



**MEETING OF
UNIVERSITY PARK MAYOR AND COMMON COUNCIL
WILL BE HELD
VIA VIDEO AND AUDIO CONFERENCE
7:30 p.m.
January 20, 2026
REGULAR SESSION**

The meeting will take place at Town Hall in the conference room. This meeting will be conducted as a hybrid meeting. Members of the public may only join the meeting virtually. To join the meeting through Zoom, please use the link below.

Join Meeting:

<https://us02web.zoom.us/j/89189649729?pwd=NVRweGplSSStIdm5UYStTY0g4TFUydz09>

To join with audio only, dial: (301) 715-8592

Meeting ID: 891 8964 9729

Passcode: 441152

Public Participation:

Participants who join the video/audio conference will be muted during the meeting except for Mayor, Council, and staff. Participants can turn their video on during the meeting, so we can all see each other, or can turn it off if they would rather. Participants will have the opportunity to speak during Public Comment - agenda item #4. During that time, all participants will be taken off mute. If you would like to comment, please state your name and Mayor Morrissey will call on you to speak. Public comments will be limited to three minutes.

Public comments or questions may also be made by emailing the Town Clerk TC Hegeman at thegeman@upmd.org. All electronic comments must be submitted by 12 p.m. on January 20, 2026. Written comments have been provided to the Mayor and Council and are part of the record.

1. CALL TO ORDER: *Mayor Morrissey*

Present:

Dubayah
Gathercole
Kelby
Mowery
McGaughey
Godfrey
Sweet

Absent:

Dubayah
Gathercole
Kelby
Mowery
McGaughey
Godfrey
Sweet

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES *January 5, 2026, Council Meeting*

4. PUBLIC COMMENT *(limited to 3 minutes per speaker)*

5. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

6. NEW BUSINESS

A. RECOGNITION OF FORMER NEWSLETTER EDITORS BRIDGET WARREN AND TODD STEWART

B. REAPPOINTMENT OF SUPERVISOR OF ELECTIONS CHAIR AND SUPERVISOR

C. SELECTION OF DATE FOR 2026 TOWN ELECTION

D. SPECIAL EXCEPTION REQUEST FOR FRONT YARD FENCE

Section 4-113. Special Exceptions

The Common Council may consider an application for a special exception based upon a particular case or situation and may approve the application provided that there is a showing of hardship, unique topography, unusual circumstances or safety considerations that warrant an exception. Special exceptions shall be granted by the Council only if it finds that such exception:

- (a) will not adversely affect the public health, safety, welfare or interest, nor the reasonable use of adjoining properties;
- (b) will not violate any covenants applicable to the property;
- (c) can be granted without substantial impairment of the purpose and intent of the Town building regulations;
- (d) will not interfere with or obstruct the visibility of motorists or cyclists; and
- (e) will not unduly impede the enforcement of any other applicable law.

SPECIAL EXCEPTION TO INSTALL A 3 -FOOT HIGH FENCE IN THE FRONT AND SIDE YARD

(6601 44th Avenue) Ward

An application has been made for a building permit to install a three-foot fence in the front yard, and also along the side yard of this corner property, which is treated as a front yard. The front and side yard fence requires a Special Exception per Section 4-113 of the Town Code.

E. PROPOSED BUDGET WORKSESSIONS

F. CONSIDERATION OF APPROVAL OF A CONTRACT WITH OBVIO, INC. FOR INSTALLATION OF A STOP SIGN CAMERA SYSTEM

7. DEPARTMENT REPORTS

- A. TOWN ADMINISTRATOR** ~ *Debi Sandlin*
- B. TOWN ATTORNEY** ~ *Suellen Ferguson*
- C. TOWN CLERK** ~ *TC Hegeman*
- D. TOWN TREASURER**~ *Carrina Bucknor*
- E. CHIEF OF POLICE** ~ *Chief Coleman*

8. ADJOURNMENT

****A Closed Session may be called****

**OWN OF UNIVERSITY PARK
MAYOR AND COMMON COUNCIL MEETING MINUTES
VIA VIDEO AND AUDIO CONFERENCE
January 5, 2026, 7:30 P.M.**

COUNCIL MEMBERS PRESENT:

Ralph Dubayah	Council member, Ward 1
Mary Gathercole	Council member, Ward 2
Cynthia Mowery	Council member, Ward 4
Grant Godfrey	Council member, Ward 6
William Sweet	Council member, Ward 7

STAFF PRESENT:

Debi Sandlin	Town Administrator
Suellen Ferguson	Town Attorney
TC Hegeman	Town Clerk
Chief Coleman	Police Chief
Michael Beall	Public Works Director

Excused:

Casey Kelby	Council member, Ward 3
David McGaughey	Council member, Ward 5

1. CALL TO ORDER

Mayor Morrissey called the meeting to order at 7:30 p.m.

2. APPROVAL OF AGENDA

Director Beall requested to add an item to the agenda regarding WSSC construction issues on Woodbury Street and possible solutions to facilitate the project.

Motion: To approve the agenda with the addition of the WSSC Woodbury Street construction item under New Business. *Motion made by CM Sweet, seconded by CM Godfrey*

Motion was carried unanimously.

3. APPROVAL OF MINUTES

Motion: To approve the minutes of the December 1, 2025, meeting. *Motion made by CM Sweet, seconded by CM Mowery.*

Motion was carried unanimously.

4. PUBLIC COMMENT

There was no public comment.

5. MAYOR, COUNCIL, AND COMMITTEE COMMENTS AND REPORTS

a. Police, Traffic & Public Safety Committee – CM Gathercole

The meeting for January 7th has been cancelled and has been rescheduled for February 4th.

b. Public Facilities Committee – CM Sweet

The meeting is scheduled for Thursday, January 15th. The committee expects to discuss new information regarding Town Hall project planning. CM Sweet also indicated he would be reaching out to compile six months of data from PEPCO regarding EV chargers, including the number of permits issued, funds collected, and tickets issued to help inform permit costs for the next cycle.

c. Sustainability Committee – CM Dubayah

The meeting is scheduled tomorrow at 7:30 p.m. and will be discussing lighting, mainly crosswalk lighting.

d. Mayor Morrissey

The mayor reported that she participated on a panel with two other mayors at the UP Women's Club meeting, which had excellent turnout and good questions. She also proposed planning a town forum about traffic issues and mitigation solutions under consideration, which she would lead with the engineers present to take questions from the public.

Mayor and Council discussed various aspects of a public forum as well as the type of data the cameras will yield. In addition, it was suggested they wait for the data before scheduling the meeting. Council agreed the forum could be scheduled for March or April after additional committee work is completed.

6. CONTINUING BUSINESS

a. Adoption of Charter Amendment 25-CR-01

Motion: To adopt Charter Amendment 25-CR-01 to amend Section 618(B) of the Town Charter to delete the requirement that the newsletter editor be appointed by the Mayor and approved by the Council, and serve at the pleasure of the Mayor and Council. *Motion by CM Sweet, seconded by CM Gathercole.*

Motion was carried unanimously.

b. Adoption of Legislative Resolution 25-O-09

Attorney Ferguson explained that the ordinance was modified from the introduced version. The original proposal included establishing a Public Works Capital Outlay Expense item, but this was unnecessary as it had been addressed in a prior ordinance. The Public Works Director preferred placement in the previously created line item 07-7000.

Motion: To adopt Legislative Resolution 25-O-09 to reestablish reserve designated line item 6650-08, Town Hall Construction and Design, and transfer \$454,047.00 from unreserved,

undesignated funds to that line item. *Motion made by CM Sweet, seconded by CM Gathercole.*

Motion was carried unanimously.

7. NEW BUSINESS

a. WSSC Woodbury Street Construction Discussion

Director Beall provided an update on the WSSC sewer replacement project on Woodbury Street. The contractor has encountered significant operational obstacles. These issues have caused the contractor to work after permitted hours on multiple occasions, including until after 8:00 p.m. on December 23rd and January 5th. He proposed that the Town temporarily allow steel plates to be placed overnight to cover the openings on a case-by-case basis when weather forecasts do not indicate snow events. This could help the contractor complete work by 4:00 p.m. and reduce resident disruption.

Motion: To authorize the Town Administrator and Public Works Director to allow steel plates on a case-by-case basis as needed to reduce resident inconvenience during the WSSC project. *Motion made by CM Godfrey, seconded by CM Gathercole.*

Motion was carried unanimously

b. Meadow Path Discussion

Director Beall reported that the work needs to be completed while ground conditions are frozen rather than waiting for the spring thaw. The project will install a second path around the opposite side of the meadow using engineered wood fiber (EWF) mulch, six feet wide. The Sustainability Committee members involved with the meadow requested this addition. Director Beall explained that completing the work in January allows the Town to secure contractors before the busy spring season when they prioritize larger projects. The estimated project cost is \$4,000-\$5,000. Council expressed support for proceeding with the project.

c. Year in Review Presentation

Administrator Sandlin presented highlights from 2025 for General Government, Police Department, and Public Works Department. The presentation covered accomplishments in three areas: strong advocacy, strategic collaboration, and sound financial stewardship.

Administrator Sandlin noted that budget work session dates would be scheduled soon, likely beginning in March and would be brought to Council for approval.

8. ADJOURNMENT

Adjourned by consent at 8:20 p.m.

**RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF UNIVERSITY PARK IN RECOGNITION OF
BRIDGET WARREN AND TODD STEWART**

WHEREAS, the Town Council of University Park recognizes that a strong and connected community depends upon the dedicated service of individuals who give their time and talents for the benefit of others; and

WHEREAS, Bridget Warren and Todd Stewart served the residents of University Park as editors of the University Park Newsletter for more than a decade, providing a reliable and trusted source of information for the community; and

WHEREAS, through their clear writing, thoughtful editing, and careful curation of content, they highlighted local achievements, informed residents of important civic matters, and preserved the stories and milestones that define community life; and

WHEREAS, their service required countless hours of behind-the-scenes work, including editing, fact-checking, meeting deadlines, and ensuring information was presented accurately, fairly, and with care; and

WHEREAS, their dedication extended beyond communication alone, fostering a sense of belonging among residents, welcoming new neighbors, and strengthening civic engagement during their years of service;

NOW, THEREFORE, BE IT PROCLAIMED by the Town Council of the Town of University Park that Bridget Warren and Todd Stewart are hereby recognized and commended for their outstanding service, professionalism, and lasting contributions to the community; and

BE IT FURTHER PROCLAIMED, that the Town Council hereby expresses its sincere appreciation and profound gratitude to Bridget Warren and Todd Stewart upon the conclusion of their service as newsletter editors, commends them for their dedicated contributions, and extends its warmest best wishes for continued success in their future endeavors, with enduring thanks for the meaningful chapter they have written in the history of the Town of University Park

APPROVED by the Mayor and Common Council of the Town of University Park at a regular meeting on the 20th day of January 2026.

ATTEST:

MAYOR AND COMMON COUNCIL
TOWN OF UNIVERSITY PARK

T'Alicandra Hegeman, Town Clerk

By: _____
Laurie K. Morrissey, Mayor



**TOWN OF UNIVERSITY PARK
AGENDA ITEM COVER REPORT**

Agenda Item # 6B

Meeting Date: January 20, 2026

Item Title: Reappointment of Election Chair and Supervisor

Background/Justification:

- Town Charter Section 502 states: At its first meeting in January of each even-numbered year, or as soon thereafter as may be feasible, the Mayor and Common Council shall appoint two qualified voters to the positions of Supervisors of Elections. The Mayor and Common Council shall also designate one of the persons appointed to be Chair. The Chair shall serve in that capacity at the pleasure of the Mayor and Common Council.”
- The current Supervisors of Elections have served the Town in an exemplary manner and are willing to be re-appointed to their positions. Ms. Herold is willing to serve again as Chair.

Other Options/Alternatives: N/A. No other candidates are put forward at this time.

Fiscal Impact: N/A

Committee Recommendation: N/A

Staff Comments: This is a Mayor and Council determination.

Community Engagement: N/A

Recommended Action:

Motion: To authorize the reappointment of Stephanie Herold and Michelle Wedge as Supervisors of Elections for a two-year term beginning March 1, 2026, and appoint Ms. Herold as Chair, per Section 502 of the Town Charter.

Attachments: N/A



**TOWN OF UNIVERSITY PARK
AGENDA ITEM COVER REPORT**

Agenda Item #6C

Meeting Date: January 20, 2026

Item Title: Selection of Election Date for the 2026 Town General Election

Background/Justification:

- Town Charter Section 504. Elections (a) states:

At or before the February general meeting each year, the Common Council will set the date in May for general elections in the Town. If the Common Council fails to do so on or before that date, the general elections for Town offices shall be held on the first Tuesday in May. The Mayor and Common Council are authorized to provide for the conduct of special elections, as appropriate. Special elections shall be conducted, as far as practicable, under the same procedures as general elections.

- The Supervisors of Election are requesting a standard general election date of Tuesday, May 12, 2026.

Other Options/Alternatives: Set a different date for the 2026 general election.

Fiscal Impact: The date of the Town elections does not impact the cost of the elections.

Committee Recommendation: N/A

Staff Comments: Staff recommends the first Tuesday in May – May 12, 2026,

Community Engagement: N/A

Recommended Action: *Motion: To set the date for general elections for Town offices as May 12, 2026.*

Attachments: N/A



Building Permit Application

SPECIAL EXCEPTION

◆ The Town of University Park ◆

An incorporated municipality in Prince George's County, Maryland
Town Hall, 6724 Baltimore Avenue, University Park, Maryland 20782
Phone: (301) 927-4262 Fax: (301) 277-4548

For Office Use Only
Ward # 3 Date Received: 1.5.26

Permit Application: Approved
Rejected

Check amt. & no.: \$73.71

Permit Number: _____

Date Issued: _____

Applications must contain the following information. **A copy of the site plan or plat, a copy of the building elevation plan(s)** (if applicable), **one (1) or more photographs** illustrating conditions of property that might cause the need for a special exception and/or showing the character of surrounding neighborhood. All applications shall be accompanied by the required filing fee (\$50 + 10% of the County Fee (if applicable)). Applications must be received at least five (5) days prior to the Town Council meeting you wish your permit to be reviewed.

Name of Property Owner(s): Timothy and Megan Tarvin

Telephone Number: () _____ Home ([REDACTED]) _____ Cell

() _____ Work Email: [REDACTED]

Street Address of Property: 6601 44th Ave

Lot Number: 10 Block Number: 13 Section Number: 3

Person/Company Doing the Work: Fence and Deck Connection

Address/Phone: 8057 Veterans Hwy, Millersville, MD 21108 410-969-4444

Have you applied for and been denied a permit? Yes No

Have you received a violation notice? Yes No If yes, date of notice _____

Has property been the subject of a previous appeal or zoning application? Yes No
If yes, provide case number(s) and dates _____

Description of Structure for Which Special Exception is Requested

(Please fill out as completely as possible.)

Check One:

Fence: Height: 36", Material: Aluminum, Style: see attached

Outbuilding: Dimensions: _____, Height at Apex: _____
Materials: _____

Other: (Please Specify): _____
Dimensions: _____, Height at Apex: _____
Materials: _____

Permit and Non-Refundable Filing Fee Paid (\$50 + 10% of County permit fee (if applicable))= \$ 73.71

Excerpt from Town Code Section 4-115:

The Common Council may consider an application for a special exception based upon a particular case or situation and may approve the application provided that there is a showing of hardship, unique topography, unusual circumstances or safety considerations that warrant an exception. Special exceptions shall be granted by the Council only if it finds that such exception:

- (a) will not adversely affect the public health, safety, welfare or interest, nor the reasonable use of adjoining properties;
- (b) will not violate any covenants applicable to the property;
- (c) can be granted without substantial impairment of the purpose and intent of the Town building regulations;
- (d) will not interfere with or obstruct the visibility of motorists or cyclists; and
- (e) will not unduly impede the enforcement of any other applicable law.

Describe what you propose to do and why you need a special exception: Install a fence

around our property. Given the placement of our house on the lot, there is very little backyard, thus the fence includes the side and front yards. The fence will only be 36" tall and will not be a privacy fence. Sight lines and visibility will not be impacted. The purpose of the fence is to contain our dog.

Town requires property owners to notify their neighbors on adjoining properties in writing of this request for a Special Exception to build/modify a structure at least 10-days prior to a Council meeting. Please print names and mailing addresses of all adjoining property owners who will be notified (These include properties located on either side, behind and across the street from your property.) **An affidavit of notification to adjoining property owners from the applicant is required to be filed before the Special Exception hearing.**

Name

Address

Sid Boukabara

6603 44th Ave

David and Melinda Moore

6600 44th Ave

Craig and Ellen Brown

4420 Underwood St.

Daniel Purdy

6505 44th Ave

Signature of Property Owner:



Date:

1/5/2026

Affidavit of Notification to Adjoining Property Owners

On January 3, 2026 I personally delivered written notification of our Special Exception application and details of the proposed project to following property owners:

Sid Boukabara
6603 44th Ave

David and Meredith Moore
6600 44th Ave

Craig and Ellen Brown
4420 Underwood St

Daniel Purdy
6505 44th Ave

As part of the notification, I provided my personal contact information as well as the date and time of the upcoming Town Council Meeting where the application will be presented.

Timothy Tarvin
6601 44th Ave



1/5/2026

TC Hegeman

From: Tim Tarvin [REDACTED]
Sent: Monday, January 12, 2026 10:00 PM
To: TC Hegeman
Subject: Re: Special Exception

Follow Up Flag: Follow up
Flag Status: Flagged

Hello TC,

Please see my responses in red below...

Excerpt from Town Code Section 4-115:

The Common Council may consider an application for a special exception based upon a particular case or situation and may approve the application provided that there is a showing of hardship, unique topography, unusual circumstances or safety considerations that warrant an exception. Special exceptions shall be granted by the Council only if it finds that such exception:

Our property located at 6601 44th Ave is a corner lot, with the house being tucked into the NE corner such that the bulk of the yard exists in the front of the house and along the southern side. The majority of the "backyard", if you can even call it that, consists of the driveway and detached garage. We have an electric invisible dog fence installed on our property and we do not allow our dog to be in the yard unsupervised. However, an invisible fence does not prevent visitors (delivery people, solicitors, etc) from entering the yard when our dog is out. We have installed signage at multiple points along the property line, but they go unheeded. A physical fence will address this problem by forcing visitors to utilize one entry point to our property where they will need to pause long enough to open a gate and, assumedly, heed a warning regarding the dog. The physical fence will also provide reassurance to pedestrians that the dog is in fact contained when they walk along the sidewalk.

(a) *will not adversely affect the public health, safety, welfare or interest, nor the reasonable use of adjoining properties;*

A 3 foot high fence in the front yard of my property will in fact positively impact public health, safety, and welfare in University Park by ensuring that our dog remains on our property and is not able to reach pedestrians on the sidewalk, and lessens the likelihood of him encountering a delivery person on the property. The fence will have no impact on the adjoining properties.

(b) *will not violate any covenants applicable to the property;*

There are no applicable covenants on the property.

