00	-5,000.00	0.00%
6029-01 Battery Powered Equip. Program	-	1,148.36	10,000.00	-8,851.64	11.48%
6030-01 Recording Secretary	-	1,092.00	6,000.00	-4,908.00	18.20%
6050-01 Elections	-	-	5,000.00	-5,000.00	0.00%
6053-01 Employee Awards and Events	-	3,837.43	3,800.00	37.43	100.99%
6055-01 Engineering Serv. (Exc. Street)	-	-	3,000.00	-3,000.00	0.00%
6064-01 IT Costs	2,831.94	20,436.55	30,615.00	-10,178.45	66.75%
6065-01 Insurance	(250.00)	48,224.00	55,000.00	-6,776.00	87.68%
6070-01 Legal Advertisement	280.00	710.00	1,800.00	-1,090.00	39.44%
6075-01 Legal Fees	-	34,102.00	50,000.00	-15,898.00	68.20%
6080-01 Council Travel & Training	-	4,716.70	22,000.00	-17,283.30	21.44%
6083-01 Meeting Costs	-	815.20	3,000.00	-2,184.80	27.17%
6085-01 Memberships and Dues	-	3,601.75	8,000.00	-4,398.25	45.02%
6090-01 Newsletter	4,772.45	8,408.45	26,000.00	-17,591.55	32.34%
6095-01 Office Expenses	792.01	10,359.26	33,000.00	-22,640.74	31.39%
6097-01 Publications	-	-	3,000.00	-3,000.00	0.00%
6101-01 Solar Array Maintenance	-	-	19,000.00	-19,000.00	0.00%
6110-01 Small Equipment	-	5,836.94	7,000.00	-1,163.06	83.38%
6115-01 Telephone & Maintenance	538.73	4,561.72	14,000.00	-9,438.28	32.58%
6117-01 Town Administrator Expense	-	2,204.38	10,000.00	-7,795.62	22.04%
6128-01 Training	-	2,365.88	10,000.00	-7,634.12	23.66%
6130-01 Website Maintenance & Design	-	-	10,000.00	-10,000.00	0.00%

Total II -Operating - Gen. Government	9,804.76	\$ 226,250.37	\$ 453,065.00	-\$ 226,814.63	49.94%
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III - Grants & Donations

6063-01 Fire Dept Donation	-	13,500.00	13,500.00	-	100.00%
6066-01 Arts in The Park	-	85.20	500.00	-414.80	17.04%
6099-01 UPES PTA Donation	-	6,000.00	6,000.00	-	100.00%
6152-01 Senior Programs - Helping Hands	135.00	1,334.70	5,000.00	-3,665.30	26.69%
6203-02 UPCA Grant	-	-	1,000.00	-1,000.00	0.00%
6250-02 PTA - Azalea Classic	-	7,000.00	7,000.00	-	100.00%
6251-01 Anacostia Watershed	-	5,000.00	5,000.00	-	100.00%
6252-01 Route 1 Cares	-	5,000.00	5,000.00	-	100.00%
6253-01 NWHS PTA	-	4,000.00	4,000.00	-	100.00%
6718-06 Trap, Neuter, Release Program	-	-	4,000.00	-4,000.00	0.00%

Total III - Grants & Donations	135.00	\$ 41,919.90	\$ 51,000.00	-\$ 9,080.10	82.20%
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Total General Government	65,125.87	\$ 592,233.59	\$ 1,030,340.00	-\$ 438,106.41	57.48%
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Police & Public Safety

I - Police & PS - Personnel

A - Salaries - P & PS

6344-03 Police - Vacation	1,785.74	17,334.05	-	17,334.05	0.00%
6345-03 Police - Regular	96,312.08	437,592.46	1,011,702.00	-574,109.54	43.25%
6346-03 Police - OT	-	-	37,315.00	-37,315.00	0.00%
6349-03 Police - Sick Plan	4,323.98	27,811.79	0.00	27,811.79	0.00%

Total A - Salaries - P & PS	102,421.80	\$ 482,738.30	\$ 1,049,017.00	-\$ 566,278.70	46.02%
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B - Payroll Tax & Benefits - PS

6605-03 Health Insurance - Police & PS	8,692.07	82,353.14	138,098.00	-55,744.86	59.63%
6610-03 Payroll Taxes - Police & PS	9,063.29	46,258.56	77,400.00	-31,141.44	59.77%
6620-03 Workers Comp Insurance - PS	6,502.69	47,477.54	89,500.00	-42,022.46	53.05%
6625-03 Unemployment Insurance - PS	-	1,309.41	1,000.00	309.41	130.94%
6630-03 State Retirement - PS	-	108,969.46	121,500.00	-12,530.54	89.69%

Total B - Payroll Tax & Benefits - PS	24,258.05	\$ 286,368.11	\$ 427,498.00	-\$ 141,129.89	66.99%
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Total I - Police & PS - Personnel

126,679.85	\$ 769,106.41	\$ 1,476,515.00	-\$ 707,408.59	52.09%
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I.I - Code Compliance

6380-03 Code Compliance Salary	-	5,252.81	37,820.00	-32,567.19	13.89%
6631-03 Code Compliance- Payroll Tax	-	54.16	5,230.00	-5,175.84	1.04%
6633-03 Code Compliance Operating Costs	-	-	8,500.00	-8,500.00	0.00%
6635-03 State Retirement - CE	-	4,038.17	4,484.00	-445.83	90.06%

Total I.I - Code Compliance	-	\$ 9,345.14	\$ 56,034.00	-\$ 46,688.86	16.68%
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II - Police & PS - Operating

5303-03 CitationRed Light /Speed Camera	-	98,142.71	264,000.00	-165,857.29	37.18%
6300-03 Bike Patrol	-	-	4,000.00	-4,000.00	0.00%
6303-03 Body Worn Cameras/Tasers	-	22,499.98	22,500.00	-0.02	100.00%
6305-03 Computer	6,813.85	6,830.77	8,000.00	-1,169.23	85.38%
6307-03 Crossing Guards / Park Enforce	813.49	5,776.93	10,000.00	-4,223.07	57.77%
6312-03 Emergency Alert System - Nixle	-	2,060.00	2,200.00	-140.00	93.64%
6315-03 Police Supplies & Manuals	17.14	4,524.50	6,440.00	-1,915.50	70.26%
6320-03 Gasoline	243.72	11,588.70	19,800.00	-8,211.30	58.53%
6322-03 GPS	-	0.00	3,000.00	-3,000.00	0.00%
6323-03 Home Security Reimb. Program	-	200.00	2,000.00	-1,800.00	10.00%
6325-03 Medical Exams	-	1,966.59	8,000.00	-6,033.41	24.58%
6327-03 MILES Computer	-	0.00	100.00	-100.00	0.00%
6329-03 Mobile Data Terminals	911.75	7,546.15	15,000.00	-7,453.85	50.31%
6330-03 Travel, Meetings, Prof. Dues	-	2,624.17	5,000.00	-2,375.83	52.48%
6340-03 Radio Maintenance	-	-	500.00	-500.00	0.00%
6350-03 Small Equipment - Police	455.00	5,469.71	27,000.00	-21,530.29	20.26%
6351-03 Uniforms	573.18	\$ 7,390.62	\$ 13,300.00	-\$ 5,909.38	55.57%
6353-03 Traffic Calming	-	-	500.00	-500.00	0.00%
6355-03 Training	295.00	4,588.65	15,000.00	-10,411.35	30.59%
6356-03 Training - Active Shooter	416.09	1,763.59	7,000.00	-5,236.41	25.19%
6370-03 Vehicle Maintenance	-	5,423.05	15,500.00	-10,076.95	34.99%

Total II - Police & PS - Operating	10,539.22	\$ 188,396.12	\$ 448,840.00	-\$ 260,443.88	41.97%
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III - Police & PS - Cap. Outlay