(c) *can be granted without substantial impairment of the purpose and intent of the Town building regulations;*

The Town building regulations allow for a property owner to construct a fence in the rear and side yards of their property up to 4 feet high, and in some cases as high as 6 feet. The configuration of our property as a corner lot, coupled with the placement of the house on the lot leaves almost no backyard to speak of, and very limited side yard space. Limiting fence construction to just these areas would render the fenced area useless as an effective dog run, and the odd configuration would look strange from the street -- and be counter to the intent of the building code to maintain the original character of the neighborhood. On the other hand, the proposed fence encircling most of the property will look stately and in keeping with the charm of University Park.

(d) *will not interfere with or obstruct the visibility of motorists or cyclists; and*

In order to comply with Prince George's County building codes specifically for corner lots, the height of the proposed fence was lowered to 3 feet. Furthermore, the fence is not designed for privacy. It will be effectively transparent -- being constructed out of black aluminum bars with 3 7/8 inches of spacing between the bars. The placement and design of the fence ensure that it will not have any impact on visibility for motorists or cyclists.

(e) *will not unduly impede the enforcement of any other applicable law.*

I am not aware of any laws that would be negatively impacted by the construction of the proposed fence.

Thanks,
Tim Tarvin

REVIEW AND RECOMMEND

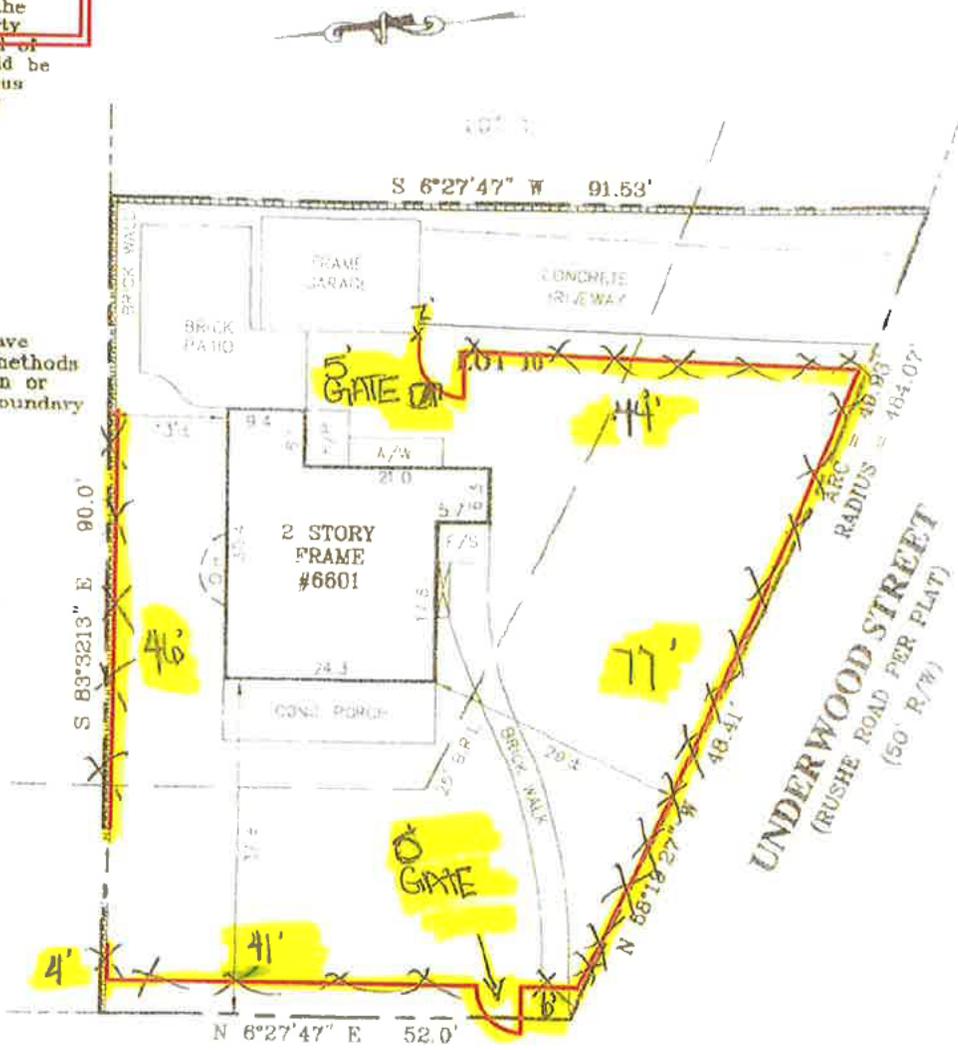
1. This plan is a benefit to a consumer insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing.
 2. This plan is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements.
 3. This plan does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or re-financing.
 4. Building line and/or Flood Zone information is taken from available sources and is subject to interpretation of originator.
 5. No title Report furnished.

CONSUMER INFORMATION NOTES:

1. This plan is a benefit to a consumer insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing.
 2. This plan is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements.
 3. This plan does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or re-financing.
 4. Building line and/or Flood Zone information is taken from available sources and is subject to interpretation of originator.
 5. No title Report furnished.

Notes:

- Setback distances as shown to the principal structure from property lines are approximate. The level of accuracy for this drawing should be taken to be no greater than plus or minus 3 feet. No Property Corners found.
- Fences have been located by approximate methods.
- Total Area = 8,874 S.F. per Tax Records.
- Improvements shown hereon have been located by approximate methods and are subject to confirmation or revision by a more accurate Boundary Survey.



LOCATION DRAWING
 LOT 10, BLOCK 13
 SECTION THREE
UNIVERSITY PARK
 PRINCE GEORGE'S COUNTY, MARYLAND

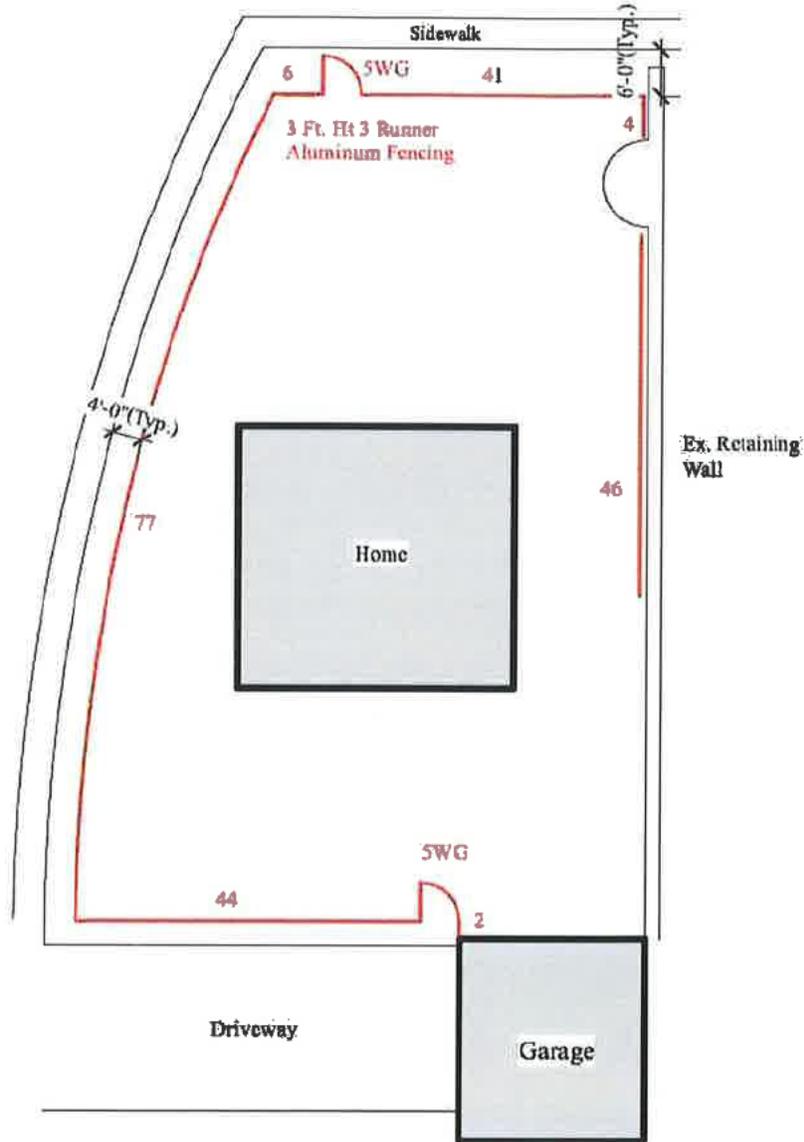
44th AVENUE
 (CECIL STREET PER PLAT)
 (80' R/W)

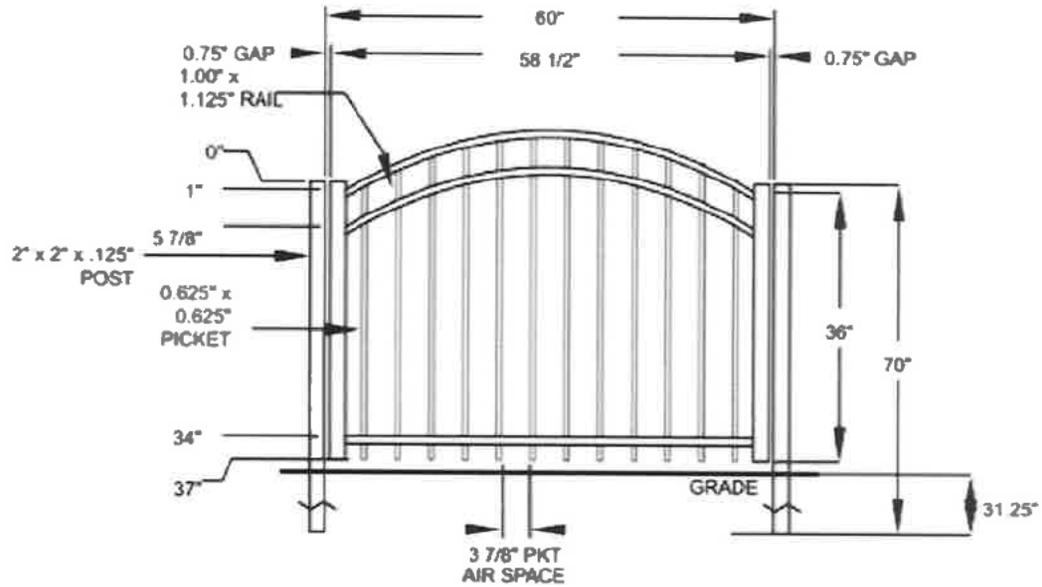
SURVEYOR'S CERTIFICATE		REFERENCES	 SNIDER & ASSOCIATES LAND SURVEYORS 20270 Goldenrod Lane, Suite 110 Germantown, Maryland 20876 301/948-5100, Fax 301/948-1288
"THE INFORMATION SHOWN HEREON HAS BEEN BASED UPON THE RESULTS OF A FIELD INSPECTION PURSUANT TO THE DEED OR PLAT OF RECORD. EXISTING STRUCTURES SHOWN HAVE BEEN FIELD LOCATED BASED UPON MEASUREMENTS FROM PROPERTY MARKERS FOUND OR FROM EVIDENCE OF LINES OF APPARENT OCCUPATION."		PLAT BK. 3 PLAT NO. 16	
LIBER FOLIO	DATE OF LOCATIONS WALL CHECK: HSE. LOC.:	SCALE: 1" = 20' DRAWN BY: K.W.L. JOB NO.: 17-01641	

Jeffrey A. Foster
 MARYLAND PROPERTY LINE SURVEYOR REG. NO. 687
 Expires: 04-02-2019

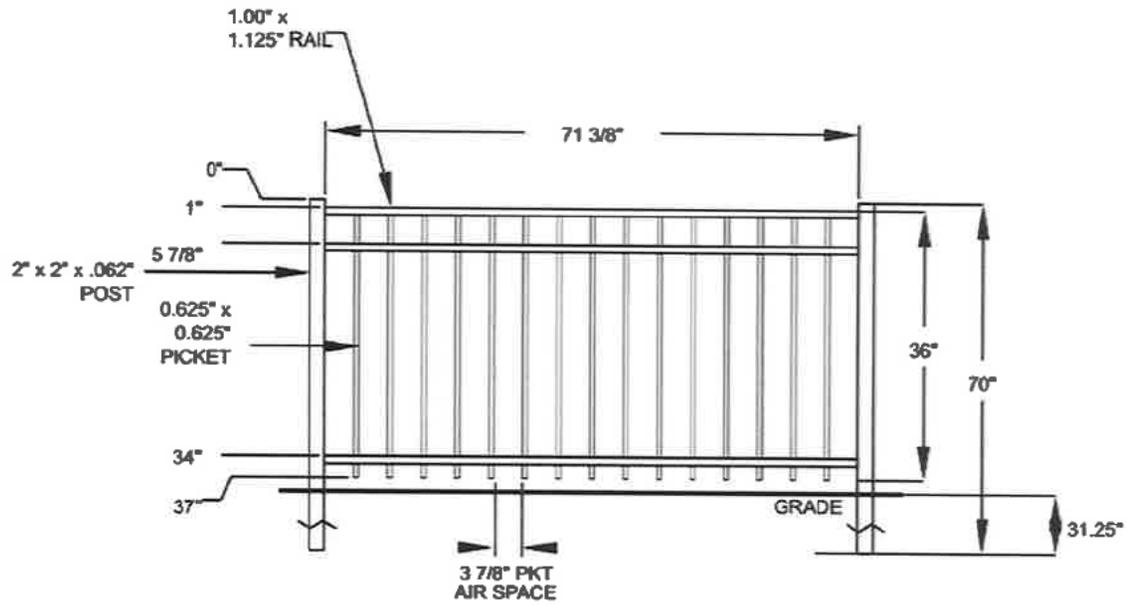


SKETCH





<p>Single Gate 03 Arch 5' Wide CLASSIC Standard (Residential) Manchester (Black) 36" - 3CH - Standard Bottom</p>	<p>Drawn by: FENCE CONNECTION, INC.</p>
<p>Quote #:</p>	<p>Date: 10/31/2025</p>



<p>CLASSIC Standard (Residential), Manchester (Flat Top) 36" - 3CH - Standard Bottom Rackable - Black - 6" Wide</p>	<p>Drawn by: FENCE CONNECTION, INC.</p>
<p>Quote #:</p>	<p>Date: 10/31/2025</p>

R

PRINCE GEORGE'S COUNTY PERMIT

ISSUANCE DATE : Dec-5-2025 EXPIRATION DATE : Jun-5-2026

DEPARTMENT OF PERMITTING , INSPECTIONS AND ENFORCEMENT PERMITTING CENTER 9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION HAS BEGUN WITHOUT REQUIRED APPROVALS

PROPERTY OWNER: TARVIN TIMOTHY, 6601 44TH AVE, Hyattsville MD 20782, 240-353-1182. OCCUPANT:



CONTRACTOR: Fence & Deck Connection, 8057 Veterans Highway, MILLERSVILLE MD 21108, LICENSE NUMBER 45780, (410)507-6514. APPLICANT: FENCE & DECK CONNECTION, 8057 VETERANS HWY, MILLERSVILLE MD 21108.

TYPE OF PERMIT: Residential Interior and Exterior. SCOPE OF WORK: Install 220 LF of 3' tall aluminum fencing with two gates. WORK DESCRIPTION: Fence - Residential. USE (MNCPPC ZONING): RES-SINGLE. EXISTING USE: RES-SINGLE. PROPOSED USE: RES-SINGLE. SUBDIVISION: 248000. LOCATION: LIBER: 39662, FOLIO: 232, PD/ACCT NO.: 19 / 2128387, I.O.T.: 10, BLOCK: 13, TAX MAP: 042. HEIGHT FT: 3, WIDTH FT: 0, DEPTH FT: 220, DWELL UNITS: 10, SQ FOOTAGE: 0, USE GROUP: OCCUPANT LOAD: SEWER: WATER: PARCEL: 2128387, VARIANCE: N, BUILDING CODE: EPLAN CONTACT: Briana Lewis, blewis@fencedeckconnect.com, 4105076514. CBCA: HISTORIC: NO, FLOODPLAIN: NO STORIES: TYPE CONST: FIRE ALARM:

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle. Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified. SEPARATE ELECTRICAL AND MECHANICAL TRADE PERMITS ARE REQUIRED FOR ALL NEW & ALTERED MECHANICAL & ELECTRICAL WORK.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

Dawit A. Abraham (Director)



Briana Lewis <blewis@fencedeckconnect.com>

[PERMIT] Payment Receipt: Permitting, Inspections and Enforcement

no-reply via Permit Specialists <Permits@fencedeckconnect.com>

Thu, Dec 4, 2025 at 9:36 AM

Reply-To: donotreply@velocitypayment.com

To: permits@fencedeckconnect.com

Successful Payment Receipt

Please print this receipt for your records

Remittance ID: 170287

Payment ID: 344096797

Client Account Number: 4202

Received: December 04, 2025 09:35AM EST

Permit Number: RES-11688-2025

Phone Number: (410)969-4444

Amount: \$237.10

Service Fee: \$5.81

Service Fee Type: Dual Transaction

Total Amount: \$242.91

Transaction Type: Authorization and Capture

Approval Code: 091697

Card Information: Visa

Fence Deck Connection

*****8668

Billing information: Address Line 1: 8057 Veterans Hwy

Address Line 2: Veterans

Country: United States

State: MD

City: MILLERSVILLE

ZIP Code: 21108

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You received this message because you are subscribed to the Google Groups "Permit Specialists" group.

To unsubscribe from this group and stop receiving emails from it, send an email to Permits+unsubscribe@fencedeckconnect.com.

To view this discussion visit <https://groups.google.com/a/fencedeckconnect.com/d/msgid/Permits/343188689.1764858964083.JavaMail.root%40LV1-P-GV-SET1.fapscorp.net>.



**TOWN OF UNIVERSITY PARK
AGENDA ITEM COVER REPORT**

Agenda Item # 6F

Meeting Date: January 20, 2026

Item Title: Consideration of Approval of a Contract with Obvio, Inc. for Installation of a Stop Sign Camera System

Background/Justification:

State law has enabled local governments in Prince George's County to install stop sign cameras as an enforcement mechanism. Section 9-110 of the Town Code authorizes the Town to install the stop sign cameras for enforcement. The Town has received permission from the County to install the cameras at various locations. The Chief of Police has been negotiating an agreement with Obvio, Inc., to install and maintain a stop sign monitoring system. As with speed and redlight camera systems, Town personnel will approve any citations that are to be issued.

The Town is authorized to contract with a vendor, without going out to full bid, if that vendor was the successful bidder in another jurisdiction with a bid process comparable to the Town's. Obvio was the successful bidder in a Town of Berwyn Heights bid process. As a result, the Town Council can award this contract without going out to bid. The Town Attorney has negotiated the final form of this contract.

Options/Alternatives:

Approve or deny the motion to approve an agreement with Obvio, Inc. to provide stop sign camera monitoring services for the Town of University Park.