6334-03 In-Car Camera - Axon	-	-	31,500.00	-31,500.00	0.00%
6335-03 Police Car	60,217.00	60,217.00	60,500.00	-283.00	99.53%
6559-03 Lexipol Services	-	-	20,000.00	-20,000.00	0.00%

Total III - Police & PS - Cap. Outlay	60,217.00	\$ 60,217.00	\$ 112,000.00	-\$ 51,783.00	53.77%
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Total Police & Public Safety	197,436.07	\$ 1,027,064.67	\$ 2,093,389.00	-\$ 1,066,324.33	49.06%
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Public Works

I - Personnel - PW

A - Salaries - PW

6550-05 Public Works	64,689.86	336,872.37	713,279.00	-376,406.63	47.23%
6551-05 Public Works - OT	22,358.08	54,324.71	28,000.00	26,324.71	194.02%
6553-05 Contract Labor	1,058.00	5,237.10	12,000.00	-6,762.90	43.64%
6554-05 Public Works - Sick	2,603.68	10,188.67	-	10,188.67	0.00%
6555-05 Public Works - Vacation	14,454.64	40,792.74	-	40,792.74	0.00%

Total A - Salaries - PW	105,164.26	\$ 447,415.59	\$ 753,279.00	-\$ 305,863.41	59.40%
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B - Payroll Tax & Benefits - PW

6605-05 Health Insurance	10,813.36	92,920.76	171,810.00	-78,889.24	54.08%
6610-05 Payroll Taxes - PW	8,184.29	39,869.42	54,570.00	-14,700.58	73.06%
6620-05 Workers Comp Insurance - PW	3,358.76	17,790.20	44,072.00	-26,281.80	40.37%
6625-05 Unemployment Insurance - PW	-	981.67	750.00	231.67	130.89%
6630-05 State Retirement - PW	-	76,999.08	85,500.00	-8,500.92	90.06%

Total B - Payroll Tax & Benefits - PW	22,356.41	\$ 228,561.13	\$ 356,702.00	-\$ 128,140.87	64.08%
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Total I - Personnel - PW

127,520.67	\$ 675,976.72	\$ 1,109,981.00	-\$ 434,004.28	60.90%
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II - Operating - Parks & Rec

6202-02 Cemetery Upkeep	-	-	100.00	-100.00	0.00%
6210-02 Tree Maintenance	1,700.00	23,660.00	25,000.00	-1,340.00	94.64%
6215-02 Tree Replacement	-	9,353.84	10,000.00	-646.16	93.54%
6216-02 Consult. Arborist - Tree Ord.	-	5,650.00	6,000.00	-350.00	94.17%
6217-02 Resident Tree Reimbursement	-	1,397.00	4,000.00	-2,603.00	34.93%
6220-02 Upkeep of Park	-	10,665.67	14,000.00	-3,334.33	76.18%
6222-02 Park Utilities	558.61	691.90	14,000.00	-13,308.10	4.94%
6227-02 Park Usage Concept Plan	-	-	25,000.00	-25,000.00	0.00%
6230-02 Playing Field Maintenance	-	2,000.00	8,000.00	-6,000.00	25.00%
6235-02 Park Landscape Maintenance	1,150.00	2,021.75	15,000.00	-12,978.25	13.48%
6236-02 Sustainability Committee	-	216.52	2,000.00	-1,783.48	10.83%
6237-02 Environmental Stewardship Grant	-	-	10,000.00	-10,000.00	0.00%

Total 6236-02 Sustainability Committee	-	\$ 216.52	\$ 12,000.00	-\$ 11,783.48	1.80%
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Total II - Operating - Parks & Rec

3,408.61	\$ 55,656.68	\$ 133,100.00	-\$ 77,443.32	41.82%
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III - Operating - Streets

6410-04 Snow Removal	-	-	5,000.00	-5,000.00	0.00%
6420-04 Street Lights	3,280.31	17,634.87	32,500.00	-14,865.13	54.26%
6425-04 Street & Sidewalk Maintenance	2,800.00	15,568.38	30,000.00	-14,431.62	51.89%
6435-04 Street Trees - Replacement	-	9,975.00	10,000.00	-25.00	99.75%
6440-04 Street Tree - Maintenance	700.00	25,734.00	50,000.00	-24,266.00	51.47%