Fiscal Impact: The contract price is \$1000 per camera per month, with \$10.00 per processed violation. The contract is revenue neutral, so that the Town does not owe the amounts unless the camera generates the income.

Committee Recommendation: The Police, Traffic and Public Safety Committee has supported installation of a stop sign monitoring system in the Town to slow down/reduce cut through traffic.

Staff Comments:

Staff supports the approval of an agreement.

Community Engagement: N/A

Recommended Action:

Motion to approve the attached agreement with Obvio, Inc.

Attachments: Obvio contract

OBVIO INC.

STOP SIGN AUTOMATED TRAFFIC LAW ENFORCEMENT AGREEMENT

THIS STOP SIGN AUTOMATED TRAFFIC LAW ENFORCEMENT AGREEMENT (the “Agreement”) is effective the ____ day of January, 2026 (“Effective Date”), by and between THE TOWN OF UNIVERSITY PARK (the “Town”), a municipal corporation of the State of Maryland, whose address is 6724 Baltimore Avenue Park, MD 20782 and OBVIO, INC., a foreign corporation registered in Maryland, hereinafter referred to as “Obvio,” whose principal address is 388 El Camino Real, San Carlos, CA 94070. Obvio and the Town are hereinafter individually referred to as a “Party” and collectively referred to as “Parties”

WHEREAS, Obvio is in the business of providing and implementing stop sign automated traffic law enforcement systems and the collection of any citations issued pursuant thereto; and

WHEREAS, the Town desires to engage Obvio to provide equipment, cameras hardware, software, and maintenance crew (either itself or through its subcontractors) to identify and enforce violations of the traffic control devices within the Town.

WHEREAS, pursuant to §2-115(D) of the Town Code, the Town is authorized to forego a full bid process and to sign onto a contract that results from a bidding procurement process that is comparable to that of the Town; and

WHEREAS, Obvio was a successful bidder on a bidding procurement process issued by the Town of Berwyn Heights that is comparable to that of the Town; and

WHEREAS, the Parties desire to enter into this Agreement for the implementation of an stop sign automated traffic law enforcement system and collection of citations for violations thereto, for certain locations within the Town pursuant to this Agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the above recitals which are by this reference incorporated herein, and for other valuable consideration received, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Appointment. The Town hereby engages Obvio, as an independent contractor and not as an agent or employee of the Town, to provide a Stop Sign Automated Traffic Law Enforcement System (“System”) for certain locations within the Town and Obvio hereby accepts such work, rights and obligations, subject to the terms and provisions of this Agreement.

2. Definitions and Interpretation. In the Agreement: (i) capitalized terms defined by inclusion in quotations and/or parenthesis have the meanings so ascribed; and (ii) the following capitalized terms shall have the following meanings elucidated hereunder:

A. **"Authorized Agent"** means the designated employee from the Police Department of the Town, the Traffic Control Administrator or such other individual(s) as the Town shall designate to review Potential Violations and to authorize the Issuance of Citations.

B. **"Authorized Violation"** means each Potential Violation in the Violation Data for which authorization to issue a citation in the form of an Electronic Signature is given by the Authorized Agent through the Automated Traffic Law Enforcement System provided by Obvio.

C. **"Citation"** means the notice of Violation, which is mailed or otherwise delivered by Obvio (either by itself or its appointed sub-contractors) to the violator on the appropriate Enforcement Documentation in respect of each Authorized Violation.

D. **"Confidential or Private Information"** means, with respect to any Person, any information, matter or thing of a secret, confidential or private nature, whether or not so labeled, which is connected with such Person, such Person's business or methods of operation or concerning any of such Person's suppliers, licensors, licensees, or others with whom such Person has a business relationship, and which has current or potential value to such Person or the unauthorized disclosure of which could be detrimental to such Person, including but not limited to: Matters of a business nature, including but not limited to information relating to development plans, costs, finances, marketing plans, data, procedures, business opportunities, marketing methods, plans and strategies, the costs of construction, installation, materials, or components, the prices such Person obtains or has obtained from its clients or Municipalities, or at which such Person sells or has sold its services; and Matters of a technical nature, including but not limited to product information, trade secrets, know-how, formulae, innovations, inventions, equipment, discoveries, techniques, formats, processes, methods, specifications, designs, patterns, schematics, data, access or security codes, compilations of information, test results and research and development projects. For purposes of this Agreement, the term "trade secrets" shall mean the broadest and most inclusive interpretation of trade secrets. Notwithstanding the foregoing, Confidential or Private Information will not include information that: (i) was generally available to the public or otherwise part of the public domain at the time of its disclosure; (ii) became generally available to the public or otherwise part of the public domain after its disclosure and other than through any act or omission by any Party hereto in breach of this Agreement; (iii) was subsequently lawfully disclosed to the disclosing Party by a person other than a Party hereto; (iv) was required by a court of competent jurisdiction to be disclosed; or (v) was required by applicable state law to be disclosed.

E. **"Designated Location"** means the Locations set forth in Exhibit A, Services, Description and Maintenance as attached hereto and such additional locations as mutually agreed between the Parties from time to time.

F. **"Enforcement Documentation"** means the necessary and appropriate documentation related to the Stop Sign Automated Traffic Law Enforcement System, including but not limited to Citation notices (using the specifications required by the Maryland Vehicle Code, and by any specific ordinance(s), a numbering sequence for use on all Citation notices (in accordance with applicable court rules), instructions to accompany each issued Citation, chain of custody records, criteria regarding operational policies for processing Citations (including with respect to coordinating with the Department of Motor Vehicles), and technical support documentation for applicable court and judicial officers.

G. **"Equipment"** means any and all cameras, sensors, equipment, components, products, software and other tangible and intangible property relating to the Stop Sign Automated Traffic Law Enforcement System(s), including but not limited to all camera systems, and poles.

H. **"Fine"** means the civil penalty assessed for a Citation as authorized by law.

I. **"Governmental Authority"** means any domestic or foreign government, governmental authority, court, tribunal, agency or other regulatory, administrative or judicial agency, commission or organization, and any subdivision, branch or department of any of the foregoing.

J. **"Intellectual Property"** means, with respect to any Person, any and all now known or hereafter known tangible and intangible: (a) rights associated with works of authorship throughout the world, including but not limited to copyrights, (b) trademark and trade name rights and similar rights, (c) trade secrets rights, (d) patents, designs, algorithms and other property rights. (e) all other intellectual and property rights (of every kind and nature however designated), whether arising by operation of law, contract, license, or otherwise, and (f) all registrations, initial applications, renewals, extensions, continuations, divisions or reissues hereof now or hereafter in force.

K. **"Intersection"** means a conduit of travel (e.g., northbound, southbound, eastbound or westbound) on which at least one (1) system has been installed by Obvio for the purposes of facilitating Stop Sign Automated Traffic Law Enforcement System by the Town.

L. **"Operational Camera"** means a camera that has been installed and is operational and performing digital captures of traffic in the Intersection.

M. **"Operational Period"** means the period of time during the Term, commencing on the "GO LIVE" Date, during which the Automated Traffic Law Enforcement System is functional in order to permit the identification and prosecution of Violations at the Designated Intersection Approaches and the issuance of Citations for such approved Violations using the Automated Traffic Law Enforcement System.

N. **"Person"** means a natural individual, company, Governmental Authority, partnership, firm, corporation, legal entity or other business association.

O. **"Potential Violation"** (generally referred to as an event) means, with respect to any motor vehicle passing through a Designated Location, the data collected by the Automated Traffic Law Enforcement System with respect to such motor vehicle, which data shall be processed by the Automated Traffic Law Enforcement System for the purposes of allowing the Authorized Agent to review such data and determine whether a Traffic Violation has occurred and a citation will be issued.

P. **"Proprietary Property"** means, with respect to any Person, any written or tangible property owned or used by such Person in connection with such Person's business, whether or not such property is copyrightable or also qualifies as Confidential Information,

including without limitation products, samples, equipment, files, lists, books, notebooks, records, documents, memoranda, reports, patterns, schematics, compilations, designs, drawings, data, test results, contracts, agreements, literature, correspondence, spreadsheets, computer programs and software, computer printouts, other written and graphic records and the like, whether originals, copies, duplicates or summaries thereof, affecting or relating to the business of such Person, financial statements, budgets, projections and invoices, and any information so identified by the Person.

Q. **"Stop Sign Automated Traffic Law Enforcement System"** means, collectively, all of the other equipment, applications, back office processes and traffic enforcement cameras, sensors, components, products, software and other tangible and intangible property relating including but not limited to the process by which the monitoring, identification and enforcement of Violations is facilitated by the use of certain equipment, applications and back office processes of Obvio, including but not limited to cameras, central processing units which, collectively, are capable of measuring Violations and recording such Violation data in the form of photographic images and videos of motor vehicles for automated traffic law enforcement.

R. **"Violation"** means a violation of the Maryland Vehicle Code, captured by an Automated Traffic Law Enforcement System, or an automated traffic law violation as defined therein.

S. **"Violation Criteria"** will be as per written in Maryland state law

T. **"Violations Data"** means the images and other Violations data gathered by the Automated Traffic Law Enforcement System at the Designated Location(s).

U. **"Traffic Compliance Administrator"** means the Traffic Compliance Administrator described in the municipal code of the Town.

3. **Services.** Obvio will provide the Stop Sign Automated Traffic Law Enforcement System and Program by installing Automated Traffic Law Enforcement Systems at Designated Locations in the Town, and such other services as set forth in Exhibit A, Services, Description, Maintenance attached hereto and incorporated by reference, along with the maintenance of such Automated Law Enforcement Systems ("Services").

4. **Change Request.** The Town may from time to time request changes to the Services required to be performed or the addition of products or services to those required pursuant to the terms of this Agreement by providing written notice thereof to Obvio. Upon Obvio's receipt of the requested change, Obvio shall deliver a written statement describing the effect, if any, the proposed changes would have on the pricing of this Agreement. Following the Town's receipt of the new pricing, the Parties shall negotiate to implement the proposed changes, the time, manner and amount of payment or price increases or decreases, as the case may be, and any other matters relating to the proposed changes. If the Town and Obvio fail to reach an agreement with respect to any of the proposed changes it shall not be deemed to be a breach of this Agreement.

5. **Term, Termination.**

A. Term. This Agreement shall commence on the Effective Date and remain in effect for **three (3) years following Installation** (“Initial Term”). The Agreement may be renewed by the Town for up to **two (2) additional consecutive one-year Renewal Terms** .

B. Termination.

Either Party shall have the right to terminate this Agreement, without cause or cost, with sixty (60) days written notice to the other Party. Notwithstanding the foregoing, if Town terminates this Agreement without cause during the first eighteen (18) months of the Agreement, except as provided in subparagraph C below, the Town shall reimburse Obvio in an amount equal to the cost (the "Cost"), as hereinafter defined, of the direct labor costs and direct material costs (but not including equipment cost and salvageable material costs) solely associated with the installation of Designated Locations which have been installed prior to termination. Obvio shall provide an itemization, with supporting invoices and labor expense documentation, to the Town of the amount of the direct labor costs and direct material costs (but not including equipment costs and salvageable material costs) solely associated with the Designated Intersection, said amount is expected to be in the range of \$10,000 to \$20,000 per Designated Intersection, but in no event shall said amount exceed \$20,000 per Designated Intersection. After the first eighteen (18) months of the Agreement, the Town shall not be liable or responsible to Obvio for any costs in the event it terminates the Agreement without cause, including costs for labor, installation or removal of the Equipment.

Either Party shall have the right to terminate this Agreement immediately by written notice to the other if (1) the applicable laws are amended to prohibit or substantially change the operation of automated traffic law enforcement systems; (2) any court having jurisdiction over the Town rules, or state or federal statute declares the results from Obvio's automated traffic law enforcement systems are inadmissible in evidence; or (3) the other Party commits any material breach of any of the provisions of this Agreement which breach is not remedied within fourteen (14) days after written notice from the Party setting forth in reasonable detail their reasons for the alleged breach. If the Agreement is terminated due to change in applicable law or decisions of the court, the Town shall not be liable to Obvio for any reimbursement costs or expenses as provided in this Agreement.

The termination of this Agreement shall not relieve either Party of any liability that accrued prior to such termination. Any terms that by their nature should survive the termination/ expiry of this Agreement shall survive the termination/ expiry of the Agreement, including Sections 6, 7, 12, 13, 15, 18, and 19.7 (A, B, C, D, E, F, G, H, I, K, L, M).

On termination and/or expiry of this Agreement, the Town shall immediately cease using the Stop Sign Automated Traffic Law Enforcement System provided pursuant to this Agreement and also immediately stop using any other Intellectual Property of Obvio, deliver to Obvio any and all Proprietary Property of Obvio provided to the Town pursuant to this Agreement and promptly approve payment of any and all undisputed fees, charges and amounts due to Obvio for services performed prior to the termination.

Within one hundred and twenty (120) days of termination, or such other time as the Parties mutually agree, Obvio shall remove any and all Equipment, hardware and software Obvio

installed in connection with Obvio's performance of its obligations under this Agreement, and shall restore the Designated Locations to substantially the same condition they were in prior to this Agreement.

6. **Compensation, Payment Terms.** Compensation and Payment terms shall be as per Exhibit B, Payment Terms and Compensation, attached hereto and incorporated by reference.

7. **License to access the Stop Sign Automated Traffic Law Enforcement System.**

A. Subject to the terms and conditions of this Agreement, Obvio hereby grants to the Town, a non-exclusive, non-transferable license during the Term of this Agreement to: (i) solely within the Town, access and use of the Obvio Automated Traffic Law Enforcement System for the sole purpose of reviewing Potential Violations and authorizing the issuance of Citations pursuant to the terms of the Violations Processing Service Agreement that the parties intend to enter into (the "Service Agreement"), the terms of which shall be included herein by way of reference upon execution, a sample of which is attached here as Exhibit C and (ii) use the name Obvio, with the approval by Obvio, on or in marketing, public awareness or education, or other publications or materials relating to the Automated Traffic Law Enforcement System.

B. The Town hereby acknowledges and agrees that Obvio is the sole and exclusive owner of the Automated Traffic Law Enforcement System provided by Obvio, the name Obvio, the mark and any and all Intellectual Property arising from or relating to the System.

C. The Town hereby covenants and agrees that it shall not make any modifications to the Automated Traffic Law Enforcement System provided by Obvio, alter, remove or tamper with any Obvio trademarks, or any other Intellectual Material; use any trademarks or other Intellectual Material in connection without first obtaining the prior written consent of Obvio, or perform any type of reverse engineering to the Obvio's Automated Traffic Law Enforcement System.

D. Obvio shall have the right to take whatever action it deems necessary or desirable to remedy or prevent the infringement of any Intellectual Property of Obvio, including without limitation the filing applications to register as trademarks in any jurisdiction any of the Obvio Marks, the filing of patent application for any of the Intellectual Property of Obvio, and making any other applications or filings with appropriate Governmental Authorities. The Town shall not take any action to utilize its own name or make any registrations or filings with respect to any of the Obvio Marks or the Intellectual Property of Obvio without the prior written consent of Obvio.

8. **Non-Productive Cameras.** A camera will be declared as a non-productive camera, if either Party determine that a camera is not economical (does not cover the cost of program) and/or has not reached the desired safety goals. A new location for a non-productive camera may be selected through mutual consultation between Obvio and the Town subject to applicable legal requirements for approving such locations. Any costs that may be associated with moving such non-productive camera to a new location shall be mutually discussed by the parties. In the event no feasible location is identified and agreed upon between the Parties, the camera will be removed from the Town within one-hundred and twenty (120) calendar days after the

receipt of the written notice. Obvio shall remove any and all Equipment, hardware and software, and shall restore the Designated Locations to substantially the same condition they were in prior to this Agreement. .

9. LIMITED WARRANTY (SYSTEM). EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, OBVIO MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE OBVIO AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM OR ANY RELATED EQUIPMENT OR WITH RESPECT TO THE RESULTS OF THE TOWN'S USE OF ANY OF THE FOREGOING. NOTWITHSTANDING ANYTHING TO THE CONTRARY SET FORTH HEREIN, OBVIO DOES NOT WARRANT THAT ANY OF THE DESIGNATED INTERSECTION EQUIPMENT OR THE AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM WILL OPERATE IN THE WAY THE TOWN SELECTS FOR USE, OR THAT THE OPERATION OR USE OF THE STOP SIGN AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM WILL BE UNINTERRUPTED. THE TOWN HEREBY ACKNOWLEDGES THAT THE OBVIO PHOTO AUTOMATED TRAFFIC LAW ENFORCEMENT MAY MALFUNCTION FROM TIME TO TIME, AND SUBJECT TO THE TERMS OF THIS AGREEMENT, OBVIO SHALL DILIGENTLY ATTEMPT TO CORRECT ANY SUCH MALFUNCTION IN A TIMELY MANNER.

10. Representation and Warranties.

A. Representation and Warranties of Obvio. Obvio hereby represents and warrants that (1) it has all right, power and authority to execute and deliver this Agreement and perform its obligations hereunder; and (2) any and all services provided by Obvio pursuant to this Agreement shall be performed in a professional and workmanlike manner and with respect to the installation and operation of the Stop Sign Automated Traffic Law Enforcement System, subject to applicable law, and in compliance with all specifications as agreed to between the Parties.

B. Representation and Warranties of the Town. The Town hereby represents and warrants that (1) it has all right, power and authority to execute and deliver this Agreement and perform its obligations hereunder (i.e. the passing of a Resolution or ordinance to enter into this Agreement); and (2) any and all services provided by the Town pursuant to this Agreement shall be performed in a professional and workmanlike manner.

11. Sub-Contractors. Town understands and agrees that Obvio shall use sub-contractors for execution of the Services as described in this Agreement, upon prior notice to the Town. Obvio fully understands and agrees that it shall not be relieved from any of its obligations or liabilities which have accrued towards the Town. Obvio covenants to be liable for the acts or omissions of its employees, associates, partners, agents and subcontractors. In the event, any specific agreement and/or document that needs to be executed by such sub-contractors, then, the same will be routed through Obvio. Any subcontractor shall provide the same level and proof of insurance as required of Obvio herein.

12. Confidentiality.

The Town acknowledges and agrees that all materials, documents and information including, without limitation, trade secrets, inventions, intellectual property rights, know-how and information relating to the technology, customers, potential customers, business plans, promotional and marketing activities, finances and other business affairs of Obvio are the exclusive property of Obvio and the Town will have no rights, by license or otherwise, to disclose, exploit or use such information, intellectual property or technology, except as set forth in this Agreement. Notwithstanding the foregoing, the Town may disclose Obvio's confidential information to the extent required by the Maryland Public Information Act or other applicable law. Obvio shall mark any information that it wishes to remain "confidential" or "proprietary" before providing the information to the Town. In the event that, pursuant to the Maryland Public Information Act or other process, the Town receives a request for information that has been so marked by Obvio, and the Town agrees that the information may be exempt from disclosure under Maryland law, then the Town will not disclose the information and will notify the Obvio of the request. Obvio's failure to so mark any information, document or other materials shall not deprive it of confidential status. Obvio agrees to keep confidential the data provided by the Town or obtained by Obvio on the Town's behalf.

To the extent allowed by law, unless information has already been released in the public domain, neither Party shall disclose to any third person, or use for itself in any way for pecuniary gain, any Confidential Information obtained from the other Party during the course of the negotiations for this Agreement or during the Term of this Agreement. Upon termination of this Agreement, each Party shall return to the other all tangible Confidential Information of such party. Neither Party shall disclose to any third party any Confidential Information without the other Party's express written consent. Exceptions are limited to its employees who are reasonably required to have the Confidential Information, agents, representatives, attorneys and other professional advisors that have a need to know such Confidential Information, and where disclosure is required pursuant to laws relating to disclosure of public records by governmental authorities.

13. Indemnification, Limitation of Liability.

A. Subject to and without waiving common law and other governmental immunities and the provisions of §5-301 *et seq.* and §5-507, Local Government Tort Claims Act, Courts and Judicial Proceedings Article, Annotated Code of Maryland, Town hereby agrees to defend and indemnify and hold harmless Obvio and its affiliates, shareholders or other interest holders, managers, officers, directors, employees, agents, representatives and successors, permitted assignees and all persons acting by, through, under or in concert with them (including but not limited to the suppliers of equipment, installers and any other subcontractors) (collectively the "Obvio Parties"), or any of them against, and to protect, save and keep harmless from, and to pay on behalf of or reimburse them as and when incurred for, any and all Losses which may be imposed on or incurred by any Obvio Party or equipment provided and/or installer arising out of or in any way related to: (1) any material representation, inaccuracy or breach of any covenant, warranty or representation of the Town contained in this Agreement; (2) the negligence or willful misconduct of the Town, its employees', contractors or agents which result in injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the negligence or willful misconduct of any Obvio Party.

Any claim, action or demand not caused by Obvio's failure to perform its obligations under this Agreement or Obvio's negligence or willful misconduct; or any claim, action or demand challenging the Municipality's use of the Stop Traffic Automated Traffic Law Enforcement System or any portion thereof, the validity of the results of the Municipality's use of the Automated Traffic Law Enforcement System or any portion thereof; validity of the Citations issued, prosecuted and collected as a result of the Municipality's use of the Automated Traffic Law Enforcement System provided by Obvio.

B. Obvio hereby agrees to defend and indemnify and hold harmless the Town, its former and current appointed and elected officials, Mayor, Council Members, employees, engineers, volunteers, managers, officers, directors, representatives and successors, permitted assignees and each of their affiliates, and all persons acting by, through, under or in concert with them or any of them (the "Town Parties"), against, and to protect, save and keep harmless the Town Parties from, and to pay on behalf of or reimburse the Town Parties as and when incurred for, any and all liabilities, obligations, losses, damages, penalties, demands, claims, actions, suits, judgments, settlements, costs, expenses and disbursements (including reasonable attorneys' fees and court costs) of whatever kind and nature, which may be imposed on or incurred by any Town Party arising out of or related to: (a) any material misrepresentation, inaccuracy or breach of any covenant, warranty or representation of Obvio contained in this Agreement; (b) the negligence or willful misconduct of Obvio, its employees or agents which result in death or injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the negligence or willful misconduct of the Town Parties; or (c) any claim, action or demand not caused by the Town's failure to perform its obligations under this Agreement.

C. Notwithstanding anything to the contrary in this Agreement, neither Party shall be liable to the other, by reason of any representation or express or implied warranty, condition or other term or any duty at common or civil law, for any lost profits; indirect, incidental, or consequential damages, however caused.

D. In the event of any claim, action or demand in respect of which any Party hereto seeks indemnification from the other, the Party seeking indemnification shall give the Party from whom indemnification is being sought written notice of such Claim promptly after the Indemnified Party first becomes aware. The Party from whom indemnification is being sought shall have the right to choose counsel to defend such Claim and to control, and settle such Claim. The Party seeking indemnification shall have the right to participate in the defense at its sole expense.

E. During the term of this Agreement, Obvio shall procure and maintain, at Obvio's sole cost and expense, the insurance coverages set forth in Exhibit D attached hereto and made a part hereof.

14. Violation Processing. Under this Agreement, Violation shall be processed as follows:

A. All Violations Data shall be stored on the Obvio System.

B. Obvio shall process the Violation Data gathered from the Designated Intersection(s) into a format capable of review by the Authorized Agent.

C. Obvio shall provide the Authorized Agent with access to the Obvio System for the purposes of reviewing the pre-processed Violations Data within fourteen (14) days of the gathering of the Violations Data from the applicable Designated Intersection(s).

D. Thereafter, the Town shall cause the Authorized Agent to review the Violations Data and to determine whether a citation shall be issued with respect to each Potential Violation captured within such Violation Data, and transmit each such determination using the software or other applications or procedures provided by Obvio on the Automated Traffic Law Enforcement System.

E. Obvio hereby acknowledges and agrees that the decision to issue a citation shall be the sole, unilateral and exclusive decision of the Authorized Agent and shall be made in such Authorized Agent's sole discretion (a "Citation Decision"), and in no event shall Obvio have the ability or authorization to make a citation decision. Any claims relating to Citation Decisions shall be addressed in accordance with Section 13.2 (Indemnification, Limitation of Liability). Further, the Town shall be obligated to execute all violations (citations) sent out on its' behalf.

15. Dispute Resolution. Upon the occurrence of any dispute or disagreement between the Parties hereto arising out of or in connection with any terms or provision of this Agreement, the subject matter hereof, or the interpretation or enforcement hereof (the "Dispute"), the Parties shall engage in informal, good faith discussions and attempt to resolve the Dispute. In connection therewith, upon written notice of either Party, each of the Parties will appoint a designated officer whose task it shall be to meet for the purpose of attempting to resolve such Dispute. The designated officers shall meet as often as the Parties shall deem to be reasonably necessary. Such officers will discuss the Dispute. If the Parties are unable to resolve the Dispute within ninety (90) calendar days, and in the event that either of the Parties concludes in good faith that amicable resolution through continued negotiation with respect to the Dispute is not reasonably likely, then the Parties are free to pursue any and all remedies available to them by law.

16. Relationship between the Parties. Nothing in this Agreement shall create, or be deemed to create, a partnership, joint venture or the relationship of principal and agent or employer and employee between the Parties. The relationship between the Parties shall be that of independent contractors, and nothing contained in this Agreement shall create the relationship of principal and agent or otherwise permit either Party to incur any debts or liabilities or obligations on behalf of the other Party (except as specifically provided herein). The payment obligations as set forth in this Agreement shall not create any "revenue sharing" arrangements between the Parties.

17. Force Majeure. Neither Party will be liable to the other or be deemed to be in breach of this Agreement for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence. Said causes may include but are not limited to, acts of God, or the public enemy, terrorism, significant fires, floods, earthquakes, epidemics, quarantine restrictions, strikes, freight embargoes, or Governmental Authorities approval delays which are not caused by any act or omission by Obvio, and unusually severe weather. The Party whose performance is affected agrees to notify the other promptly of the existence and nature of any delay.

18. Other Payments; Expenses; Taxes. The Town will not be responsible for any cost or expenses of operation of any kind associated with Obvio's provision of services pursuant to this Agreement, except as set out herein. Obvio shall be entitled to no fees, bonuses, contingent payments, or any other amount in connection with the services to be rendered hereunder except as set out herein. The parties hereto further agree that the Town shall have no obligation to reimburse, pay directly or otherwise satisfy any expenses of Obvio in connection with the performance of his obligations under this Agreement except as set out herein.

It is expressly understood and acknowledged by the parties hereto that the fees payable hereunder shall be paid in the gross amount, without reduction for any Federal or State withholding or other payroll taxes, or any other governmental taxes or charges. The parties hereto further recognize that Obvio, as an independent Contractor of the Town, is responsible for directly assuming and remitting any applicable Federal or State withholding taxes, estimated tax payments, Social Security payments, unemployment compensation payments, and any other fees, taxes, and expenses whatsoever. In the event that Obvio is deemed not to be an independent Contractor by any local, state or federal governmental agency, Obvio agrees to indemnify and hold harmless the Town for any and all taxes, charges, fees, costs and expenses, including, but not limited to, reasonable attorneys' fees incurred thereby. The Town is a non-taxable entity.

19. Miscellaneous.

A. Notices. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified mail, return receipt requested. All notices will be provided to the email or mailing address listed in this Agreement.

B. Assignment. Neither Party may assign all or any portion of this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld or delayed. Provided, however, the Town hereby acknowledges and agrees that delivery and performance of Obvio's rights pursuant to this Agreement may require Obvio to engage certain sub-contractors, and further, may require a significant investment by Obvio, and that in order to finance such investment, Obvio may be required to enter into certain agreements or arrangements including, but not limited to, acknowledgments and/or consents with equipment lessors, banks, financial institutions or other similar persons or entities. Town hereby agrees that Obvio shall have the right to assign, pledge, hypothecate or otherwise transfer its rights to the equipment. Town further acknowledges and agrees that in the event that Obvio provides written notice to the Town that it intends to Transfer all or any of Obvio's rights pursuant to this Agreement, and in the event Town fails to provide such approval or fails to object to such Transfer within thirty (30) calendar days after its receipt of such notice from Obvio, then for the purposes of this Agreement, the Town shall be deemed to have consented to and approved such Transfer.

C. Audit. Each of the Parties hereto shall have the right to audit the books and records of the other Party hereto (the "Audited Party") solely for the purpose of verifying the collection of Citation payments, the payment of compensation to Obvio and the payment of fines to the Town. Any such audit shall be conducted upon not less than three (3) business days prior notice, at mutually convenient times and during the normal business hours. In the event any such

audit establishes any underpayment of any payment by the Audited Party, payable pursuant to this Agreement, the Audited Party shall promptly pay the amount of the shortfall. In the event any such audit establishes any overpayment by the Audited Party, the non-Audited Party shall promptly pay the amount of the excess to the Audited Party. The Party requesting the audit shall be solely responsible for the expenses of any audit it requests, except that, in the event that such an audit establishes that the Audited Party has underpaid any amount owed for a particular month by more than five percent (5%), the cost of such audit shall be borne by the Audited Party.

D. Injunctive Relief; Specific Performance. The Parties hereby agree and acknowledge that a breach of License, Restricted Use or Confidentiality of this Agreement would result in severe and irreparable injury to the other Party, which injury could not be adequately compensated by an award of money damages, and the Parties therefore agree and acknowledge that they shall be entitled to injunctive relief in the event of any breach of any License, Restricted Use or Confidentiality provisions of this Agreement

E. Remedies Cumulative. Each and all of the several rights and remedies provided for in this Agreement shall be construed as being cumulative and no one of them shall be deemed to be exclusive of the others or of any right or remedy allowed by law or equity, and pursuit of any one remedy shall not be deemed to be an election of such remedy, or a waiver of any other remedy.

F. Jurisdiction. Subject to the Dispute Resolution, any Dispute arising out of or in connection with this Agreement shall be submitted to the exclusive jurisdiction and venue of the State Courts of the State of Maryland located in Prince George's County, and both Parties specifically agree to be bound by the jurisdiction and venue thereof.

G. Entire Agreement. This Agreement along with violation processing agreement, Exhibits, schedules, etc represents the entire Agreement between the Parties, and there are no other agreements whether written or oral, which affect its terms. This Agreement may be amended only by a subsequent written agreement signed by both Parties.

H. Severability. If any term or provision of this Agreement shall be held invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be enforced to the original intent for the Agreement.

I. Waiver. Any waiver by either Party of a breach of any provision of this Agreement shall not be considered as a waiver of any subsequent breach of the same or any other provision thereof.

J. Headings. The headings of the sections contained in this Agreement are included herein for reference purposes only, solely for the convenience of the parties hereto, and shall not in any way be deemed to affect the meaning, interpretation or applicability of this Agreement or any term, condition or provision hereof.

K. Binding Effect. This Agreement shall incur to the benefit of and be binding upon all of the Parties hereto and their respective executors, administrators, successors and permitted assigns.

L. Compliance with Laws. Nothing contained in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is a conflict between any term, condition or provision of this Agreement and any present or future statute, law, ordinance or regulation contrary to which the Parties have no legal right to contract, the latter shall prevail, but in such event the tenet, condition or provision of this Agreement affected shall be curtailed and limited only to the extent necessary to bring it within the requirement of the law, provided that such construction is consistent with the intent of the Parties as expressed in this Agreement.

M. Execution and Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and all of which together shall constitute one and the same agreement. Execution of a facsimile or scanned copy or via an e-signing platform will have the same force and effect as execution of an original, and a facsimile or scanned signature will be deemed an original and valid signature.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed on the day and year first above written

Obvio Inc.

By: _____

Name: Dhruv Maheshwari

Title: President

Witness:

Mayor and Common Council

Town of University Park

By: _____

By: _____

T'Alicandra Hegeman, Town Clerk

Laurie K. Morrissey, Mayor

APPOVED AS TO FORM ANDLEGAL SUFFICIENCY

By: _____
Suellen M. Ferguson, Town Attorney

EXHIBIT A

Services, Description, Maintenance

1. Feasibility Studies.

- Obvio will perform certain feasibility studies (at no cost to the Town) to study specific intersection(s). This study is a tool to localize the data for a particular Town in order to optimize the designated locations and start the Automatic Traffic Violation Program in the said Town.

2. Designated Locations.

- Obvio and the Town, through its Police Chief or his/her designee, will mutually agree upon the Identification Locations to be enforced pursuant to this Agreement, which Locations will be based on community safety and traffic needs as determined by the Town. The Designated Locations shall be set forth on a supplement to this Exhibit A, which shall be read by way of reference in this Agreement.

3. Construction and Installation.

- Obvio will install and activate the Stop Sign Automated Traffic Law Enforcement System at Designated Locations in accordance with an implementation plan to be mutually agreed to by Obvio and the Town.
- Obvio will use reasonable commercial efforts to install the Stop Sign Automated Traffic Law Enforcement System in accordance with the schedule set forth in the implementation plan that will be formalized at the time of project commencement.
- Obvio will use reasonable commercial efforts to install and activate the first specified intersection within the first ninety (90) days from Notice to Proceed. The Town agrees that the estimated timeframe for installation and activation is not guaranteed.
- The Town will use good faith efforts to assist in the timely approval of permit requests made by Obvio. The Town will provide Town engineers to review Obvio permit requests and all documentation within ten (10) business days after receipt. Obvio will make any necessary revisions to such permit applications and resubmit to the Town or other issuing agencies within five (5) business days after receipt of comments by the Town.

4. Training.

- Obvio shall provide training for personnel of the Town, including but not limited to the persons who Town shall appoint as Authorized Agents and other persons involved in the administration of the Automated Traffic Law Enforcement System. Training shall include training with respect to the Obvio Automated Traffic Law Enforcement System and its operations, presenting Violations Data in court and judicial proceedings and a review of

the Enforcement Documentation. Training for individuals other than the Originally Trained Officers or their replacements may be an extra cost to be agreed to by the Parties before training shall be provided.

5. Repair and Maintenance.

- All repair and maintenance and related costs of the Automated Traffic Law Enforcement System shall be the sole responsibility of Obvio as they are the sole owner of all of the related equipment utilized in the Automated Traffic Law Enforcement System. Such maintenance shall include but not be limited to maintaining the casings of the cameras included in the Obvio System and all other equipment in functional condition. Any damage to the Automated Traffic Law Enforcement System due to vandalism, traffic accidents etc., shall not be the liability of Obvio, and all repair and maintenance cost for the same shall be paid from the sums received by the Town from issuance of citations .
- The provision of, and all costs associated with, all necessary communication, broadband and telephone services and equipment to the Designated Intersection shall be the sole responsibility of Obvio.
- Obvio aims to respond to any notice of a non-functioning system within 48 hours. Obvio will assess and provide maintenance services in a commercially reasonable timeframe.

EXHIBIT B

Payment Terms & Compensation

- **Stop Sign Automated Traffic Violation Program.** Subject to the installation and maintenance costs, the Stop Sign Automatic Traffic Violation Program (“Program”) is a cost neutral program that is set up for the Town. The costs for the Program shall be recovered from the Citations that are issued pursuant to the Violation Processing Agreement. In the event the fee for the Program exceeds the collections from the Citations, then, only the revenue so generated and recovered shall be charged to the Town, and the remaining fee shall be rolled over to the following month. If it is the last month of the contract, the fee will be waived. The Fee shall be exclusive of any taxes. Each Party shall bear their own taxes.

CALCULATION FOR AUTOMATED TRAFFIC VIOLATION FEE

Within the cost neutral program, payment is to be made as per the payment terms stated below:

- **Hardware Leasing Fee: \$1000 monthly, per camera**
 - This cost includes the maintenance of the camera system.
- **AND Violation Processing Charge: \$10 per Processed Violation shall be charged to the Town, where:**
 - A processed violation is a violation that is prepared and ready for Law Enforcement Approval
 - This charge covers all costs associated with:
 - Pre-citation Tasks/Services:
 - Capture and Review of Evidence
 - Registered Owner Name/Address Retrieval
 - Submittal of Violation Evidence Package for Police Approval
 - Post-citation Tasks and Services:
 - Printing & mailing of citations;
 - Payment processing, including check/credit card processing

- Digital Evidence Retention of all notices, recipient correspondence and court proceedings;
 - Support of adjudication in all court proceedings
 - Customer Services:
 - Client services offered by Obvio including a toll-free number, call center hearing scheduling, live operator violation status, and payment support services;
 - Flagging Services: Flagging of unpaid Citations with MVA and removal of flags upon receipt of payment
 - Delinquency Collection Fee: Collections agency will take 25% for each citation it is able to collect on.
- In the event of a non-functioning system, where the system is not appropriately performing the services as described above:
 - If the camera is non-functioning, due to equipment or software malfunctions, Obvio will provide a credit in the amount of \$50 per day (up to 14 calendar days); if the non-functioning period extends beyond 14 days, the entire monthly maintenance & hardware fee will be waived. As there will be no tickets processed & issued, there will be no violation processing charges during this period. Any balance due from previous months will roll over until the camera is functioning again.
- **Payment Terms:**
- **Program Fee:** Program fees will be calculated on a monthly basis pursuant to the above and shared with the Town before the 15th calendar day of the following month. Monthly Fees will be charged to the Town and applied prior to fund disbursement on the 15th of the following month.

EXHIBIT C

VIOLATION PROCESSING SERVICE AGREEMENT

This Violation Processing Service Agreement (the “Service Agreement”) is made as of this _____, _____, 2026 by and between Obvio, Inc., a company licensed to do business in the State of Maryland, located at 388 El Camino Real, San Carlos, CA 94070. (“Obvio”), and the Town of University Park, a Maryland municipal corporation, with offices at 6724 Baltimore Avenue, University Park, MD 20782 (the “Town”). This Service Agreement is being entered into between the Parties as a part of the Automated Traffic Law Enforcement Agreement of the even date (“Principal Agreement”) and the terms of this Service Agreement shall be read in conjunction with the terms of the Principal Agreement.