Total III - Operating - Streets	6,780.31	\$ 68,912.25	\$ 127,500.00	-\$ 58,587.75	54.05%
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IV - Operating - Gen./Sanit

6500-05 Fuel	1,439.36	11,101.96	30,000.00	-18,898.04	37.01%
6501-05 Composting Program	-	25,688.18	29,000.00	-3,311.82	88.58%
6505-05 Landfill	-	30,093.65	75,000.00	-44,906.35	40.12%
6515-05 Medical Exams	-	678.00	1,000.00	-322.00	67.80%
6535-05 Recycling Costs	203.58	6,018.60	15,000.00	-8,981.40	40.12%
6546-05 Travel & Dues	-	2,206.56	5,000.00	-2,793.44	44.13%
6547-05 Training	-	4,504.43	7,500.00	-2,995.57	60.06%
6548-05 Trash & Recycle Carts	-	-	6,000.00	-6,000.00	0.00%
6560-05 Tools & Supplies	153.12	11,885.62	17,000.00	-5,114.38	69.92%
6570-05 Uniform Purchases	-	5,547.24	6,500.00	-952.76	85.34%
6580-05 Vehicle Maintenance	800.00	45,392.49	57,000.00	-11,607.51	79.64%
6585-05 Town Maintenance Facility	740.71	15,013.48	18,000.00	-2,986.52	83.41%

Total IV - Operating - Gen./Sanit	3,336.77	\$ 158,130.21	\$ 267,000.00	-\$ 108,869.79	59.22%
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V - Capital Outlay - PW

6522-05 Garage Roof & Bldg Ren/Design	1,824.02	158,839.02	250,000.00	-91,160.98	63.54%
6533-05 Traffic Calming Study	-	-	42,639.85	-42,639.85	0.00%
6534-05 Traffic Mitigation	-	6,854.75	30,000.00	-23,145.25	22.85%
6536-05 Clagett-Pineway SWM MOU - Engineering Services	-	18,398.47	175,000.00	-156,601.53	10.51%

Total V - Capital Outlay - PW	1,824.02	\$ 184,092.24	\$ 497,639.85	-\$ 313,547.61	36.99%
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Total Public Works	142,870.38	\$ 1,142,768.10	\$ 2,135,220.85	-\$ 992,452.75	53.52%
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Reserves & Debt Service

I. Unreserved - Designated

6068-01 Legacy Tree Program	-	-	8,000.00	-8,000.00	0.00%
6529-05 Pepco Street Light Purchase	-	-	50,000.00	-50,000.00	0.00%
6600-08 Vehicle Replacement	-	-	60,000.00	-60,000.00	0.00%
6615-08 Police Officer Overtime	11,425.63	70,222.98	40,000.00	30,222.98	175.56%
6617-08 Capital Infrastructure	-	-	250,000.00	-250,000.00	0.00%

Total I. Unreserved - Designated	11,425.63	\$ 70,222.98	\$ 408,000.00	-\$ 337,777.02	17.21%
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II. Reserved - Designated

6630-08 Cemetery	-	-	4,217.00	-4,217.00	0.00%
6640-08 Cable Capital Equipment	-	-	264,362.00	-264,362.00	0.00%
6645-08 Park Upgrades	-	-	50,000.00	-50,000.00	0.00%
6650-08 Town Hall	-	-	0.00	0.00	0.00%
6655-08 SWM - Design & Engineering	-	-	971,000.00	-971,000.00	0.00%

Total II. Reserved - Designated	-	\$ 0.00	\$ 1,289,579.00	-\$ 1,289,579.00	0.00%
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III. Debt Service

6044-01 Debt Service Infrast. Bond	-	-	206,342.00	-206,342.00	0.00%
6051-01 St. Imp. & Traffic Cont. 2019	-	124,112.93	136,240.00	-12,127.07	91.10%
6054-01 Leaf/Utility Truck Lease Pymt.	-	32,169.22	32,714.00	-544.78	98.33%