RECITALS

WHEREAS, the Town has requested this Service Agreement to ensure that Violations, as defined herein, are processed efficiently and with minimal administrative burden on the Town’s resources and personnel; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

- **Capitalized Terms.** All capitalized terms used here shall have the meaning ascribed to it in the Principal Agreement. The definitions from the Principal Agreement are incorporated herein by reference as if set forth in full. As used in this Service Agreement, “Transaction” means, cumulatively, all correspondence sent by Obvio to the registered owner (or lessee, where applicable) of a vehicle resulting from a single Violation.
- **Violation Processing.** During the Operational Period, Violations shall be processed as follows:
 - All Violations Data shall be stored on the Obvio’s Automated Traffic Law Enforcement System.
 - The Automated Traffic Law Enforcement System shall process Violation Data gathered from the Designated Intersections into a format capable of review by the Authorized Officer within three (3) days of the gathering of the Violation Data in one of the following ways. The method of review shall be in the discretion of the Town:
 - The Obvio Automated Traffic Law Enforcement System shall be accessible by the Authorized Agent through a virtual private network in encrypted format by use of a confidential password on any computer equipped with a

high-speed internet connection and a web browser; or Obvio shall provide the Authorized Agent with access to the Obvio Automated Traffic Law Enforcement System for the purposes of reviewing the pre-processed Violations Data.

- Obvio will apply violator name and address details to Citations according to the information supplied by the Secretary of State.
- The Town shall cause the Authorized Agent to review the Violation Data and to determine whether a Citation shall be issued with respect to each Potential Violation captured within such Violation Data, and transmit each such determination in the form of an Electronic Signature to Obvio using the software or other applications or procedures provided by Obvio on the Obvio Automated Traffic Law Enforcement System for such purpose, and
- OBVIO HEREBY ACKNOWLEDGES AND AGREES THAT THE DECISION TO ISSUE A CITATION SHALL BE THE SOLE, UNILATERAL AND EXCLUSIVE DECISION OF THE AUTHORIZED AGENT AND SHALL BE MADE IN SUCH AUTHORIZED AGENTS SOLE DISCRETION (A “CITATION DECISION”), AND IN NO EVENT SHALL OBVIO HAVE THE ABILITY OR AUTHORIZATION TO MAKE A CITATION DECISION AND SUBJECT TO AND WITHOUT WAIVING COMMON LAW AND OTHER GOVERNMENTAL IMMUNITIES AND THE PROVISIONS OF §5-301 *ET SEQ.* AND §5-507, LOCAL GOVERNMENT TORT CLAIMS ACT, COURTS AND JUDICIAL PROCEEDINGS ARTICLE, ANNOTATED CODE OF MARYLAND, TOWN SHALL INDEMNIFY OBVIO AGAINST ALL SUCH CITATION DECISIONS.
- With respect to each Authorized Violation, Obvio shall print and mail a Citation within four (4) days after Obvio’s receipt of the Citation Decision. The following information will be included on all Citations:
 - Registered owner’s name and address
 - Copies of the recorded images depicting the Violation;
 - A statement that the recorded images are evidence of a traffic violation;
 - License plate of vehicle;
 - Violation description; Date, time and location of Violation;
 - Vehicle make (if readily discernible);
 - Information regarding the availability of a hearing to contest the Violation on its merits;

- The fine imposed, the date of required payment and penalty assessed for late payment;
 - A warning that a failure to pay the penalty imposed, or to timely contest it, is an admission of liability and may result in registration being flagged;
 - A statement that the owner may proceed by paying the fine or challenging the fine,
 - A statement that payment of the fine and any applicable late payment penalty shall dispose of the Violation with finality
- Obvio will obtain approval from the Town on the form of Citation to be used;
 - Obvio shall provide a toll-free telephone number for the purposes of answering citizen inquiries for at least 40 business hours per week.
 - Obvio will provide a full turn key lock box banking service. Obvio will contract with a bank for the provision of lockbox services incorporating the collection and banking of fine payments by means of check, money order or credit card transaction. Obvio will provide a full monthly accounting of fine receipts and associated transactions to the Town and remit civil penalty proceeds, as determined in Exhibit B of the Principal Agreement, to the Town by check or Automated Clearing House transaction no later than the 15th day following each month end.
 - Obvio will provide a secure website Letsdrivesafer.com offering violators the ability to view still and video images of their violation and an online credit card payment facility.
 - Obvio will mail such Transaction notices as may be required by applicable law.
 - Obvio will provide the Town with hearing evidence packages in line with requirements of the Law.
 - Obvio will, at the request of the Town and at Obvio's sole expense, establish a file transfer process with the appropriate hearing facility or other Town departments as the Town requires.
 - Upon Obvio's receipt of a written request from the Town and in addition to the reports, Obvio shall provide, without cost to the Town, reports regarding the processing and issuance of Citations in such format and for such periods as the Town may reasonably request; provided, However, that Obvio shall not be obligated to provide in excess of twelve (12) such reports in any given twelve (12) month period without cost to the Town.

- During the six (6) month period following the Installation Date and/or upon Obvio's receipt of a written request from the Town at least fourteen (14) calendar days in advance of an administrative hearing (or court proceeding, if applicable), Obvio shall provide expert witnesses for use by the Town in prosecuting Violations; provided, however, that the Town shall either: (i) use reasonable best efforts (using pleadings provided by Obvio), to seek judicial notice, or in lieu of requiring Obvio to provide such expert witnesses; or (ii) provide evidence to Obvio that a trial court in Prince George's County has already ruled in favor of a Defendant on the issue of judicial notice.
- Obvio shall provide training, as per the terms of the Principal Agreement.
- Prosecution and Collection Compensation. The Town shall reasonably prosecute Citations and the collection of all fines and penalties in respect thereof, and Obvio shall have the right to receive, and the Town shall be obligated to pay, the compensation set forth in Exhibit B of the Principal Agreement.
- Procedure upon Termination. Upon termination of this Service Agreement, Obvio shall, in addition to complying with its duties and obligations in Section 5 of the Principal Agreement, (i) deliver to the Town within fourteen (14) days of such termination a final report regarding the issuance of Citations, (ii) promptly deliver to the Town a final statement reporting all fees and charges properly owed by the Town to Obvio under this Agreement, including Citations issued prior to the termination, and (iii) provide such assistance as the Town may reasonably request from time to time in connection with prosecuting and enforcing Citations issued prior to the termination of the Service Agreement. Obvio shall retain its compensation, as provided in Exhibit B of the Principal Agreement, from the fines it collects and the balance shall be promptly paid to the Town. Upon the Town's collection of unpaid Citations issued by Obvio prior to the termination, the Town shall promptly pay Obvio any compensation owed under the Principal Agreement, if any; provided, however, that, effective twelve (12) months after the termination of this Agreement, Obvio shall no longer be entitled to any compensation under this Agreement and all fines collected thereafter shall be retained by the Town.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed on the day and year first above written

Obvio Inc.

Town: Mayor and Common Council
Town of University Park

By: _____

Name: Dhruv Maheshwari
Title: President

By: _____

Name: Laurie K. Morrissey
Title: Mayor

EXHIBIT D

Insurances

During the Term, and any extension thereof, Obvio shall procure and maintain, at Obvio's sole cost and expense, the following insurance coverage with respect to claims for injuries to persons or damages to property which may arise from or in connection with the performance of work or services pursuant to this Agreement by Obvio, and each of Obvio's subcontractors, agents, representatives and employees:

1. Commercial General Liability Insurance. Commercial General Liability Insurance with coverage of not less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in aggregate for personal injury and property damage;

2. Workers' Compensation and Employer's Liability Insurance. Workers' Compensation Insurance with coverage of not less than the limits required by applicable Law, Employer's Liability Insurance with coverage of not less than One Million Dollars (\$1,000,000); and

3. Umbrella General Liability Coverage of not less than Two Million Dollars (\$2,000,000).

With respect to the insurance described in this Exhibit D, any deductibles or self-insured retentions must be declared to the Town, and any changes to such deductibles or self insured retentions during the Term will be sent to the Town in writing within thirty days of such change(s).

4. Cyber Liability: Coverage for intentional or unintentional release of private information, alteration of electronic information, extortion and network security with a minimum limit of \$1,000,000 per occurrence and \$1,000,000 aggregate. Coverage should include the cost of notification and credit monitoring of affected individuals and third parties, regulatory fines and penalties.

With respect to the Commercial General Liability Insurance described above, the following additional provisions shall apply:

- The Town Parties shall be covered as named additional insureds and loss payees with respect to any liability arising from any act or omission by Obvio.
- The insurance coverage procured by Obvio and described above shall be the primary insurance with respect to the Obvio Parties in connection with this Agreement, and any insurance or self-insurance maintained by any of the Town Parties shall be in excess, and not in contribution to, such insurance. Any failure to comply with the reporting provisions of the various insurance policies described above shall not affect the coverage provided to the Town Parties, and such insurance policies shall state that such insurance coverage shall apply separately with respect to each additional insured against whom any claim is made or suit is brought, except with respect to the limits set forth in such insurance policies.
- With respect to the insurance described in this Exhibit D, each such insurance policy shall be endorsed to state that the coverage provided thereby shall not be canceled or have coverage reduced except after thirty (30) calendar days' prior written notice to the Town. If any of the

Obvio Parties are notified by any insurer that any insurance coverage will be canceled or reduced, Obvio shall immediately provide written notice thereof to the Town and shall take all necessary actions to correct such cancellation in coverage limits, and shall provide written notice to the Town of the date and nature of such correction.

- Obvio shall provide certificates of insurance and copies of each insurance policy evidencing the insurance required pursuant to the terms of this Agreement, which certificates shall be executed by an authorized representative of the applicable insurer, and which certificates shall be delivered to the Town prior to Obvio commencing any work pursuant to the terms of this Agreement.



TOWN ADMINISTATOR JANUARY 2026 REPORT

Town of University Park

Debi Sandlin
Town Administrator
dsandlin@upmd.org

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TOWN ADMINISTRATOR MESSAGE

As we begin a new year, I would like to wish all our residents and community partners a healthy and successful 2026.

January is a time many of us naturally pause to reflect and look ahead. You may have noticed the January newsletter looks a little different. This change marks a meaningful moment for our community as we celebrate the retirement of our longtime editors, Bridget Warren and Todd Stewart. Through their dedication and care over the years, they helped tell the story of University Park and kept neighbors informed and connected. We are truly thankful for their service and for the lasting contributions they have made to our town.

This new in-house format is designed to continue strengthening connections across our community while preserving the familiar elements neighbors have come to value over the years. By streamlining production, we can continue sharing timely Town updates and keeping everyone informed and engaged.

This refreshed approach also reflects the momentum happening across Town operations. Town staff are already hard at work advancing projects and priorities that support a safe, vibrant, and well-managed community. Over the coming months, we will continue investing in essential infrastructure, maintaining high-quality public services, and planning responsibly for the future. A few projects planned for 2026 include:

- Installation of seven Stop Sign cameras to improve traffic safety in the Town
- Upgrading the electrical service to the Public Works garage
- Managing the WSSC sewer replacement project
- Transitioning to a payroll service provider to improve the efficiency and functionality of the payroll process
- Planning a thoughtful, forward-looking FY26 budget that aligns with community priorities, sustains high-quality services, and supports the town's long-term success.

As always, we encourage you to stay informed through our website, social media, and town meetings, and to reach out if you have questions or concerns. We value open communication and are committed to serving you with transparency and professionalism.

Thank you for your ongoing support, and best wishes for a positive start to the new year.

With gratitude,

Debi Sandlin

Town Administrator

TOWN ADMINISTRATOR ACTIVITIES

The Town Administrator participated in the following activities & meetings:

- Submitted two (2) L-GEM grant applications for the retrofit of the existing Town Hall building with energy-efficient upgrades.
- Submitted a Maryland State Bond request to use toward the construction of a new Town Hall.
- Participated in the Town Hall construction meeting with Town Attorney Ferguson and Town Treasurer Carrina Bucknor.
- Presented the 2025 Year-in-Review at the January 5th Council meeting
- Met with:
 - CM Mowery
 - CM Sweet
 - Mayor Morrissey

Other Activities

- Worked with the Town's Social Media Assistant, Amy Knesel to develop the updated Town newsletter.
- Attended the installation and activation of the noise camera located at the intersection Adelphia Road and Van Buren Road, along with Council Member Grant Godfrey and Chief Coleman – the goal of the pilot program is to reduce disruptive noise while gathering data to inform future traffic safety decisions.
- Attended the District 22 Legislative Dinner
- Attended the Maryland City/County Managers annual meeting.



Town Council Swearing in July 2025

2025 YEAR-IN-REVIEW

As we closed out 2025, we took time to reflect on the many accomplishments across Town Administration, the Police Department, and Public Works. The highlights below showcase how Town staff and volunteers came together to serve and strengthen our community throughout the year.

GENERAL GOVERNMENT - ADMINISTRATION HIGHLIGHTS

Building Capacity & Leadership

- Hired Town's first Social Media Assistant
- Hired a new Chief of Police
- Hired a new Town Treasurer
- Welcomed Cindy Mowery as the Town Council Member for Ward 4

Funding & Fiscal Stewardship

- Received a \$400,000 Maryland State Bond Grant for construction of the new Town Hall, presented by Maryland State Senator Alonzo Washington.
- Awarded \$65,273 Maryland State Police & Protection Grant
- Secured a \$10,000 Pepco-funded grant (via the UMD Environmental Finance Center) & in coordination with the Sustainability Committee.
- Transitioned to LGIT Health, with an expected \$31,906 savings to the Town

Social Media Stats

- 31 weekly Updates posted
- 106 Facebook postings
- 96 Instagram postings
- Meta (FB & Instagram 2025 overall stats)
 - 19,146 views
 - 557 reactions
 - 9928 total unique views
 - 1172 total clicks

Permits Issued & Battery-Operated Equipment Reimbursements

- 50 building permits issued
- 38 EV permits issued
 - 3 one-day parking passes issued
- 42 battery powered operated reimbursements

Governance & Compliance

- Worked collaboratively with the Town Council to hold four FY26 budget work sessions, strengthening Council involvement in the budget process
- Submitted the 2025 ARPA Funding Report

POLICE DEPARTMENT COMMUNITY SAFETY & ENFORCEMENT HIGHLIGHTS

- Drug Take Back Program: Successfully executed collection events in March and April to ensure safe prescription drug disposal.
- Sober Driving Initiative: Launched a targeted enforcement and awareness campaign in May to improve roadway safety.

- Prince George's County-Wide Initiative: Actively participated in regional collaborative efforts in September to enhance public safety and community engagement across the county.

Specialized Training & Professional Development

- Child Interrogation Training: Completed specialized tactical training (March–April) focused on juvenile justice and communication.
- Conflict Resolution Training: Conducted department-wide sessions in May to enhance de-escalation and mediation skills.

Personnel & Recruitment Success

- Full Staffing Achieved: Reached the significant milestone of a fully staffed police department.
- Recruitment & Graduation: Successfully hired two new recruits who completed their rigorous police academy training.

Community Engagement & Outreach

- Shop with a Cop: Hosted our annual holiday event to build positive relationships between local youth and officers.
- Movie Night in the Parks: Partnered with the community for outdoor cinema events to foster local connections in a relaxed environment.

Equipment & Technology Upgrades

- Advanced Field Equipment: Completed a full department upgrade of issued **Tasers**.
- Transparency & Accountability: Modernized the department's **body-worn camera** systems to the latest technology standards.

PUBLIC WORKS HIGHLIGHTS

Environmental Initiatives

- Distributed 500+ compost carts
- Planted 64 trees
- Replenished Engineered Wood Fiber at Tot Lot

Infrastructure & Facilities

- Replaced Public Works garage roof
- Paved garage parking lot
- Installed emissions and fresh air ventilation
- Retrofitted pedestrian bridge railings on Van Buren St & 41st Ave

Permitting & Code Enforcement

- Issued 24 building permits
- Processed 77 private tree removal requests
- Completed 14 private tree reimbursements
- Resolved 40 code and rental issues
- Issued 15 special utility permits

Operations & Maintenance

- Oversaw PEPCO vegetation management
- Restriped e-scooter hubs, sharrows, and

NOISE CAMERA PILOT: NOW ON ADELPHI ROAD

A location within the Town of University Park has been selected as one of only two places within Prince George's County for a noise camera pilot program. The location, along Adelphi Road across from Northwestern High School, is a corridor that has long generated resident concerns about excessive vehicle noise.

This pilot program will issue warnings only (no fines) through at least June 30, 2026, allowing the County and regional partners to study its effectiveness and impact. The goal is simple: Reduce disruptive noise while gathering data to inform future traffic safety decisions.

The Adelphi Road location was strongly championed by Maryland State Senator Alonzo Washington, who worked with staff and partners to bring the pilot to University Park. We appreciate our regional partners and look forward to learning more about noise reduction along the Adelphi Road and surrounding corridors.



Installation & Activation of Noise Camera at intersection of Adelphia Rd & Van Buren

SOCIAL MEDIA STATS

Following are the stats for August 18-September 9.

Facebook

- 733 views (steady from last period reported)
- Eight (8) interactions (up 30%)
- Total reach: 192
- Most viewed post: Noise Camera Installation & Activation

Instagram

- 70% views (up 80% from Followers)
- 3 interactions (down 40%)
- Followers –
- Overall views are down



Views ⓘ
147

Reach ⓘ
79

Interactions ⓘ
5

Link clicks ⓘ
--

Views
Followers vs. non-followers

4.1% Non-followers ●

95.9% Followers ●

[Create ad](#)

Meta Business Suite

Nicole Williams is with Ashanti Martinez and Alonzo T. Washington.
January 10 at 7:35 AM · 🌐

We are delivering results for District 22. I was happy to join my Senator Alonzo Washington and my districtmate Ashanti Martinez at the unveiling of the new noise camer... [See more](#)

Stay informed about the latest happenings in the Town of University Park by subscribing to the Town's weekly Update, a timely and reliable source for news, events, and community updates. Sign up at <https://upmd.org/list.aspx>.

WASTE & RECYCLING COLLECTION

The Town of University Park's Public Works crew has been hard at work helping to keep our community clean, green, and sustainable for everyone to enjoy.

December 1st through January 14 Solid Waste Collection

- Trash 84.48 tons
- Recycling 36.25 tons
- Yard Waste 24.94 tons
- Leaves 218.75 tons



DECEMBER/JANUARY BIRTHDAYS

Happy Birthday to UP Team Members

- Council Member Mary Gathercole
- Sgt. Georgia Miltenberger
- Terry Murphy
- Francisco Ortega
- Antonine Williams



BUILDING PERMITS APPROVED ADMINISTRATIVELY

WARD	ADDRESS	PROJECT
		Mickey issued 14 permits in my absence.
2	6509 Adelphi Road	Install 13 roof mounted solar panels
2	6403 40 th Avenue	Replace existing driveway with same dimensions.