Total III. Debt Service	-	\$ 156,282.15	\$ 375,296.00	-\$ 219,013.85	41.64%
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Total Reserves & Debt Service

11,425.63	\$ 226,505.13	\$ 2,072,875.00	-\$ 1,846,369.87	10.93%
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Total Expenses

416,857.95	\$ 2,988,571.49	\$ 7,331,824.85	-\$ 4,343,253.36	40.76%
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Net Operating Income

462,944.83	\$ 829,209.98	\$ 3,118,635.39	-\$ 2,289,425.41	26.59%
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Other Income

7022-00 Maryland Bond Bill - Town Hall	-	-	450,000.00	-450,000.00	0.00%
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Total 7000-00 Capital Projects Revenues

-	\$ 0.00	\$ 450,000.00	-\$ 450,000.00	0.00%
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Total Other Income

-	\$ 0.00	\$ 450,000.00	-\$ 450,000.00	0.00%
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Other Expenses

7120-00 Town Hall Design and Const.	500.00	7,458.80	450,000.00	-442,541.20	1.66%
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Total 7100-00 Capital Projects Expenditures

500.00	\$ 7,458.80	\$ 450,000.00	-\$ 442,541.20	1.66%
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8000-00 Unreserved Undesignated to Next Year

-	-	3,118,635.39	-3,118,635.39	0.00%
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Total Other Expenses

500.00	\$ 7,458.80	\$ 3,568,635.39	-\$ 3,561,176.59	0.21%
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Net Other Income

(500.00)	-\$ 7,458.80	-\$ 3,118,635.39	\$ 3,111,176.59	0.24%
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Net Income

462,444.83	\$ 821,751.18	\$ 0.00	\$ 821,751.18	
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University Park Police Department



FROM: Chief David Coleman

DATE: February 12, 2026

REPORTING PERIOD: January 16– February 12, 2026

Personnel Overview

Position Title	Number of Positions	Filled	Vacant
Chief	1	1	0
Captain	1	1	0
Sergeant	2	2	0
Police Officer	6	6	0
Crossing Guard (P/T)	2	2	0
Administrative Asst.	1	1	0
Code Compliance (P/T)	1	1	0

Employee Recognitions:

Our team has been exceptionally busy over the last few weeks, investing significant time in advanced professional development. We would like to recognize the following staff members for their commitment to excellence through continued education:

Capt. Graddy successfully completed FBI LEEDA Internal Affairs Investigation Training during the week of February 9–13, gaining specialized expertise in administrative investigations and personnel standards. During that same week, Sgt. Miltenberger also attended FBI LEEDA Training, focusing on core leadership and management strategies. Sgt. Williams completed an intensive training trifecta, finishing Field Training Officer (FTO) certification on February 5, followed immediately by AXON Training on February 6, and capping off the period with First Line Supervisor Training the week of February 9.

In the field of specialized safety and response, Cpl. Shepherd completed the Zero Deaths Training in late January along with AXON Training in early February. Ofc. Elias also completed AXON Training before moving directly into Active Shooter response training on February 7. Ofc. Chase sharpened investigative techniques during PEACE Training from February 2–5,

while Ofc. Jarrell focused on community safety by completing Officer Safety and Procedure in Domestic Violence Response on January 27. Finally, Elizabeth Gilead enhanced our dispatch capabilities by attending the Telecommunication and the Active Shooter Seminar on February 2–3.