EV PERMITS

	DECALS	Hang Tags
Resident	1	
UPES	1	
Non-Resident		1 Daily and 1 Weekly

TOWN OF UNIVERSITY PARK

November 2025 Treasurer's Report





Town of University Park

Cash Balances

November 2025 Fiscal Year 2026

Bank Account	Balance
Truist – General Fund	\$319,680
Truist – Debit Card	\$11,410
MLGIP	\$6,327,703
Police Benevolence Fund	-\$10
HHUP TAF Fund	-\$22,620
Employee Holiday Fund	-\$2,866
Petty Cash	\$500
Total Bank Accounts	\$6,633,797

Monthly Items - November 2025

1. The financial statements reflect activity through November 30, 2025, representing the first five months of Fiscal Year 2026. As of November, General Fund revenues total \$2,788,283, or 26.7% of the adopted FY26 budget. Revenue performance remains consistent with early-year expectations and is primarily driven by real property tax collections, interest income, and speed camera revenue. On the expenditure side, total spending totals \$1,868,094, or 24.9% of the annual budget, which is within the expected 25–33% range for this point in the fiscal year.
2. Year-to-date operations reflect a positive net operating position of \$920,189.77, showing continued improvement from prior months as additional tax revenues and routine operating revenues were received. As in prior years, variances in several revenue categories are expected to normalize later in the fiscal year as state income tax distributions, Highway User Revenue (HUR), and other cyclical revenues are received. The Town’s financial condition remains strong, supported by a combined cash balance of \$6,633,797 and stable departmental spending trends.

Town of University Park
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 July - November, 2025

	Nov Actual	Actual	Budget	over Budget	% of Budget
Income					
General Fund Revenues					
I - Taxes					
4000-00 Real Estate Tax Revenue	173,017.04	1,715,939.82	2,603,932.39	(887,992.57)	65.90%
4005-00 Business Personal Property Tax	-	70,751.27	64,000.00	6,751.27	110.55%
4010-00 Penalties & Interest on Taxes	-	-	3,600.00	(3,600.00)	0.00%
4020-00 State Income Tax	315,240.09	509,070.42	850,000.00	(340,929.58)	59.89%
Total I - Taxes	\$ 488,257.13	\$ 2,295,761.51	\$ 3,521,532.39	\$ (1,225,770.88)	65.19%
II - State Shared					
4015-00 Highway Users	-	38,936.05	215,278.85	(176,342.80)	18.09%
4025-00 Police Protection	-	16,397.00	65,588.00	(49,191.00)	25.00%
4030-00 Bank Stock	-	-	10,257.00	(10,257.00)	0.00%
Total II - State Shared	\$ -	\$ 55,333.05	\$ 291,123.85	\$ (235,790.80)	19.01%
III - County					
4055-00 Landfill Rebate	-	-	6,256.00	(6,256.00)	0.00%
Total III - County	\$ -	\$ -	\$ 6,256.00	\$ (6,256.00)	0.00%
IV - Licenses & Permits					
4075-00 Cable TV Franchise Payments	8,466.66	11,647.82	31,162.00	(19,514.18)	37.38%
4076-00 Cable TV - Capital Equipment	-	-	19,506.00	(19,506.00)	0.00%
4080-00 Building Permits & Fees	1,223.25	3,472.25	8,000.00	(4,527.75)	43.40%
4090-00 EV Permits	150.00	5,335.00	1,500.00	3,835.00	355.67%
Total IV - Licenses & Permits	\$ 9,839.91	\$ 20,455.07	\$ 60,168.00	\$ (39,712.93)	34.00%
V - Miscellaneous					
4085-00 Accident Reports	20.00	90.00	-	90.00	
4095-00 Rental License Fees	2,650.00	7,050.00	15,000.00	(7,950.00)	47.00%
4096-00 Legacy Tree Program	600.00	600.00	-	600.00	
4100-00 Fines - Police	145.00	1,805.00	3,000.00	(1,195.00)	60.17%
4103-00 Veoride Revenue	-	-	300.00	(300.00)	0.00%
4105-00 Vehicle Release	175.00	625.00	2,500.00	(1,875.00)	25.00%
4120-00 Interest Income	41,447.58	116,425.00	250,000.00	(133,575.00)	46.57%
4150-00 Revenue -Miscellaneous	10.00	455.76	2,500.00	(2,044.24)	18.23%
4155-00 Revenue - Recycling	28.21	169.30	2,600.00	(2,430.70)	6.51%
4160-00 Sale of Asset	-	6,532.00	2,500.00	4,032.00	261.28%
4170-00 Speed Camera	45,596.67	272,981.67	700,000.00	(427,018.33)	39.00%
4175-00 Redlight	-	-	30,000.00	(30,000.00)	0.00%
4244-00 Sale of Energy Credits	-	-	3,000.00	(3,000.00)	0.00%
4248-00 PEPSCO - Solar Array Excess Gen.	-	-	100.00	(100.00)	0.00%
Total V - Miscellaneous	\$ 90,672.46	\$ 406,733.73	\$ 1,011,500.00	\$ (604,766.27)	40.21%
VI - Grant & Bond Revenue					
4247-00 Environmental Stewardship Grant	10,000.00	10,000.00	10,000.00	-	100.00%
Total VI - Grant & Bond Revenue	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	100.00%
VII - Prior Year's Surplus					
	-	-	5,549,880.00	(5,549,880.00)	0.00%
Total General Fund Revenues	\$ 598,769.50	\$ 2,788,283.36	\$ 10,450,460.24	\$ (7,662,176.88)	26.68%
Total Income	\$ 598,769.50	\$ 2,788,283.36	\$ 10,450,460.24	\$ (7,662,176.88)	26.68%
Gross Profit	\$ 598,769.50	\$ 2,788,283.36	\$ 10,450,460.24	\$ (7,662,176.88)	26.68%

Expenses

General Government

I - Personnel - Gen Govt

A Salaries - General Government

6104-01 Mayor & Council Salary	1,538.46	14,561.53	35,400.00	(20,838.47)	41.13%
6105-01 General Government - Reg	26,565.85	125,495.44	386,725.00	(261,229.56)	32.45%
6106-01 General Government - OT	212.46	708.20	1,000.00	(291.80)	70.82%
6108-01 General Government - Sick	144.24	4,104.87	-	4,104.87	
6109-01 General Government - Vacation	2,226.75	6,633.18	-	6,633.18	

Total A Salaries - General Government \$ 30,687.76 \$ 151,503.22 \$ 423,125.00 \$ (271,621.78) **35.81%**

B - Payroll Tax & Benefits - GG

6605-01 Health Insurance - GG	1,923.21	11,613.16	18,900.00	(7,286.84)	61.45%
6610-01 Payroll Taxes - GG	2,224.37	11,055.92	29,600.00	(18,544.08)	37.35%
6620-01 Worker's Comp Insurance - GG	104.55	916.40	760.00	156.40	120.58%
6625-01 Unemployment Insurance - GG	-	-	950.00	(950.00)	0.00%
6630-01 State Retirement - GG	-	-	45,800.00	(45,800.00)	0.00%
6635-01 Payroll Taxes - Mayor & Council	117.69	5,147.81	7,140.00	(1,992.19)	72.10%

Total B - Payroll Tax & Benefits - GG \$ 4,369.82 \$ 28,733.29 \$ 103,150.00 \$ (74,416.71) **27.86%**

Total I - Personnel - Gen Govt \$ 35,057.58 \$ 180,236.51 \$ 526,275.00 \$ (346,038.49) **34.25%**

II -Operating - Gen. Government

6000-01 ADA (Interpreters)	-	-	250.00	(250.00)	0.00%
6005-01 Accounting & Auditing	2,571.13	55,095.01	44,000.00	11,095.01	125.22%
6006-01 Payroll Processing	-	-	22,500.00	(22,500.00)	0.00%
6015-01 Building Maintenance	395.39	11,581.44	30,700.00	(19,118.56)	37.72%
6020-01 Building Utilities	140.67	663.84	11,000.00	(10,336.16)	6.03%
6022-01 UPES Utilities	-	-	900.00	(900.00)	0.00%
6023-01 Meadow Day	-	-	1,000.00	(1,000.00)	0.00%
6026-01 Community Events	618.97	1,304.09	7,500.00	(6,195.91)	17.39%
6027-01 Council Retreat / Orientation	-	0.00	5,000.00	(5,000.00)	0.00%
6029-01 Battery Powered Equip. Program	-	1,148.36	10,000.00	(8,851.64)	11.48%
6030-01 Recording Secretary	212.00	1,092.00	6,000.00	(4,908.00)	18.20%
6050-01 Elections	-	-	5,000.00	(5,000.00)	0.00%
6053-01 Employee Awards and Events	-	2,184.92	3,800.00	(1,615.08)	57.50%
6055-01 Engineering Serv. (Exc. Street)	-	-	3,000.00	(3,000.00)	0.00%
6064-01 IT Costs	3,144.36	14,718.04	30,615.00	(15,896.96)	48.07%
6065-01 Insurance	175.00	47,656.00	55,000.00	(7,344.00)	86.65%
6070-01 Legal Advertisement	-	210.00	1,800.00	(1,590.00)	11.67%
6075-01 Legal Fees	4,947.00	31,450.00	50,000.00	(18,550.00)	62.90%
6080-01 Council Travel & Training	(375.00)	4,716.70	22,000.00	(17,283.30)	21.44%
6083-01 Meeting Costs	-	815.20	3,000.00	(2,184.80)	27.17%
6085-01 Memberships and Dues	-	3,601.75	8,000.00	(4,398.25)	45.02%
6090-01 Newsletter	909.00	3,636.00	26,000.00	(22,364.00)	13.98%
6095-01 Office Expenses	1,141.94	8,926.18	33,000.00	(24,073.82)	27.05%
6097-01 Publications	-	-	3,000.00	(3,000.00)	0.00%
6101-01 Solar Array Maintenance	-	-	19,000.00	(19,000.00)	0.00%
6110-01 Small Equipment	-	5,836.94	7,000.00	(1,163.06)	83.38%
6115-01 Telephone & Maintenance	538.77	3,392.63	14,000.00	(10,607.37)	24.23%
6117-01 Town Administrator Expense	(420.00)	2,204.38	10,000.00	(7,795.62)	22.04%
6128-01 Training	50.00	2,365.88	10,000.00	(7,634.12)	23.66%
6130-01 Website Maintenance & Design	-	-	10,000.00	(10,000.00)	0.00%

Total II -Operating - Gen. Government \$ 14,049.23 \$ 202,599.36 \$ 453,065.00 \$ (250,465.64) **44.72%**

III - Grants & Donations

6063-01 Fire Dept Donation	-	13,500.00	13,500.00	0.00	100.00%
6066-01 Arts in The Park	85.20	85.20	500.00	(414.80)	17.04%
6099-01 UPES PTA Donation	-	6,000.00	6,000.00	0.00	100.00%
6152-01 Senior Programs - Helping Hands	258.85	640.14	5,000.00	(4,359.86)	12.80%
6203-02 UPCA Grant	-	0.00	1,000.00	(1,000.00)	0.00%
6250-02 PTA - Azalea Classic	-	7,000.00	7,000.00	-	100.00%
6251-01 Anacostia Watershed	-	5,000.00	5,000.00	-	100.00%
6252-01 Route 1 Cares	-	5,000.00	5,000.00	-	100.00%
6253-01 NWHS PTA	-	4,000.00	4,000.00	-	100.00%
6718-06 Trap, Neuter, Release Program	-	-	4,000.00	(4,000.00)	0.00%

Total III - Grants & Donations \$ 344.05 \$ 41,225.34 \$ 51,000.00 \$ (9,774.66) **80.83%**

Total General Government \$ 49,450.86 \$ 424,061.21 \$ 1,030,340.00 \$ (606,278.79) **41.16%**

Police & Public Safety

I - Police & PS - Personnel

A - Salaries - P & PS

6344-03 Police - Vacation	1,562.70	14,651.93	0.00	14,651.93	
6345-03 Police - Regular	57,798.22	282,982.52	1,011,702.00	(728,719.48)	27.97%
6346-03 Police - OT	-	-	37,315.00	(37,315.00)	0.00%
6349-03 Police - Sick Plan	1,417.47	19,614.45	-	19,614.45	

Total A - Salaries - P & PS \$ 60,778.39 \$ 317,248.90 \$ 1,049,017.00 \$ (731,768.10) **30.24%**

B - Payroll Tax & Benefits - PS

6605-03 Health Insurance - Police & PS	10,672.79	64,837.80	138,098.00	(73,260.20)	46.95%
6610-03 Payroll Taxes - Police & PS	4,807.45	28,021.83	77,400.00	(49,378.17)	36.20%
6620-03 Workers Comp Insurance - PS	6,500.69	34,472.16	89,500.00	(55,027.84)	38.52%
6625-03 Unemployment Insurance - PS	-	-	1,000.00	(1,000.00)	0.00%
6630-03 State Retirement - PS	-	-	121,500.00	(121,500.00)	0.00%

Total B - Payroll Tax & Benefits - PS \$ 21,980.93 \$ 127,331.79 \$ 427,498.00 \$ (300,166.21) **29.79%**

Total I - Police & PS - Personnel

\$ 82,759.32 \$ 444,580.69 \$ 1,476,515.00 \$ (1,031,934.31) 30.11%

I.I - Code Compliance

6380-03 Code Compliance Salary	-	5,252.81	37,820.00	(32,567.19)	13.89%
6631-03 Code Compliance- Payroll Tax	-	54.16	5,230.00	(5,175.84)	1.04%
6633-03 Code Compliance Operating Costs	-	0.00	8,500.00	(8,500.00)	0.00%
6635-03 State Retirement - CE	-	0.00	4,484.00	(4,484.00)	0.00%

Total I.I - Code Compliance \$ - \$ 5,306.97 \$ 56,034.00 \$ (50,727.03) **9.47%**

II - Police & PS - Operating

5303-03 CitationRed Light /Speed Camera	-	58,958.42	264,000.00	(205,041.58)	22.33%
6300-03 Bike Patrol	-	0.00	4,000.00	(4,000.00)	0.00%
6303-03 Body Worn Cameras/Tasers	-	22,499.98	22,500.00	(0.02)	100.00%
6305-03 Computer	-	16.92	8,000.00	(7,983.08)	0.21%
6307-03 Crossing Guards / Park Enforce	959.17	3,478.50	10,000.00	(6,521.50)	34.79%
6312-03 Emergency Alert System - Nixle	0.00	2,060.00	2,200.00	(140.00)	93.64%
6315-03 Police Supplies & Manuals	1,081.61	2,708.83	6,440.00	(3,731.17)	42.06%
6320-03 Gasoline	2,415.92	9,443.11	19,800.00	(10,356.89)	47.69%
6322-03 GPS	0.00	0.00	3,000.00	(3,000.00)	0.00%
6323-03 Home Security Reimb. Program	0.00	200.00	2,000.00	(1,800.00)	10.00%
6325-03 Medical Exams	1,090.00	1,966.59	8,000.00	(6,033.41)	24.58%
6327-03 MILES Computer	-	-	100.00	(100.00)	0.00%
6329-03 Mobile Data Terminals	871.74	4,579.20	15,000.00	(10,420.80)	30.53%
6330-03 Travel, Meetings, Prof. Dues	0.00	2,324.17	5,000.00	(2,675.83)	46.48%
6340-03 Radio Maintenance	0.00	0.00	500.00	(500.00)	0.00%
6350-03 Small Equipment - Police	1,635.69	4,762.06	27,000.00	(22,237.94)	17.64%
6351-03 Uniforms	854.90	5,632.74	13,300.00	(7,667.26)	42.35%
6353-03 Traffic Calming	-	-	500.00	(500.00)	0.00%
6355-03 Training	-	2,043.65	15,000.00	(12,956.35)	13.62%
6356-03 Training - Active Shooter	1,347.50	1,347.50	7,000.00	(5,652.50)	19.25%
6370-03 Vehicle Maintenance	(1,973.38)	2,338.27	15,500.00	(13,161.73)	15.09%

Total II - Police & PS - Operating \$ 8,283.15 \$ 124,359.94 \$ 448,840.00 \$ (324,480.06) **27.71%**

III - Police & PS - Cap. Outlay

6334-03 In-Car Camera - Axon	-	-	31,500.00	(31,500.00)	0.00%
6335-03 Police Car	-	-	60,500.00	(60,500.00)	0.00%
6559-03 Lexipol Services	-	-	20,000.00	(20,000.00)	0.00%

Total III - Police & PS - Cap. Outlay \$ - \$ - \$ 112,000.00 \$ (112,000.00) **0.00%**

Total Police & Public Safety \$ 91,042.47 \$ 574,247.60 \$ 2,093,389.00 \$ (1,519,141.40) **27.43%**

Public Works

I - Personnel - PW					
A - Salaries - PW					
6550-05 Public Works	45,272.49	223,561.75	713,279.00	(489,717.25)	31.34%
6551-05 Public Works - OT	10,117.29	23,784.44	28,000.00	(4,215.56)	84.94%
6553-05 Contract Labor	1,031.55	1,031.55	12,000.00	(10,968.45)	8.60%
6554-05 Public Works - Sick	1,443.80	7,072.19	-	7,072.19	
6555-05 Public Works - Vacation	3,345.68	16,901.84	-	16,901.84	
Total A - Salaries - PW	\$ 61,210.81	\$ 272,351.77	\$ 753,279.00	\$ (480,927.23)	36.16%
B - Payroll Tax & Benefits - PW					
6605-05 Health Insurance	13,035.97	74,484.90	171,810.00	(97,325.10)	43.35%
6610-05 Payroll Taxes - PW	4,973.02	21,910.13	54,570.00	(32,659.87)	40.15%
6620-05 Workers Comp Insurance - PW	3,358.76	11,072.68	44,072.00	(32,999.32)	25.12%
6625-05 Unemployment Insurance - PW	-	-	750.00	(750.00)	0.00%
6630-05 State Retirement - PW	-	-	85,500.00	(85,500.00)	0.00%
Total B - Payroll Tax & Benefits - PW	\$ 21,367.75	\$ 107,467.71	\$ 356,702.00	\$ (249,234.29)	30.13%
Total I - Personnel - PW	\$ 82,578.56	\$ 379,819.48	\$ 1,109,981.00	\$ (730,161.52)	34.22%
II - Operating - Parks & Rec					
6202-02 Cemetery Upkeep	-	-	100.00	(100.00)	0.00%
6210-02 Tree Maintenance	4,405.00	21,960.00	25,000.00	(3,040.00)	87.84%
6215-02 Tree Replacement	5,025.00	9,353.84	10,000.00	(646.16)	93.54%
6216-02 Consult. Arborist - Tree Ord.	-	5,650.00	6,000.00	(350.00)	94.17%
6217-02 Resident Tree Reimbursement	1,100.00	1,397.00	4,000.00	(2,603.00)	34.93%
6220-02 Upkeep of Park	8,250.00	10,565.67	14,000.00	(3,434.33)	75.47%
6222-02 Park Utilities	-	130.53	14,000.00	(13,869.47)	0.93%
6227-02 Park Usage Concept Plan	-	-	25,000.00	(25,000.00)	0.00%
6230-02 Playing Field Maintenance	-	-	8,000.00	(8,000.00)	0.00%
6235-02 Park Landscape Maintenance	-	871.75	15,000.00	(14,128.25)	5.81%
6236-02 Sustainability Committee	157.39	216.52	2,000.00	(1,783.48)	10.83%
6237-02 Environmental Stewardship Grant	-	-	10,000.00	(10,000.00)	0.00%
Total 6236-02 Sustainability Committee	\$ 157.39	\$ 216.52	\$ 12,000.00	\$ (11,783.48)	1.80%
Total II - Operating - Parks & Rec	\$ 18,937.39	\$ 50,145.31	\$ 133,100.00	\$ (82,954.69)	37.67%
III - Operating - Streets					
6410-04 Snow Removal	-	-	5,000.00	(5,000.00)	0.00%
6420-04 Street Lights	3,037.71	11,248.80	32,500.00	(21,251.20)	34.61%
6425-04 Street & Sidewalk Maintenance	480.00	12,768.38	30,000.00	(17,231.62)	42.56%
6435-04 Street Trees - Replacement	-	9,975.00	10,000.00	(25.00)	99.75%
6440-04 Street Tree - Maintenance	590.00	21,284.00	50,000.00	(28,716.00)	42.57%
Total III - Operating - Streets	\$ 4,107.71	\$ 55,276.18	\$ 127,500.00	\$ (72,223.82)	43.35%
IV - Operating - Gen./Sanit					
6500-05 Fuel	1,627.66	7,542.21	30,000.00	(22,457.79)	25.14%
6501-05 Composting Program	-	25,688.18	29,000.00	(3,311.82)	88.58%
6505-05 Landfill	1,283.30	21,934.80	75,000.00	(53,065.20)	29.25%
6515-05 Medical Exams	558.00	678.00	1,000.00	(322.00)	67.80%
6535-05 Recycling Costs	-	2,544.47	15,000.00	(12,455.53)	16.96%
6546-05 Travel & Dues	265.00	2,206.56	5,000.00	(2,793.44)	44.13%
6547-05 Training	-	4,504.43	7,500.00	(2,995.57)	60.06%
6548-05 Trash & Recycle Carts	-	-	6,000.00	(6,000.00)	0.00%
6560-05 Tools & Supplies	5,631.03	11,570.10	17,000.00	(5,429.90)	68.06%
6570-05 Uniform Purchases	931.30	4,644.82	6,500.00	(1,855.18)	71.46%
6580-05 Vehicle Maintenance	3,578.00	43,322.49	57,000.00	(13,677.51)	76.00%
6585-05 Town Maintenance Facility	7,131.66	14,187.18	18,000.00	(3,812.82)	78.82%
Total IV - Operating - Gen./Sanit	\$ 21,005.95	\$ 138,823.24	\$ 267,000.00	\$ (128,176.76)	51.99%
V - Capital Outlay - PW					
6522-05 Garage Roof & Bldg Ren/Design	800.00	21,631.00	250,000.00	(228,369.00)	8.65%
6533-05 Traffic Calming Study	-	-	42,639.85	(42,639.85)	0.00%
6534-05 Traffic Mitigation	-	6,854.75	30,000.00	(23,145.25)	22.85%
Engineering Services	684.96	684.96	175,000.00	(174,315.04)	0.39%
6655-08 SWM - Design & Engineering	-	17,725.04	1,146,000.00	(1,128,274.96)	1.55%
Total V - Capital Outlay - PW	\$ 1,484.96	\$ 46,895.75	\$ 1,643,639.85	\$ (1,596,744.10)	2.85%
Total Public Works	\$ 128,114.57	\$ 670,959.96	\$ 3,281,220.85	\$ (2,610,260.89)	20.45%

Reserves & Debt Service

I. Unreserved - Designated					
6068-01 Legacy Tree Program	-	-	8,000.00	(8,000.00)	0.00%
6529-05 Pepco Street Light Purchase	-	-	50,000.00	(50,000.00)	0.00%
6600-08 Vehicle Replacement	-	-	60,000.00	(60,000.00)	0.00%
6615-08 Police Officer Overtime	8,056.56	45,901.43	40,000.00	5,901.43	114.75%
6617-08 Capital Infrastructure	-	-	250,000.00	(250,000.00)	0.00%
Total I. Unreserved - Designated	\$ 8,056.56	\$ 45,901.43	\$ 408,000.00	\$ (362,098.57)	11.25%
II. Reserved - Designated					
6630-08 Cemetery	-	-	4,217.00	(4,217.00)	0.00%
6640-08 Cable Capital Equipment	-	-	264,362.00	(264,362.00)	0.00%
6645-08 Park Upgrades	-	-	50,000.00	(50,000.00)	0.00%
Total II. Reserved - Designated	\$ -	\$ -	\$ 318,579.00	\$ (318,579.00)	0.00%
III. Debt Service					
6044-01 Debt Service Infrast. Bond	-	-	206,342.00	(206,342.00)	0.00%
6051-01 St. Imp. & Traffic Cont. 2019	-	124,112.93	136,240.00	(12,127.07)	91.10%
6054-01 Leaf/Utility Truck Lease Pymt.	-	32,169.22	32,714.00	(544.78)	98.33%
Total III. Debt Service	\$ -	\$ 156,282.15	\$ 375,296.00	\$ (219,013.85)	41.64%
Total Reserves & Debt Service	\$ 8,056.56	\$ 202,183.58	\$ 1,101,875.00	\$ (899,691.42)	18.35%
Total Expenses	\$ 276,664.46	\$ 1,871,452.35	\$ 7,506,824.85	\$ (5,635,372.50)	24.93%
Net Operating Income	\$ 322,105.04	\$ 916,831.01	\$ 2,943,635.39	\$ (2,026,804.38)	31.15%
Other Income					
7000-00 Capital Projects Revenues	-	-	-	-	
7022-00 Maryland Bond Bill - Town Hall	-	-	450,000.00	(450,000.00)	0.00%
Total 7000-00 Capital Projects Revenues	\$ -	\$ -	\$ 450,000.00	\$ (450,000.00)	0.00%
Total Other Income	\$ -	\$ -	\$ 450,000.00	\$ (450,000.00)	0.00%
Other Expenses					
7100-00 Capital Projects Expenditures	-	-	-	-	
7120-00 Town Hall Design and Const.	-	6,958.80	450,000.00	(443,041.20)	1.55%
Total 7100-00 Capital Projects Expenditures	\$ -	\$ 6,958.80	\$ 450,000.00	\$ (443,041.20)	\$ 0.02
8000-00 Unreserved Undesignated to Next Year	-	-	2,943,635.39	(2,943,635.39)	0.00%
Total Other Expenses	\$ -	\$ 6,958.80	\$ 3,393,635.39	\$ (3,386,676.59)	0.21%
Net Other Income	\$ -	\$ (6,958.80)	\$ (2,943,635.39)	\$ 2,936,676.59	0.24%
Net Income	\$ 322,105.04	\$ 909,872.21	\$ -	\$ 909,872.21	

TOWN OF UNIVERSITY PARK

December 2025 Treasurer's Report





Town of University Park

Cash Balances

December 2025 Fiscal Year 2026

Bank Account	Balance
Truist – General Fund	\$271,994
Truist – Debit Card	\$11,410
MLGIP	\$5,813,964
Police Benevolence Fund	-\$10
HHUP TAF Fund	-\$22,620
Employee Holiday Fund	-\$5,106
Petty Cash	\$500
Total Bank Accounts	\$6,070,132

Monthly Items - December 2025

1. The financial statements reflect activity through December 31, 2025, representing the first six months of Fiscal Year 2026. General Fund revenues total \$2,937,979, or 28.1% of the adopted FY26 budget. Revenue activity in December included continued real estate tax collections and strong business personal property tax receipts, which are now \$102,919 year to date (160.8% of budget). Interest income (\$136,289 YTD, 54.5% of budget) and speed camera revenue (\$321,920 YTD, 46.0% of budget) remain key drivers of performance, while several state shared and cyclical revenue sources (including HUR and additional state income tax distributions) are expected to be received later in the fiscal year.
2. Total expenditures are \$2,650,280, or 36.2% of the FY26 budget, with higher year to date spending primarily driven by the timing of annual benefit and retirement costs and planned capital activity. Personnel related expenses increased in December due to state retirement allocations recorded in General Government (\$41,246 YTD), Police & Public Safety (\$108,969 YTD), and Public Works (\$76,999 YTD), along with routine payroll and benefits. Public Works expenditures also reflect significant planned capital spending on the Town Maintenance Facility and garage roof and building improvements (\$157,015 YTD). Year to date operations reflect a net income of \$280,739.89, and the Town remains in a stable financial position as revenues continue to post seasonally and expenditures track to planned project schedules and annual cost timing.

Town of University Park
Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L
 July - December, 2025

	Dec Actual	Actual	Budget	over Budget	% of Budget
Income					
General Fund Revenues					
I - Taxes					
4000-00 Real Estate Tax Revenue	30,797.38	1,746,737.20	2,603,932.39	(857,195.19)	67.08%
4005-00 Business Personal Property Tax	32,167.58	102,918.85	64,000.00	38,918.85	160.81%
4010-00 Penalties & Interest on Taxes	-	-	3,600.00	(3,600.00)	0.00%
4020-00 State Income Tax	-	509,070.42	850,000.00	(340,929.58)	59.89%
Total I - Taxes	\$ 62,964.96	\$ 2,358,726.47	\$ 3,521,532.39	\$ (1,162,805.92)	66.98%
II - State Shared					
4015-00 Highway Users	-	38,936.05	215,278.85	(176,342.80)	18.09%
4025-00 Police Protection	16,397.00	32,794.00	65,588.00	(32,794.00)	50.00%
4030-00 Bank Stock	-	-	10,257.00	(10,257.00)	0.00%
Total II - State Shared	\$ 16,397.00	\$ 71,730.05	\$ 291,123.85	\$ (219,393.80)	24.64%
III - County					
4055-00 Landfill Rebate	-	-	6,256.00	(6,256.00)	0.00%
Total III - County	\$ 0.00	\$ 0.00	\$ 6,256.00	\$ (6,256.00)	0.00%
IV - Licenses & Permits					
4075-00 Cable TV Franchise Payments	-	11,647.82	31,162.00	(19,514.18)	37.38%
4076-00 Cable TV - Capital Equipment	-	-	19,506.00	(19,506.00)	0.00%
4080-00 Building Permits & Fees	1,121.24	4,593.49	8,000.00	(3,406.51)	57.42%
4090-00 EV Permits	-	5,335.00	1,500.00	3,835.00	355.67%
Total IV - Licenses & Permits	\$ 1,121.24	\$ 21,576.31	\$ 60,168.00	\$ (38,591.69)	35.86%
V - Miscellaneous					
4085-00 Accident Reports	-	90.00	-	90.00	
4095-00 Rental License Fees	-	7,050.00	15,000.00	(7,950.00)	47.00%
4096-00 Legacy Tree Program	-	600.00	-	600.00	
4100-00 Fines - Police	250.00	2,055.00	3,000.00	(945.00)	68.50%
4103-00 Veoride Revenue	-	-	300.00	(300.00)	0.00%
4105-00 Vehicle Release	150.00	775.00	2,500.00	(1,725.00)	31.00%
4120-00 Interest Income	19,863.80	136,288.80	250,000.00	(113,711.20)	54.52%
4150-00 Revenue -Miscellaneous	10.00	465.76	2,500.00	(2,034.24)	18.63%
4155-00 Revenue - Recycling	-	169.30	2,600.00	(2,430.70)	6.51%
4160-00 Sale of Asset	-	6,532.00	2,500.00	4,032.00	261.28%
4170-00 Speed Camera	48,938.33	321,920.00	700,000.00	(378,080.00)	45.99%
4175-00 Redlight	-	-	30,000.00	(30,000.00)	0.00%
4244-00 Sale of Energy Credits	-	-	3,000.00	(3,000.00)	0.00%
4248-00 PEPCO - Solar Array Excess Gen.	-	-	100.00	(100.00)	0.00%
Total V - Miscellaneous	\$ 69,212.13	\$ 475,945.86	\$ 1,011,500.00	\$ (535,554.14)	47.05%
VI - Grant & Bond Revenue					
4247-00 Environmental Stewardship Grant	-	10,000.00	10,000.00	-	100.00%
Total VI - Grant & Bond Revenue	\$ 0.00	\$ 10,000.00	\$ 10,000.00	\$ -	100.00%
VII - Prior Year's Surplus					
		0.00	5,549,880.00	(5,549,880.00)	0.00%
Total General Fund Revenues	\$ 149,695.33	\$ 2,937,978.69	\$ 10,450,460.24	\$ (7,512,481.55)	28.11%
Total Income	\$ 149,695.33	\$ 2,937,978.69	\$ 10,450,460.24	\$ (7,512,481.55)	28.11%
Gross Profit	\$ 149,695.33	\$ 2,937,978.69	\$ 10,450,460.24	\$ (7,512,481.55)	28.11%

Expenses

General Government

I - Personnel - Gen Govt

A Salaries - General Government

6104-01 Mayor' & Council Salary	1,538.46	16,099.99	35,400.00	(19,300.01)	45.48%
6105-01 General Government - Reg	32,029.24	157,524.68	386,725.00	(229,200.32)	40.73%
6106-01 General Government - OT	-	708.20	1,000.00	(291.80)	70.82%
6108-01 General Government - Sick	516.60	4,621.47	-	4,621.47	
6109-01 General Government - Vacation	7,186.56	13,819.74	-	13,819.74	

Total A Salaries - General Government

\$ 41,270.86	\$ 192,774.08	\$ 423,125.00	\$ (230,350.92)	45.56%
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B - Payroll Tax & Benefits - GG

6605-01 Health Insurance - GG	1,205.88	12,819.04	18,900.00	(6,080.96)	67.83%
6610-01 Payroll Taxes - GG	3,451.09	14,507.01	29,600.00	(15,092.99)	49.01%
6620-01 Worker's Comp Insurance - GG	104.55	1,020.95	760.00	260.95	134.34%
6625-01 Unemployment Insurance - GG	1,244.33	1,244.33	950.00	294.33	130.98%
6630-01 State Retirement - GG	41,246.29	41,246.29	45,800.00	(4,553.71)	90.06%
6635-01 Payroll Taxes - Mayor & Council	117.70	5,265.51	7,140.00	(1,874.49)	73.75%

Total B - Payroll Tax & Benefits - GG

\$ 47,369.84	\$ 76,103.13	\$ 103,150.00	\$ (27,046.87)	73.78%
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Total I - Personnel - Gen Govt

\$ 88,640.70	\$ 268,877.21	\$ 526,275.00	\$ (257,397.79)	51.09%
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II -Operating - Gen. Government

6000-01 ADA (Interpreters)	-	-	250.00	(250.00)	0.00%
6005-01 Accounting & Auditing	364.62	55,459.63	44,000.00	11,459.63	126.04%
6006-01 Payroll Processing	0.00	0.00	22,500.00	(22,500.00)	0.00%
6015-01 Building Maintenance	3,339.50	14,920.94	30,700.00	(15,779.06)	48.60%
6020-01 Building Utilities	425.07	1,088.91	11,000.00	(9,911.09)	9.90%
6022-01 UPES Utilities	-	-	900.00	(900.00)	0.00%
6023-01 Meadow Day	-	-	1,000.00	(1,000.00)	0.00%
6026-01 Community Events	121.15	1,425.24	7,500.00	(6,074.76)	19.00%
6027-01 Council Retreat / Orientation	-	0.00	5,000.00	(5,000.00)	0.00%
6029-01 Battery Powered Equip. Program	-	1,148.36	10,000.00	(8,851.64)	11.48%
6030-01 Recording Secretary	-	1,092.00	6,000.00	(4,908.00)	18.20%
6050-01 Elections	-	-	5,000.00	(5,000.00)	0.00%
6053-01 Employee Awards and Events	1,652.51	3,837.43	3,800.00	37.43	100.99%
6055-01 Engineering Serv. (Exc. Street)	-	-	3,000.00	(3,000.00)	0.00%
6064-01 IT Costs	2,886.57	17,604.61	30,615.00	(13,010.39)	57.50%
6065-01 Insurance	-	47,656.00	55,000.00	(7,344.00)	86.65%
6070-01 Legal Advertisement	220.00	430.00	1,800.00	(1,370.00)	23.89%
6075-01 Legal Fees	-	31,450.00	50,000.00	(18,550.00)	62.90%
6080-01 Council Travel & Training	-	4,716.70	22,000.00	(17,283.30)	21.44%
6083-01 Meeting Costs	-	815.20	3,000.00	(2,184.80)	27.17%
6085-01 Memberships and Dues	-	3,601.75	8,000.00	(4,398.25)	45.02%
6090-01 Newsletter	-	3,636.00	26,000.00	(22,364.00)	13.98%
6095-01 Office Expenses	641.07	9,567.25	33,000.00	(23,432.75)	28.99%
6097-01 Publications	-	-	3,000.00	(3,000.00)	0.00%
6101-01 Solar Array Maintenance	-	-	19,000.00	(19,000.00)	0.00%
6102-01 Payscale Study	-	-	-	-	
6110-01 Small Equipment	-	5,836.94	7,000.00	(1,163.06)	83.38%
6115-01 Telephone & Maintenance	630.36	4,022.99	14,000.00	(9,977.01)	28.74%
6117-01 Town Administrator Expense	-	2,204.38	10,000.00	(7,795.62)	22.04%
6128-01 Training	-	2,365.88	10,000.00	(7,634.12)	23.66%
6130-01 Website Maintenance & Design	-	-	10,000.00	(10,000.00)	0.00%

Total II -Operating - Gen. Government

\$ 10,280.85	\$ 212,880.21	\$ 453,065.00	\$ (240,184.79)	46.99%
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III - Grants & Donations

6063-01 Fire Dept Donation	-	13,500.00	13,500.00	-	100.00%
6066-01 Arts in The Park	-	85.20	500.00	(414.80)	17.04%
6099-01 UPES PTA Donation	-	6,000.00	6,000.00	-	100.00%
6152-01 Senior Programs - Helping Hands	559.56	1,199.70	5,000.00	(3,800.30)	23.99%
6203-02 UPCA Grant	-	-	1,000.00	(1,000.00)	0.00%
6250-02 PTA - Azalea Classic	-	7,000.00	7,000.00	-	100.00%
6251-01 Anacostia Watershed	-	5,000.00	5,000.00	-	100.00%
6252-01 Route 1 Cares	-	5,000.00	5,000.00	-	100.00%
6253-01 NWHS PTA	-	4,000.00	4,000.00	-	100.00%
6718-06 Trap, Neuter, Release Program	-	-	4,000.00	(4,000.00)	0.00%

Total III - Grants & Donations

\$ 559.56	\$ 41,784.90	\$ 51,000.00	\$ (9,215.10)	81.93%
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Total General Government