Training Completed:

Capt. Graddy

2/9-13/2026- FBI LEEDA Training – Internal Investigations

Sgt. Miltenberger

2/9-13/2026- FBI LEEDA Training

Sgt. Williams

1/22-2/5 2026, FTO

2/5-6/2026, AAXON Training

2/9-13/2026, First Line Supervisor Training

Cpl. Shepherd

1/26/2025, Zero Deaths Training

2/5-6/2026, AAXON Training

Ofc. Chase

2/2-5/2026, PEACE Training

Ofc. Jarrell

1/27/2026, Officer Safety and Procedure in Domestic Violence Response

Ofc. Elias

2/5-6/2026, AAXON Training

2/7/2026, Active Shooter

Elizabeth Gilead

2/2-3/2026, Telecommunication and the Active Shooter Seminar

Crime Activity Report:

	Crimes: January 16 - February 12, 2026			
Date Reported	Time	Location	Crime	Ward
01/23/2026	Afternoon	4200 Blk Van Buren	Property Damage	4
01/31/2026	Morning	6700 Blk Baltimore Ave	Subject Stop/Arrest	3
02/03/2026	Morning	6800 Blk Pineway	Fraud	5

Community Alerts/Crime Prevention:

- The department has **steering wheel locks** available for distribution.
- The **Home Security Rebate Program** remains active, offering residents a **\$100 rebate** for installing approved security equipment costing \$150 or more.
- Residents are reminded **not to leave valuables in plain sight** inside vehicles and to always **lock doors and close windows**, even when parked in driveways.
- To prevent package theft, please **remove packages promptly**, have deliveries made when someone is home, or consider using an **Amazon Locker or other secure delivery option**.
- Be aware of **phone and email scams** targeting residents; do not share personal or financial information unless you can verify the source.
- Report any **suspicious activity immediately** to the non-emergency number at 301-352-1200 or call 911 for emergencies.

Traffic Enforcement Initiative

- N/A

Project Updates

- N/A

Upcoming Events

- N/A

Items for Consideration or Discussion

- N/A

FY26 Grant Opportunities

- There are no additional grant opportunities at this time.

Code Compliance Activity (January 16 – February 12, 2026)

Code Compliance Officer onboarded and briefed by Mickey Beall and Suellen Ferguson.

January 2026

Public Works

Michael Beall

Reporting Period: December 31, 2025- January 31, 2026

- **Personnel**

Position Title	Number of Positions	Filled	Vacant
Director	1	1	0
Supervisor	1	1	0
Asst. Supervisor	1	1	0
Mechanic	1	1	0
Driver/Laborer	3	2	0
Laborer	3	4	0

a. **Employee Recognitions:**

b. **Training Completed:**

Activity Report

- **Leaf Collection**—Leaf collection was completed on Jan 16. The barrier fence around the Wells playground parking lot has been removed. 245 tons of leaves were collected.
- **Code Compliance**—Resolved 2 code/rental issues. Action is still pending on 7 code compliance issues. During the period Aug 26-Jan 26, 43 code and rental license issues were resolved.
- **Building permits**—Issued 1 building permit, 3 applications in progress. During the period Aug 26-Jan 26, 29 building permits were approved.
- **Snow Removal**—DPW staff worked from Saturday morning, January 24 through the late afternoon on Monday, January 26 to keep University Park roadways open. Since the storm ended, staff worked to improve conditions where possible throughout town. Much of that focus was on the intersections with the perimeter roads and assisting PGCPs to improve pedestrian access to the school and to clear Underwood St and Queens Chapel Rd to allow for safer student drop off and provide staff/faculty parking adjacent to the school.

Project Updates

- **Garage Heavy Up**— Construction is anticipated to begin in late February.
- **UMD Gas leak/Sewer Main Project**---UMD students will be conducting gas leak testing at sewer manholes throughout town. Timing and scope are TBD.
- **PG Co. SWM MOU for Claggett-Pineway and all Easements**—DoE has completed its review, scheduling of a meeting between DoE, Town staff and the Town’s consulting engineer is in progress.
- **WSSC Sewer Main Replacement Project**—Currently, the WSSC contractor is working on the 4300 block of Van Buren St. and the 6700 block of 41st Ave. Construction on these streets is expected to last until about Feb. 20. They anticipate moving to the 4200 block of Tuckerman St. next. The issue of working late has generally been resolved. Construction is anticipated to continue through January 2027.

Upcoming Events

UPCA Egg Hunt-March 22, Rain Date March 29

Arbor Day-April 24

Azalea Classic-May 2