\$ 99,481.11	\$ 523,542.32	\$ 1,030,340.00	\$ (506,797.68)	50.81%
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Police & Public Safety

I - Police & PS - Personnel

A - Salaries - P & PS

6344-03 Police - Vacation	896.38	15,548.31	-	15,548.31	
6345-03 Police - Regular	58,297.86	341,280.38	1,011,702.00	(670,421.62)	33.73%
6346-03 Police - OT	-	-	37,315.00	(37,315.00)	0.00%
6349-03 Police - Sick Plan	3,873.36	23,487.81	0.00	23,487.81	
Total A - Salaries - P & PS	\$ 63,067.60	\$ 380,316.50	\$ 1,049,017.00	\$ (668,700.50)	36.25%

B - Payroll Tax & Benefits - PS

6605-03 Health Insurance - Police & PS	8,823.27	73,661.07	138,098.00	(64,436.93)	53.34%
6610-03 Payroll Taxes - Police & PS	9,173.44	37,195.27	77,400.00	(40,204.73)	48.06%
6620-03 Workers Comp Insurance - PS	6,502.69	40,974.85	89,500.00	(48,525.15)	45.78%
6625-03 Unemployment Insurance - PS	1,309.41	1,309.41	1,000.00	309.41	130.94%
6630-03 State Retirement - PS	108,969.46	108,969.46	121,500.00	(12,530.54)	89.69%
Total B - Payroll Tax & Benefits - PS	\$ 134,778.27	\$ 262,110.06	\$ 427,498.00	\$ (165,387.94)	61.31%

Total I - Police & PS - Personnel

\$ 197,845.87 \$ 642,426.56 \$ 1,476,515.00 \$ (834,088.44) 43.51%

I.I - Code Compliance

6380-03 Code Compliance Salary	-	5,252.81	37,820.00	(32,567.19)	13.89%
6631-03 Code Compliance- Payroll Tax	-	54.16	5,230.00	(5,175.84)	1.04%
6633-03 Code Compliance Operating Costs	-	-	8,500.00	(8,500.00)	0.00%
6635-03 State Retirement - CE	4,038.17	4,038.17	4,484.00	(445.83)	90.06%
Total I.I - Code Compliance	\$ 4,038.17	\$ 9,345.14	\$ 56,034.00	\$ (46,688.86)	16.68%

II - Police & PS - Operating

5303-03 CitationRed Light /Speed Camera	18,295.23	77,253.65	264,000.00	(186,746.35)	29.26%
6300-03 Bike Patrol	-	-	4,000.00	(4,000.00)	0.00%
6303-03 Body Worn Cameras/Tasers	-	22,499.98	22,500.00	(0.02)	100.00%
6305-03 Computer	-	16.92	8,000.00	(7,983.08)	0.21%
6307-03 Crossing Guards / Park Enforce	1,484.94	4,963.44	10,000.00	(5,036.56)	49.63%
6312-03 Emergency Alert System - Nixle	-	2,060.00	2,200.00	(140.00)	93.64%
6315-03 Police Supplies & Manuals	1,798.53	4,507.36	6,440.00	(1,932.64)	69.99%
6320-03 Gasoline	1,901.87	11,344.98	19,800.00	(8,455.02)	57.30%
6322-03 GPS	-	-	3,000.00	(3,000.00)	0.00%
6323-03 Home Security Reimb. Program	-	200.00	2,000.00	(1,800.00)	10.00%
6325-03 Medical Exams	-	1,966.59	8,000.00	(6,033.41)	24.58%
6327-03 MILES Computer	-	-	100.00	(100.00)	0.00%
6329-03 Mobile Data Terminals	2,055.20	6,634.40	15,000.00	(8,365.60)	44.23%
6330-03 Travel, Meetings, Prof. Dues	300.00	2,624.17	5,000.00	(2,375.83)	52.48%
6340-03 Radio Maintenance	-	-	500.00	(500.00)	0.00%
6350-03 Small Equipment - Police	252.65	5,014.71	27,000.00	(21,985.29)	18.57%
6351-03 Uniforms	1,184.70	6,817.44	13,300.00	(6,482.56)	51.26%
6353-03 Traffic Calming	-	-	500.00	(500.00)	0.00%
6355-03 Training	2,250.00	4,293.65	15,000.00	(10,706.35)	28.62%
6356-03 Training - Active Shooter	-	1,347.50	7,000.00	(5,652.50)	19.25%
6370-03 Vehicle Maintenance	3,084.78	5,423.05	15,500.00	(10,076.95)	34.99%
Total II - Police & PS - Operating	\$ 32,607.90	\$ 156,967.84	\$ 448,840.00	\$ (291,872.16)	34.97%

III - Police & PS - Cap. Outlay

6334-03 In-Car Camera - Axon	-	-	31,500.00	(31,500.00)	0.00%
6335-03 Police Car	-	-	60,500.00	(60,500.00)	0.00%
6559-03 Lexipol Services	-	-	20,000.00	(20,000.00)	0.00%
Total III - Police & PS - Cap. Outlay	\$ 0.00	\$ 0.00	\$ 112,000.00	\$ (112,000.00)	0.00%

Total Police & Public Safety

\$ 234,491.94 \$ 808,739.54 \$ 2,093,389.00 \$ (1,284,649.46) 38.63%

Public Works

I - Personnel - PW

A - Salaries - PW

6550-05 Public Works	48,620.76	272,182.51	713,279.00	(441,096.49)	38.16%
6551-05 Public Works - OT	8,182.19	31,966.63	28,000.00	3,966.63	114.17%
6553-05 Contract Labor	3,147.55	4,179.10	12,000.00	(7,820.90)	34.83%
6554-05 Public Works - Sick	512.80	7,584.99	-	7,584.99	
6555-05 Public Works - Vacation	9,436.26	26,338.10	-	26,338.10	
Total A - Salaries - PW	\$ 69,899.56	\$ 342,251.33	\$ 753,279.00	\$ (411,027.67)	45.43%

B - Payroll Tax & Benefits - PW

6605-05 Health Insurance	10,981.26	82,107.40	171,810.00	(89,702.60)	47.79%
6610-05 Payroll Taxes - PW	9,775.00	31,685.13	54,570.00	(22,884.87)	58.06%
6620-05 Workers Comp Insurance - PW	3,358.76	14,431.44	44,072.00	(29,640.56)	32.75%
6625-05 Unemployment Insurance - PW	981.67	981.67	750.00	231.67	130.89%
6630-05 State Retirement - PW	76,999.08	76,999.08	85,500.00	(8,500.92)	90.06%
Total B - Payroll Tax & Benefits - PW	\$ 102,095.77	\$ 206,204.72	\$ 356,702.00	\$ (150,497.28)	57.81%

Total I - Personnel - PW

	\$ 171,995.33	\$ 548,456.05	\$ 1,109,981.00	\$ (561,524.95)	49.41%
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II - Operating - Parks & Rec

6202-02 Cemetery Upkeep	-	-	100.00	(100.00)	0.00%
6210-02 Tree Maintenance	-	21,960.00	25,000.00	(3,040.00)	87.84%
6215-02 Tree Replacement	-	9,353.84	10,000.00	(646.16)	93.54%
6216-02 Consult. Arborist - Tree Ord.	-	5,650.00	6,000.00	(350.00)	94.17%
6217-02 Resident Tree Reimbursement	-	1,397.00	4,000.00	(2,603.00)	34.93%
6220-02 Upkeep of Park	-	10,565.67	14,000.00	(3,434.33)	75.47%
6222-02 Park Utilities	2.76	133.29	14,000.00	(13,866.71)	0.95%
6227-02 Park Usage Concept Plan	-	-	25,000.00	(25,000.00)	0.00%
6230-02 Playing Field Maintenance	2,000.00	2,000.00	8,000.00	(6,000.00)	25.00%
6235-02 Park Landscape Maintenance	-	871.75	15,000.00	(14,128.25)	5.81%
6236-02 Sustainability Committee	-	216.52	2,000.00	(1,783.48)	10.83%
6237-02 Environmental Stewardship Grant	-	-	10,000.00	(10,000.00)	0.00%
Total 6236-02 Sustainability Committee	\$ 0.00	\$ 216.52	\$ 12,000.00	\$ (11,783.48)	1.80%

Total II - Operating - Parks & Rec

	\$ 2,002.76	\$ 52,148.07	\$ 133,100.00	\$ (80,951.93)	39.18%
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III - Operating - Streets

6410-04 Snow Removal	-	-	5,000.00	(5,000.00)	0.00%
6420-04 Street Lights	3,105.76	14,354.56	32,500.00	(18,145.44)	44.17%
6425-04 Street & Sidewalk Maintenance	-	12,768.38	30,000.00	(17,231.62)	42.56%
6435-04 Street Trees - Replacement	-	9,975.00	10,000.00	(25.00)	99.75%
6440-04 Street Tree - Maintenance	3,750.00	25,034.00	50,000.00	(24,966.00)	50.07%
Total III - Operating - Streets	\$ 6,855.76	\$ 62,131.94	\$ 127,500.00	\$ (65,368.06)	48.73%

IV - Operating - Gen./Sanit

6500-05 Fuel	2,120.39	9,662.60	30,000.00	(20,337.40)	32.21%
6501-05 Composting Program	-	25,688.18	29,000.00	(3,311.82)	88.58%
6505-05 Landfill	8,158.85	30,093.65	75,000.00	(44,906.35)	40.12%
6515-05 Medical Exams	0.00	678.00	1,000.00	(322.00)	67.80%
6535-05 Recycling Costs	3,270.55	5,815.02	15,000.00	(9,184.98)	38.77%
6546-05 Travel & Dues	-	2,206.56	5,000.00	(2,793.44)	44.13%
6547-05 Training	-	4,504.43	7,500.00	(2,995.57)	60.06%
6548-05 Trash & Recycle Carts	-	-	6,000.00	(6,000.00)	0.00%
6560-05 Tools & Supplies	162.40	11,732.50	17,000.00	(5,267.50)	69.01%
6570-05 Uniform Purchases	902.42	5,547.24	6,500.00	(952.76)	85.34%
6580-05 Vehicle Maintenance	1,270.00	44,592.49	57,000.00	(12,407.51)	78.23%
6585-05 Town Maintenance Facility	85.59	14,272.77	18,000.00	(3,727.23)	79.29%
Total IV - Operating - Gen./Sanit	\$ 15,970.20	\$ 154,793.44	\$ 267,000.00	\$ (112,206.56)	57.98%

V - Capital Outlay - PW

6522-05 Garage Roof & Bldg Ren/Design	135,384.00	157,015.00	250,000.00	(92,985.00)	62.81%
6533-05 Traffic Calming Study	-	-	42,639.85	(42,639.85)	0.00%
6534-05 Traffic Mitigation	-	6,854.75	30,000.00	(23,145.25)	22.85%
6536-05 Clagett-Pineway SWM MOU - Engineering Services	-11.53	18,398.47	175,000.00	(156,601.53)	10.51%
Total V - Capital Outlay - PW	\$ 135,372.47	\$ 182,268.22	\$ 497,639.85	\$ (315,371.63)	36.63%

Total Public Works

	\$ 332,196.52	\$ 999,797.72	\$ 2,135,220.85	\$ (1,135,423.13)	46.82%
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Reserves & Debt Service

I. Unreserved - Designated					
6068-01 Legacy Tree Program	-	-	8,000.00	(8,000.00)	0.00%
6529-05 Pepco Street Light Purchase	-	-	50,000.00	(50,000.00)	0.00%
6600-08 Vehicle Replacement	-	-	60,000.00	(60,000.00)	0.00%
6615-08 Police Officer Overtime	12,895.92	58,797.35	40,000.00	18,797.35	146.99%
6617-08 Capital Infrastructure	0.00	0.00	250,000.00	(250,000.00)	0.00%
Total I. Unreserved - Designated	\$ 12,895.92	\$ 58,797.35	\$ 408,000.00	\$ (349,202.65)	14.41%
II. Reserved - Designated					
6630-08 Cemetery	-	-	4,217.00	(4,217.00)	0.00%
6640-08 Cable Capital Equipment	-	-	264,362.00	(264,362.00)	0.00%
6645-08 Park Upgrades	-	-	50,000.00	(50,000.00)	0.00%
6655-08 SWM - Design & Engineering	-	-	971,000.00	(971,000.00)	0.00%
Total II. Reserved - Designated	\$ 0.00	\$ 0.00	\$ 1,289,579.00	\$ (1,289,579.00)	0.00%
III. Debt Service					
6044-01 Debt Service Infrast. Bond	103,120.92	103,120.92	206,342.00	(103,221.08)	49.98%
6051-01 St. Imp. & Traffic Cont. 2019	-	124,112.93	136,240.00	(12,127.07)	91.10%
6054-01 Leaf/Utility Truck Lease Pymt.	-	32,169.22	32,714.00	(544.78)	98.33%
Total III. Debt Service	\$ 103,120.92	\$ 259,403.07	\$ 375,296.00	\$ (115,892.93)	69.12%
Total Reserves & Debt Service	\$ 116,016.84	\$ 318,200.42	\$ 2,072,875.00	\$ (1,754,674.58)	15.35%
Total Expenses	\$ 782,186.41	\$ 2,650,280.00	\$ 7,331,824.85	\$ (4,681,544.85)	36.15%
Net Operating Income	-\$ 632,491.08	\$ 287,698.69	\$ 3,118,635.39	\$ (2,830,936.70)	9.23%
Other Income					
7000-00 Capital Projects Revenues	-	-	-	\$ -	
7022-00 Maryland Bond Bill - Town Hall	-	-	450,000.00	(450,000.00)	0.00%
Total 7000-00 Capital Projects Revenues	\$ 0.00	\$ 0.00	\$ 450,000.00	\$ (450,000.00)	0.00%
Total Other Income	\$ 0.00	\$ 0.00	\$ 450,000.00	\$ (450,000.00)	0.00%
Other Expenses					
7100-00 Capital Projects Expenditures	-	-	-	\$ -	
7120-00 Town Hall Design and Const.	-	6,958.80	450,000.00	(443,041.20)	1.55%
Total 7100-00 Capital Projects Expenditures	\$ 0.00	\$ 6,958.80	\$ 450,000.00	\$ (443,041.20)	1.55%
8000-00 Unreserved Undesignated to Next Year		0.00	3,118,635.39	(3,118,635.39)	0.00%
Total Other Expenses	\$ 0.00	\$ 6,958.80	\$ 3,393,635.39	\$ (3,386,676.59)	0.21%
Net Other Income	\$ 0.00	-\$ 6,958.80	-\$ 3,118,635.39	\$ 3,111,676.59	0.22%
Net Income	-\$ 632,491.08	\$ 280,739.89	\$ 0.00	\$ 280,739.89	

University Park Police Department



FROM: Chief David Coleman

DATE: January 15, 2026

REPORTING PERIOD: November 13, 2025 – January 15, 2026

Personnel Overview

Position Title	Number of Positions	Filled	Vacant
Chief	1	1	0
Captain	1	1	0
Sergeant	2	2	0
Police Officer	6	6	0
Crossing Guard (P/T)	2	2	0
Administrative Asst.	1	1	0
Code Compliance (P/T)	1	1	0

Employee Recognitions:

This month, we are honored to recognize several significant additions to our department and celebrate the professional advancement of our current personnel. Our staff members represent the core of our service delivery, and their collective expertise strengthens our ability to serve the residents of University Park with the highest levels of excellence and integrity.

The department participated in the annual Christmas Tree Lighting on December 6th. This event provided an opportunity for our officers to engage with residents while directing traffic to ensure a smooth and festive event.

We are further pleased to announce the appointment of three distinguished professionals to our ranks. Corporal Gregory Holloway joins the department with a comprehensive background in law enforcement, bringing valuable leadership and experience to our patrol operations. Sergeant Antoine Williams assumes a critical supervisory role, where his extensive experience will be instrumental. Additionally, we welcome Code Enforcement Officer Carey Holsey who begins January 26th. He will focus on ensuring the safety and code standards of our community are upheld to preserve the quality of life for all residents.

In addition to these new appointments, we extend our formal congratulations to Officer Kareem Elias upon his successful completion of the Field Training Program. This rigorous period of evaluation and instruction is a milestone in any law enforcement career, and Officer Elias has consistently demonstrated the proficiency and sound judgment necessary to serve the community independently. We look forward to the continued contributions of these dedicated individuals as they work to uphold the mission of the University Park Police Department.

Training Completed:

Captain Graddy

11/20/2025 Range Qualification
12/2-4/2025 Background Conference

Cpl. Miltenberger

11/20/2025 Range Qualification

Cpl. Shepherd

12/31/2025 Firearms Training

Ofc. Chase

11/20/2025 Range Qualification
12/2-3/2025 Background Conference
1/8/2026 Type 3 Long Gun Qualification

A/ Cpl. Jade Morgan

11/20/2025 Range Qualification

Ofc. Elias

11/18/2025 Constitutional Law
12/29/2025 Automated Speed Camera Training
1/14/2025 Completed FTO Training

Cpl. Holloway

11/18/2025 In Service 2025
12/1/2025 Etix and ACRS Training
1/6/2026 Range Qualification

Sgt. Williams

11/18/2025 In Service 2025
11/20/2025 Firearms Training
1/8/2026 Range Qualification

Crime Activity Report:

Crimes: November 13th 2025 – January 15th 2026				
Date Reported	Time	Location	Crime	Ward
12/01/2025	Afternoon	Balt Ave and Underwood St	Property Damage	3
12/17/2025	Morning	4200 Blk College Heights Dr	Property Damage	7
12/19/2025	Afternoon	6900 Blk Adelphi Rd	Theft from Auto	6
12/22/2025	Evening	4300 Blk Sherridan	Disorderly	1
12/26/2025	Morning	6500 Blk 41 st Ave	Vandalism	2
12/31/2025	Afternoon	6700 Blk Baltimore Ave	Misc Police Information	3
12/31/2025	Evening	4200 Blk Van Buren St	Property Damage	4
01/07/2026	Morning	6900 Adelphi Rd	Theft	6

Community Alerts/Crime Prevention

- The department has **steering wheel locks** available for distribution.
- The **Home Security Rebate Program** remains active, offering residents a **\$100 rebate** for installing approved security equipment costing \$150 or more.
- Residents are reminded **not to leave valuables in plain sight** inside vehicles and to always **lock doors and close windows**, even when parked in driveways.
- To prevent package theft, please **remove packages promptly**, have deliveries made when someone is home, or consider using an **Amazon Locker or other secure delivery option**.
- Be aware of **phone and email scams** targeting residents; do not share personal or financial information unless you can verify the source.
- Report any **suspicious activity immediately** to the non-emergency number at 301-352-1200 or call 911 for emergencies.

Traffic Enforcement Initiative

- N/A

Project Updates

- N/A

Upcoming Events

- 2026 Departmental Retreat 01/20/2026

Items for Consideration or Discussion

- N/A

FY26 Grant Opportunities

- There are no additional grant opportunities at this time.

Code Compliance Activity (November 13 – January 15)

Please refer to the DPW monthly report for rental compliance activity

